

**EAST LYME HISTORIC PROPERTIES COMMISSION MEETING MINUTES  
EAST LYME TOWN HALL  
October 1, 2019**

**Members present:** Barb Johnson Low, Maggi Prokop, Mark Christensen, Steve Marks-Hamilton, Richard Waterman, Dan Cunningham, Rob McCauley. Alternates Dick Waterman and Benn Bullock.

Meeting opened at 7:00 PM

**FILED**

Pledge of Allegiance

Oct 23 2019 AT 2:00 AM/PM

**PUBLIC DELEGATIONS:** None

*Janet Miller*  
EAST LYME TOWN CLERK

**AGENDA ADDITIONS:** None.

**MINUTES:** Approval of August minutes deferred until November meeting.

**CORRESPONDENCE:** None

**OLD BUSINESS:**

- **POCD Update:** Barb recently met with POCD chair Michelle Royce Williams. Barb provided Ms. Williams a digital copy of the Historic House Inventory and explained that a hard copy with photos and details is located in Town Clerk's office. Ms. Williams says she and her team will request a meeting with the HP Commission soon to get our input on POCD proposals, including a proposal to combine the Planning and Zoning Commissions. Any change in the organization of Commissions would require a revision to the Town Charter.

**Demolition Delay Ordinance:**

- Recently two older houses were demolished without notification of the Historic Properties Commission. Barb will investigate to see if they were to have been included on the "delay of demolition" ordinance, or were they overlooked. Their addresses were 21 Upper Walnut Hill Road and 28 Saunders Drive.

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**NEW BUSINESS:**

**Signage for Historic Houses, Properties and Landmarks:** HP members are gathering photos of area towns' historic house markers for our commission to review. Our goal is to design and produce historic markers for our citizens to place on their homes and at other locations of importance to the history of East Lyme. For residences and historic buildings, these markers will identify the name of the original builder and the date the edifice was built. Similar identifying information will be posted on the landmark signs.

Suggestions include a scallop logo on a white background with either black or maroon trim. Once we have reviewed our options we will design our sign and get prices from vendors.

**Electronic Communications / Publicity:** Barb suggests that we open an Instagram account and post photos of happenings at all historic properties as they unfold. She is also investigating the possibility of building a digital East Lyme Historic Properties map that could guide web visitors on a point-by-point journey through a historical narrative and photos.

## REPORTS:

- **Brookside Farm Museum**– On October 5 the Bikes for Kids bicycle giveaway will take place. On October 14, BFM will hold an Explore History Day for schoolchildren at the barn.
- **Cemetery Association** – Taking down trees and doing fall clean up.
- **The Samuel Smith Farmstead** – The September 7 Revolutionary War Encampment was very well attended. Grant development is moving very slowly. Repair / replacement of the south beams of the barn and the house will be completed by the end of October.
- **Thomas Lee House:** Gutters were installed on the barn and on the main house. The recently gifted bellows were hung in the barn.
- **East Lyme House Inventory** – See historic marker discussion under new business.
- **National Register of Historic Properties / Historic House Inventory** – No update
- **Collections Management** - Barb reported that Laura Smith of the Connecticut Digital Archives has invited interested parties to attend a workshop on October 30 from 9 – noon at UCONN's Homer Babbidge Library. East Lyme Public Library Lisa Timothy will attend.
- **Flow Chart** – Dick Waterman gathered numerous articles of importance to the development of this chart and delivered them to Dan Cunningham.
- **Destination Town Brochure** – On hold pending flow chart and collections management decisions.

Meeting Adjourned at 8.00 PM Motion by Steve second by Rod. Carried. Unanimous.

**REGULAR MEMBERS:** B. Johnson Low, Chair, Maggi Prokop, Clerk, Mark Christensen, Steve Marks-Hamilton, R. McCauley. Alternate members B. Hobby, R. Waterman, Benn Bullock

Respectfully submitted,  
Maggi Prokop bjl