

**BROOKSIDE FARM MUSEUM
SPECIAL MEETING MINUTES OF JULY 24, 2019**

Members Present: Gary Lakowsky, Chairman
Robert Seifel
Cheri Meier
Maggi Prokop

Absent: Richard MacDonald
Robert Patterson

Also Present: Donna Massung, President of the Friends
Chuck Massung
Dan Cunningham, Ex officio

FILED
July 29 20 19 AT 2:40 AM/PM
Wendy Mulm
EAST LYME TOWN CLERK

CALL TO ORDER. Chairman Lakowsky called the July 24, 2019 Brookside Farm Museum Regular Meeting to order at 7 p.m.

- I. **APPROVAL OF MEETING MINUTES.** Mr. Lakowsky asked for additions, deletions or corrections to the May 22, 2019 Brookside Farm Museum Regular Meeting Minutes.

MOTION (1): Ms. Prokop moved to approve the May 22, 2019 Brookside Farm Regular Meeting Minutes, as presented. Seconded by Ms. Meier Mr. Lakowsky abstained from voting. (3-0-1) Motion carried.

II. **REPORTS**

- a. Agenda Additions. There were no agenda additions.
- b. Public Delegations. Ms. Massung reported Heidi Trees will return next year.

The Friends have submitted its fall activities to the Parks and Recreation Office for inclusion in its booklet.
- c. Ex-officio. Mr. Cunningham reported the Board of Selectmen have selected an architect for the Public Safety Complex.
- d. Curator. Mr. Taylor was unable to be present this evening.
- e. Chairman. Mr. Lakowsky had a sign made indicating that Brookside Farm Museum is open for tours on Sundays from 1 p.m. to 3 p.m.
- f. Financial. Mr. Lakowsky reported the telephone and utilities line items have been encumbered. He would like to encumber \$200 for Rings End and \$200 for True Value so that Commission members may purchase supplies as needed. The \$200 for Rings End will be taken from Building Maintenance and the \$200 for True Value will be taken from Miscellaneous Supplies.

MOTION (2): Ms. Prokop moved to encumber \$200 for Rings End to be taken from

the Building Maintenance line item and \$200 for True Value to be taken from the Miscellaneous Supplies line item. Seconded by Ms. Meir. (4-0) Unanimous.

1. Status Update. There was no update.
2. Presentation of Bills. There were no bills presented for payment.
3. Barn Rental There were no new barn rentals.
4. Budget. There was nothing new to report on the budget.
5. Incumbrances. A \$200 encumbrance for Rings End and a \$200 encumbrance for True Value has been made.

g. Collections. Ms. Massung reported no new collections have been taken in.

h. Correspondence. Mr. Lakowsky reported he received an email from the William G. Pomary Foundation with information on a fully funded grant program. Ms. Massung will prepare a letter for Mr. Lakowsky's signature.

Mr. Lakowsky received a copy of a letter prepared by Ms. Sasso regarding Brookside Farm Museum's Open House.

III. **OLD BUSINESS**

a. **PROPERTY MAINTENANCE**

1. General Maintenance Report. Mr. Lakowsky reported on July 22 a dehumidifier was placed in the basement.

Mr. Lakowsky will obtain paint for the fence.

b. **MUSEUM DEVELOPMENT**

There was no discussion on museum development.

c. **UPCOMING EVENTS**

1. Bike for Kids-September 21 The Lions will cook hot dogs and hamburgers, there will be motorcycles for the children to sit on and events for children all day.
2. Exploring History Day October 14. Exploring History Day will be held on October 14
3. December 8 Open House. The Open House will be held on December 8.
4. December 15 The Christmas Program will be held on December 15.

IV. **NEW BUSINESS**

- a. Property Maintenance. The Friends have received a \$500 donation from the Lions Club to be used toward porch repairs.
- b. Museum Development. There was no discussion on museum development.
- c. Middle School Program for 2020. Bob Seifel will speak with Colin Maiver, the history teacher, about the Middle School Program.
- d. Dinner Fundraiser. The Commission and the Friends will hold a dinner fundraiser to raise money for porch repairs.
- e. Brewery Tasting Fundraiser. The Brewery Tasting fundraiser will be held in the fall to raise funds for the porch repair. Cheese and crackers will be provided.

V. ADJOURNMENT

MOTION (3): Ms. Prokop moved to adjourn the Brookside Farm Museum July 24, 2019 Special Meeting at 7:30 p.m. Seconded by Mr. Seifel. (4-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary