

**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES OF OCTOBER 23, 2019**

Members Present: Gary Lakowsky, Chairman
Richard MacDonald
Robert Patterson
Cheri Meier
Robert Seifel

FILED

Oct 25 2019 AT 3:42 AM/PM

EAST LYME TOWN CLERK

Absent: Maggi Prokop

Also Present: Donna Massung, President of the Friends
Chuck Massung

CALL TO ORDER. Chairman Lakowsky called the October 23, 2019 Brookside Farm Museum Regular Meeting to order at 7:00 p.m.

- I. **APPROVAL OF MEETING MINUTES.** Mr. Lakowsky asked for additions, deletions or corrections to the September 25, 2019 Brookside Farm Museum Regular Meeting Minutes.

The following correction was noted: On page 2, Upcoming Events, item 5. the date should be December 13.

MOTION (1): Ms. Meier moved to approve the September 25, 2019 Brookside Farm Regular Meeting Minutes, as amended. Seconded by Mr. Patterson. Mr. Patterson abstained from voting. (4-0-1) Motion carried.

II. **REPORTS**

a. Agenda Additions.

MOTION (2): Mr. Patterson moved to add to this evening's Agenda, under New Business, item a. 1. Dehumidifier. Seconded by Ms. Meier. (5-0) Unanimous.

- a. Public Delegations. Ms. Massung reminded Commission members of a meeting to be held on October 24 at 4 p.m. in the Library lobby to plan the Christmas programs.
- b. Ex-officio. Mr. Cunningham was unable to be present, and there was no report.
- c. Curator. Mr. Taylor was unable to be present, and there was no report.
- d. Chairman. Mr. Lakowsky reported the Bike for Kids event was very successful. Fourteen bicycles were given away. First Selectman Mark Nickerson attended.
- e. Financial
 1. Status Update. Mr. Patterson reported as of this week there is \$11,774.33 In the Brookside Farm Museum budget.
 2. Presentation of Bills. There were no bills presented for payment.
 3. Barn Rental There were no new barn rentals.
 4. Budget. Mr. Lakowsky suggested a Budget Committee to work on the upcoming Brookside Farm Museum budget.
 5. Encumbrances. There were no additional encumbrances discussed.

- f. Collections. Mr. Taylor is working on reorganizing our textile room.
- g. Correspondence. No new correspondence was received.

III. OLD BUSINESS

a. PROPERTY MAINTENANCE

- 1. General Maintenance Report. Mr. Patterson reported inmates are available to work at the Brookside Farm Museum on October 28. It was suggested that they work on weeding and cleaning.

b. MUSEUM DEVELOPMENT

Ms. Massung reported there will be a Grant Meeting in December.

c. UPCOMING EVENTS

- 1. November 4th "Fruits of the Harvest" new exhibit. Mr. Taylor is working on a display for review by the Commission.
- 2. December 8 Open House Children's Program. Ms. Massung reported we are all set for the December 8 program.
- 3. December 13. Ms. Meier and Ms. Patterson have prepared a list of Trivia questions. Mr. Lakowsky felt they have chosen good categories. Mr. Massung contacted Holly Harwood from Channel 3. She informed him there will be no charge for an MC from Channel 3. She will check with her staff as to who is available. She asked to be contacted on October 29. The maximum who can attend are 25.

IV. NEW BUSINESS

a. Property Maintenance.

- 1. Dehumidifier. Mr. Patterson reported we need to replace the filter in the dehumidifier. The cost is \$50 for a two-pack of filters.

MOTION (3): Ms. Meier moved to authorize Mr. Patterson to purchase two filters from Connecticut Basement for the dehumidifier. Seconded by Mr. MacDonald. (5-0) Unanimous.

- b. Museum Development. Mr. Lakowsky received a suggestion that the Commission have a Go Fund Me page for porch repairs to the Brookside Farm Museum. Ms. Massung agreed to look into the matter.
- c. Middle School Program for 2020. To date Mr. Seifel has been unable to contact the Middle School history teacher.
- d. Potluck Dinner Fundraiser. There is nothing new to report on the Potluck Dinner.

V. ADJOURNMENT

MOTION (4): Mr. Patterson moved to adjourn the Brookside Farm Museum October 23, 2019 Regular Meeting at 7:30 p.m. Seconded by Mr. Seifel. (5-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary