

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
September 16 at 7:00 pm**

Members Present:

T. Attanasio, D. Berry, A. Fisher, L. Fitzgerald, M. Helms, L. Hobby, D. Jacobs, E. Karanth, J. Makiaris, S. Mayer, L. McIlhenny, L. Timothy, T. Borden. Also present was M. Salerno, representing the Board of Selectmen.

Call to Order:

President David Jacobs called the meeting to order at 7:02 pm.

Delegation from the Public:

David is nominating Steve Luber to become a member of East Lyme Public Library Board of Trustees. Steve attended tonight's meeting.

Secretary's Minutes:

Loretta McIlhenny made a motion to accept the minutes of the previous meeting. John Makiaris seconded. Ekata Karanth abstained. The motion was accepted.

Treasurer's Report:

The Treasurer's Report, cumulative through August 31, 2019 was discussed. John Makiaris noted we are in good shape at this time. Abe Fisher made a motion to approve the Treasurer's Report as presented. Lawrence Fitzgerald seconded. The Board approved the Treasurer's Report.

Director's Report:

- Lisa stated that they had an updated roster, and everyone will get an email with this information.
- Lisa has called a consultant, Libby Post for presenting library advocacy training for the Board of Trustees, Foundation Board, Library staff members and interested town residents. Tentatively, we are having it on October 10th, 2019 at 6:00 or 6:30pm.
- The library will re-open on Sundays, starting October 20th and be open 1-4pm.
- Storywalk: Lisa explained how the Storywalk at BrideBrook had gone bad. A new Storywalk product which is made of metal panels has been ordered. We are planning to buy 5-6 stories eventually over the years and then reuse them. The cost of buying will be spent from annual fund drive.
- Replacing Carpet: Lisa is working with Anna Johnson and state contractor to get the best bid.
- Lisa spoke of two upcoming events There will be a Southeastern Connecticut town meeting on Library advocacy. Trustees were encouraged to attend. The Association of Connecticut Library Board a conducts a conference every November and interested members of the Board of Trustees can attend. David emphasized attending the conference, if you are new to the Board.

Presidents Update:

FILED
Oct 2 2019 AT 1:35 AM/PM
David Helms
EAST LYME TOWN CLERK

- David had a meeting with Lisa, Tara, and Rebecca and praised Rebecca for her work.
- He also added that the summer adult book Bingo for adults was popular. Tara mentioned participants read 630 books and that there were 17 participants this summer. Lisa added this was the 2nd year and for this program
- David mentioned there was an art sale going on in the library. Tara said all the artwork was donated by an East Lyme resident and after the sale that the profits would be shared between the Senior Center and East Lyme Library.

Committee Report:

- **Administrative policy:** Lisa and Tara are working on the Sick Time policy with the committee
- **Personnel:** Jean Bull is retiring after 22 years as a library assistant. The library is having a reception at the senior center this week. Lisa and Tara are looking for her replacement. They have interviewed candidates in which some are good in technology- which will be helpful in newsletters or updates.
- **Public Relation:** No Report
- **Nominating:** Loretta made a motion to have Molly Helms reinstated as an East Lyme Public Library Board of Trustee, Abe Fisher seconded. All the Board members approved. Molly Helms was elected. Loretta made a motion to nominate Molly as Assistant Secretary for the East Lyme Public Library Board of Trustee, David seconded. All the Board members approved.
- **Budget:** Tara stated that quick books consultant Elizabeth Santaus, helped them align the 2019 and 2020 budgets. These changes were presented to and approved by John Makiaris. We are all set with the fiscal year 2019-2020.
- Lisa said we are in the new health insurance plan where we have paid upfront for the year.
- **Publication:** Update on Historic digitization by Lisa, who said we now have a process by which we can accept things legally for digitization. Nine antique films of the 1940s and an ancient projector were donated by an East Lyme residence. Jim Littlefield is going to write an article for the Post Road Review.

Strategic Planning Committee: No Report

Old Business: No Report

New Business:

- a) **Asking for a donation instead of fines:** David referred to the article Simsbury Public Library's fine-free initiative. Lisa mentioned that we are currently youth and senior fine-free, instead we are asking for donations. By doing that last year, we were only at a loss of \$200 for the entire year. Sarah appreciates the thought of fine-free, as that's helpful for kids to read for a longer time. Lisa clarified that fine-free, is just for overdue books, not if the book is stolen, damaged or lost. Loretta added with this fine-free program, people might use the library more frequently. LION will implement auto renewal for the books.
- b) **Board size:** David asked for the thoughts on the size of our total Board of Trustees. We are 16 members, we can go up to 21 Trustees, in which up to 3 members can be high school students.

Adjournment:

Lawrence made a motion to adjourn the meeting at 8:07 pm. John seconded. The meeting was adjourned.

Date of next meeting: Wednesday November 6, 2019 at 7:00 pm.

Respectfully Submitted,

Ekata Karanth
Secretary