

TOWN OF EAST LYME  
POLICE COMMISSION  
REGULAR MEETING OF JUNE 13, 2019  
MINUTES

MEMBERS PRESENT: Daniel Price, Marc Powers, Joseph Perkins and Tony Buglione  
EXCUSED: Mark Nickerson, Giancarlo D'Angelo and Lisa Pellegrini  
Also in Attendance: Bill Scheer, Deputy Director of Public Works, Police Chief Mike Finkelstein and Administrative Sgt. Mike Macek

Mr. Price called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. He stated that there is no need for an executive session, so that item will be removed from the agenda. Another ~~item~~ <sup>FILED</sup> will be that the Commission will hear agenda item #6a before New Business.

3. Delegations  
There were none.

June 19 2019 AT 3:10 AM/PM  
Kaunthelm  
EAST LYME TOWN CLERK

4. Approval of Minutes  
MOTION (1)

Motion by Mr. Price to approve the Regular Meeting minutes of May 15, 2019, as submitted.  
Seconded by Mr. Perkins. Motion passed 4-0.

6a. Walnut Hill Road

Deputy Director of Public Works, Bill Scheer, spoke on this matter. Mr. Scheer explained that this area of the retaining wall began to collapse about four years ago, and that this was State controlled land. The Town has worked with the State to have a portion of that land deeded to the Town to enable us to go ahead and repair this area. This has been done, and the Town is working closely with the State DOT for their guidance in creating the temporary traffic pattern to be used, as well as signage. Mr. Scheer reported that there will be a flagman during the day as the road will go down to one lane for the duration of the project; at night there will be adequate signage instructing drivers on how to navigate the one lane roadway. There will be notification to property owners in the vicinity, and the use of an electronic sign will be considered.

MOTION (2)

Motion by Mr. Perkins to approve the latest plans, entitled "Retaining Wall Repair Walnut Hill Road", attached hereto as Exhibit 1.

Seconded by Mr. Buglione. Motion passed 4-0.

6b. Full Time Dispatcher

Chief Finkelstein reported that the interview process is complete and they have chosen a candidate to extend an offer to. He stated that they have chosen Jeffrey Smith, who is currently a part time dispatcher here in East Lyme. Mr. Smith holds a full time position with another municipality, and will be putting in his two weeks' notice.

MOTION (3)

Motion by Mr. Powers to approve the Chief's recommendation that we hire Jeffrey Smith as a full time dispatcher for the Town of East Lyme.

Seconded by Mr. Perkins. Motion passed 4-0.

5a. Discussion – Public Safety Building Vision Committee

DISCUSSION: Mr. Price and Chief Finkelstein provided a brief update on the status of this project. It was reported that a bidder's conference will be held on June 20<sup>th</sup> for the final three firms chosen to submit an RFQ. This will give them an opportunity to thoroughly inspect the building and ask questions before submitting their RFQ. The Work Scope committee has been working diligently to put together a plan that maximizes the space and resources that we currently have.

5b. Part Time ACO

DISCUSSION: Chief Finkelstein reported that they continue to work on trying to fill this position. They are working closely with Human Resources and the Finance Director to try and work out a more reasonable work and on-call schedule for the part time ACO, as well as increasing the pay rate. This matter will be discussed at the next meeting.

7a. Chief's Report

Chief Finkelstein summarized the monthly report for April 2019, which is attached hereto as Exhibit 2. The Memorial Day parade and the Touch A Truck event both went well with a large turnout at each event. He reported that the Police, Fire Fighters, Ambulance and Dispatch have been meeting to evaluate Dispatch needs across all emergency management and how to better facilities those services. He shared three thank you letters that came in to our officers and the Department; and he noted that he has received very good feedback from the schools and the public regarding Officer Hull's involvement with the schools and the students. The Chief reported that they have bumped up traffic enhancement patrols, and also have been able to provide one hundred percent traffic complaint follow up, which has been very appreciated by the residents. He reported that the vehicle replacement plan is on track and moving forward. As we approach the end of the fiscal year, all three EOC budgets are tracking to come in within budget. He reported that they are currently in the process of applying for a couple of different grants which will assist in the cost of replacing the motors on the 20' regional boat that we share with Waterford. Lastly he reported that a couple people participated in this year's Torch Run for the Special Olympics, and that next year they plan to be better represented from our department. Mr. Powers made mention of a recent article in The Day about false alarms, and the Chief agreed that this is something that we need to address, and will include all EOC. Chief Finkelstein stated that we should be receiving our new tickets soon, and that the officers will be equipped to write a ticket if the situation permits.

8. Chairman's Report

Mr. Price stated that at the next meeting the Commission should be prepared to discuss a possible salary change for the part-time ACO, as well as a review of revenues in the department.

9a. Subcommittee Reports

There were none.

11. Public Comment

There was none.

12. Commission Response

There was none.

13. Adjournment

MOTION (4)

Mr. Buglione MOVED to adjourn the June 13, 2019, regular meeting of the Police Commission at 6:43 p.m.

Seconded by Mr. Perkins. Motion passed 4-0.

Respectfully submitted,



Sandra Anderson  
Recording Secretary



EXHIBIT 2

# EAST LYME POLICE DEPARTMENT

Chief's Monthly Report – May 2019



**CONTENTS**

**Section 1 : Noteworthy incidents/information**

**Section 2 : Staffing**

**Section 3 : Administrative**

**Section 4 : Statistical Activity Summary**

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## Section 1: Noteworthy Incidents/Information

- Memorial Day Parade.
- The East Lyme Vision Committee continues to meet to plan the East Lyme Public Safety building. Choice of architect should occur shortly. Building purchase has occurred.
- Touch a Truck event
- Holding meetings with Fire Departments to evaluate dispatch needs
- Admin Sgt Macek letter from Willimantic Police
- Officer Holt card of thanks
- Officer Hull card of thanks

## Section 2: Staffing

- Full Time Dispatcher being added
- Dispatch schedule change taking place
- Additional Police Position approved in budget for January 2020

## Section 3: Administrative

### Accident Analysis

- 17 Accidents
- 5 Flanders Rd
- 3 Boston Post Rd
- 3 Main/West Main

### East Lyme Dispatch Center

- 1,616 phone call volume for the month, which does not include Police phone line.
- Busiest hours –2pm (124), 12pm (119), 3pm (111)

### Animal Control Division Activity

- 14 Animal Incident Calls in East Lyme

### Budgetary

- Total Budget – 87%
- Overtime – 92%
- Asset Forfeiture Balance - \$13,545

### Use of force

- No use of force



East Lyme Police Department Monthly Report

Parking Complaints	3	6	10	6	7													32
Patrol/Bank /Building Checks	110	87	64	79	101													441
Pistol Permit Apps	13	2	15	14	8													52
Psych/Suicidal calls	3	2	1	1	4													11
Suspicious Pers/Veh/Incident	37	30	26	30	30													153
Threatening	0	4	2	2	4													12
Trespassing	0	0	1	2	3													6
Untimely Death	1	3	3	2	2													11
Well Being Check	17	15	16	23	21													92
Vandalism	3	1	2	1	1													8

**\*\*Selected areas of CFS only\*\***

**MOTOR VEHICLE ACTIVITY**

<b>MV Accidents</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019	11	16	16	16	17								76

<b>MV Stops</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019	142	143	147	133	241								806

<b>Criminal Arrests by Month</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
<b>All other offenses</b>	6	6	3	3	3								21
<b>Assault</b>	3	3	2	2	3								13
<b>Robbery</b>				1									1
<b>Narcotics</b>	4	4	3	1									12
<b>Larceny</b>		1	3	2									6
<b>Weapon</b>		1											1
<b>Prostitution</b>													
<b>DUI</b>	1		4	2	8								15
<b>Burglary</b>	1				1								2
<b>Vandalism</b>			1										1
<b>Totals 2019</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>12</b>	<b>15</b>								<b>61</b>
<b>Totals 2018</b>	<b>15</b>	<b>22</b>	<b>18</b>	<b>18</b>	<b>28</b>	<b>19</b>	<b>12</b>	<b>26</b>	<b>14</b>	<b>14</b>	<b>12</b>	<b>23</b>	<b>221</b>