


**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES OF SEPTEMBER 25, 2019**

Members Present: Gary Lakowsky, Chairman
Richard MacDonald
Cheri Meier
Robert Seifel
Maggi Prokop

FILED

Oct 1 2019 AT 2:00 AM/PM

EAST LYME TOWN CLERK

Absent: Robert Patterson

CALL TO ORDER. Chairman Lakowsky called the September 25, 2019 Brookside Farm Museum Regular Meeting to order at 7:00 p.m.

I. **APPROVAL OF MEETING MINUTES.** Mr. Lakowsky asked for additions, deletions or corrections to the August 28, 2019 Brookside Farm Museum Regular Meeting Minutes.

MOTION (1): Mr. MacDonald moved to approve the August 28, 2019 Brookside Farm Regular Meeting Minutes, as presented. Seconded by Ms. Meier. Mr. Seifel abstained from voting. (3-0-1) Motion carried.

II. **REPORTS**

a. **Agenda Additions.** There were no agenda additions.

b. **Public Delegations.** There were no guests.

c. **Ex-officio.** Mr. Cunningham was unable to be present, and there was no report.

d. **Curator.** Mr. Taylor was unable to be present, and there was no report.

e. **Chairman.**

1. **Barn Usage.** Mr. Lakowsky reported Parks and Recreation will be using the barn on Tuesdays and Thursdays from 2:30 p.m. to 3:00 p.m. for a girls' running group for a four to six-week program.

2. **School Side Lawn Repair.** Mr. Lakowsky would like to write a letter to the Superintendent of Schools informing him that during construction the Brookside Farm Museum school side lawn was torn up and to request funding to repair it.

MOTION (2): Ms. Meier moved to authorize Mr. Lakowsky to write a letter to the Superintendent of Schools regarding funding to repair the Brookside Farm Museum school side lawn. Seconded by Mr. Seifel. (4-0) Unanimous.

3. **Winterizing the House.** Mr. Lakowsky plans to winterize the house at the end of October. He will take out the screens and put in storm windows, turn off water to the kitchen sink and drain it, set the thermostat at 50° and close the doors to each room. He invited any members interested in learning the procedure to join him.

Commission member Maggi Prokop arrived.

f. **FINANCIAL**

1. **Status Update.** Mr. Lakowsky reported we have an unexpended balance of \$14,204.81 in the Brookside Farm Museum budget.
2. **Presentation of Bills.** There were no bills presented for payment.
3. **Barn Rental September 28--Maggi Prokop.** Ms. Meier will provide a telephone number to Ms. Sasso for the website.
4. **Budget.** There was nothing new to report on the budget.
5. **Encumbrances.** There was no discussion on encumbrances.

g. **COLLECTIONS** There was no discussion on collections.

h. **CORRESPONDENCE.** No new correspondence was received.

III. **OLD BUSINESS**

a. **PROPERTY MAINTENANCE**

1. **General Maintenance Report.** Mr. Lakowsky reported the Town had three trees removed from the grounds and mowed the lawn. On September 12 Messrs. Lakowsky, Patterson and Massung cleaned up pieces of wood and branches.

b. **UPCOMING EVENTS**

1. Bike for Kids-October 5 from 9 a.m. – 2 p.m. This event is sponsored by TVCCA. They will be using the barn and tables. They have asked to be allowed to make a video. Mr. Lakowsky will open the barn and cook hot dogs. Mr. Massung will help with the cooking and the Leos will help with serving. Brookside Farm Museum has no expenses for this event. We can open the house for tours.
2. Exploring History Day October 14. There are no details on Exploring History Day.
3. November 4th "Fruits of the Harvest" new exhibit. Mr. Lakowsky felt we may have an Open House on Saturday November 9th and Sunday November 10th from 1 p.m. to 3 p.m. and on November 11 (Veterans Day) from 3 p.m. to 5 p.m.
4. December 8 Open House Children's Program. Mr. Lakowsky will read the Night Before Christmas at the December 8 Children's Program. The children may also participate in an art project. Diane Silvia will play the melodeon and Judy MacDonald will play her guitar.
5. December 15 The Christmas Program for adults will include Wassail (with and without alcohol). Hors d'oeuvres will be served. Mr. Patterson is working on having a Trivia celebrity announcer. Ms. Meier and Ms. Patterson will work on questions. Ms. Meier suggested a prize of two movie tickets.

IV. **NEW BUSINESS**

- a. Property Maintenance. Mr. Lakowsky reported the back porch needs to be repaired. Ms. Massung is hoping to obtain grant money.
- b. Museum Development. Mr. Lakowsky will have a tour on October 2 at 7:30 a.m. with the East Lyme High School archeology teacher and class. Progress is being made on the house inventory.

- c. Middle School Program for 2020. The Middle School Program for 2020 is being planned.
- d. Potluck Dinner Fundraiser. The Commission and the Friends will hold a Potluck Dinner fundraiser to raise money for porch repairs.
- e. Brewery Tasting Fundraiser. Mr. Lakowsky will contact Mr. Seery regarding details on the brewery tasting fundraiser.

V. ADJOURNMENT

MOTION (3): Ms. Prokop moved to adjourn the Brookside Farm Museum September 25, 2019 Regular Meeting at 7:35 p.m. Seconded by Mr. MacDonald. (5-0) Unanimous.

Respectfully submitted,

Frances Ghersi, Recording Secretary