

**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES OF AUGUST 28, 2019**

Members Present: Gary Lakowsky, Chairman
Richard MacDonald
Robert Patterson
Cheri Meier

FILED

September 3, 2019 AT 11:07 AM/PM
Brooke Stenow ATC
EAST LYME TOWN CLERK

Absent: Robert Seifel
Maggi Prokop

Also Present: Donna Massung, President of the Friends
Chuck Massung

CALL TO ORDER. Chairman Lakowsky called the August 28, 2019 Brookside Farm Museum Regular Meeting to order at 7:10 p.m.

- I. **APPROVAL OF MEETING MINUTES.** Mr. Lakowsky asked for additions, deletions or corrections to the July 24, 2019 Brookside Farm Museum Special Meeting Minutes.

MOTION (1): Mr. Patterson moved to approve the July 24, 2019 Brookside Farm Special Meeting Minutes, as presented. Seconded by Mr. MacDonald. Messers. MacDonald and Patterson abstained from voting. (2-0-2) Motion carried.

II. **REPORTS**

- a. Agenda Additions. There were no agenda additions.
- b. Public Delegations. Ms. Massung reminded all of the Friends/Commission Joint Meeting to be held on September 10 at 4 p.m. in the Library.
- c. Ex-officio. Mr. Cunningham was unable to be present, and there was no report.
- d. Curator. Mr. Taylor reported he is working on items to be placed on the shelves and filing records in the filing cabinet. He needs shims.
- e. Chairman. Mr. Lakowsky reported he spoke to First Selectman Mark Nickerson about being allowed to serve alcohol on the Brookside Farm property. Mr. Nickerson informed him since it is a new fiscal year, the Selectmen allow alcohol at three events. If in the spring there is a wedding and you have allowed alcohol at three events, you may go to the First Selectman and he will bring the matter up to the Board of Selectmen.
- f. Financial
 1. Status Update. Mr. Patterson reported as of August 23 we have \$11,980.66 in the Brookside Farm Museum budget.
 2. Presentation of Bills. There were no bills presented for payment.

3. Barn Rental September 28 Maggi Prokop. Mr. Lakowsky suggested charging a fee of \$1 for the September 28 barn rental for Ms. Prokop. Messrs. Patterson and Lakowsky will work on cleaning the barn on September 12 at 9 a.m.

MOTION (2): Ms. Meier moved to approve the September 28, 2019 barn rental, and that a fee of \$1 be charged. Seconded by Mr. MacDonald. (4-0) Unanimous.

Mr. Patterson felt 8 tables will need replacement. They are very heavy and in poor condition. Mr. Lakowsky suggested fiberglass tables.

4. Budget. There was nothing new to report on the budget.
5. Encumbrances. Mr. Lakowsky suggested an additional encumbrance of \$100 to Rings End, because paint was purchased for the garden fence and outhouse at a cost of \$59.97.

MOTION (3): Mr. MacDonald moved to encumber \$100 to Rings End to be taken from Building Maintenance Line Item. Seconded by Ms. Meier. (4-0) Unanimous.

g. Collections. Mr. Patterson reported no new collections have been taken in.

h. Correspondence. No new correspondence was received.

III. OLD BUSINESS

a. PROPERTY MAINTENANCE

1. General Maintenance Report. Mr. Patterson reported inmates worked on the Brookside Farm grounds. They painted the garden fence and put a coat of paint on the outhouse. He and Mr. Massung secured the fence. He plans to work on the garden fence gate. The driveway was cleaned up. A Town crew worked on the lower part of the driveway. He has informed Mr. Bence about removing the dead tree limbs. The barn has been cleaned up. The water line from the house to the garden has been repaired. The basement has been partially cleaned up. Mr. Patterson reported he will complete the bathroom repairs.

Mr. Lakowsky felt the holes in the dining room floor need to be taken care of.

b. MUSEUM DEVELOPMENT

There was no discussion on museum development.

c. UPCOMING EVENTS

Ms. Massung reported upcoming events will be discussed at the Friends/Commission joint meeting on September 10.

1. Bike for Kids-September 21 Volunteers will cook hot dogs, there will be motorcycles for the children to sit on and events for children all day. Mr. Lakowsky suggested having a donation box.

2. Exploring History Day October 14. Exploring History Day will be held on October 14
3. November 4th "Fruits of the Harvest" new exhibit. Mr. Lakowsky suggested having the house opened all weekend. Ms. Massung suggested that it be open on Veterans Day and also on Monday. Mr. Lakowsky felt it should be open after school too. Ms. Massung suggested advertising it at the Youth Center.
4. December 8 Open House Children's Program. The Open House will be held on December 8, discussed and finalized at the Friends/Commission joint meeting.
5. December 15 The Christmas Program, Wassail, trivia night will be held on December 15 and discussed and finalized at the Friends/Commission joint meeting.

IV. NEW BUSINESS

- a. Property Maintenance. There was no additional discussion on this matter.
- b. Museum Development. There was no discussion on museum development.
- c. Middle School Program for 2020. Bob Seifel will speak with Colin Maiver, the history teacher, about the Middle School Program.
- d. Potluck Dinner Fundraiser. The Commission and the Friends will hold a dinner fundraiser to raise money for porch repairs.
- e. Brewery Tasting Fundraiser. The Brewery Tasting fundraiser will be held in the fall to raise funds for the porch repair. Cheese and crackers will be provided.

V. ADJOURNMENT

MOTION (4): Ms. Meier moved to adjourn the Brookside Farm Museum August 28, 2019 Regular Meeting at 7:40 p.m. Seconded by Mr. MacDonald. (4-0) Unanimous.

Respectfully submitted,

Frances Ghersi, Recording Secretary