

EAST LYME BOARD OF SELECTMEN  
REGULAR MEETING OF JUNE 5, 2019  
MINUTES

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Rose Ann Hardy, Dan Cunningham and Paul Dagle

ALSO PRESENT: Finance Director Anna Johnson and Public Works Director Joe Bragaw

Mr. Nickerson called the meeting to order at 7:30 p.m., and Mrs. Hardy led the Pledge of Allegiance.

1b. Additional Agenda and Consent Items

There were none.

1c. Delegations

There were none.

FILED IN EAST LYME  
CONNECTICUT  
June 11, 2019 AT 3:46 AM/PM  
Brenda J. Barone ATC  
EAST LYME TOWN CLERK

1d. Approval of Minutes

MOTION (1)

Mr. Seery MOVED to approve the Regular Meeting Minutes of May 15, 2019, as submitted.  
Seconded by Mr. Dagle. Motion passed 4-0-2. Abstained; Mrs. Hardy and Mr. Salerno.

1e. Consent Calendar

MOTION (2)

Mr. Seery MOVED to approve the Consent Calendar for the meeting of June 5, 2019, in the amount of \$3,563.91.

Seconded by Mr. Salerno. Motion passed 6-0.

2a. Authorize the First Selectman to enter into a lease agreement with the Niantic Lions Club

MOTION (3)

DISCUSSION: Mr. Nickerson stated that the Town is pleased to enter into this lease agreement with the Lions Club once again for this annual event.

Mr. Seery MOVED to approve and to authorize the First Selectman to enter into a lease agreement with the Niantic Lions Club for the purposes of selling food in connection with the art show on July 6 and July 7, 2019; the Town grants to the LIONS, for the period of 4:00 p.m. on Friday, July 5, 2019 through 10:00 p.m. on Sunday, July 7, 2019, the right to use the land at the Town Hall on Pennsylvania Avenue, which is to be set aside for that purpose by the Town.

Seconded by Mrs. Hardy. Motion passed 6-0.

2b. Accept Land from State of Connecticut / York CI

MOTION (4)

DISCUSSION: Mr. Nickerson stated that this land in question is the soccer field to the right as you pull into the park. This agreement with the State to receive this land to use for the soccer field was done in 2002, but the process was never finalized and the paperwork never executed and filed. Bill Scheer, Town Engineer worked with the Department of Corrections to get all of the paperwork together and finalized. Mr. Seery MOVED that WHEREAS, the State of Connecticut ("State") is the record owner of real property located at 199 West Main Street as shown on a map entitled "Lot Line revision Boundary Survey Between Connecticut Department of Corrections, 199 West Main Street, and the Town of East Lyme Bride Brook

Park, 221 West Main St. (Rt 156) East Lyme Connecticut” Scale 1”=40’, Dated July 17th 2002 prepared by the Town of East Lyme Engineering Department (the “property”); and  
WHEREAS, pursuant to Special Act No. 03-19, the State is authorized to convey the Property to the Town of East Lyme (the “Town”); and

WHEREAS, pursuant to section 3.3.1.5 of the Town Charter, the Board of Selectman has the sole authority to accept gifts of real estate; and

WHEREAS, the Planning Commission has authorized the acceptance of the Property for use as a park in accordance with Connecticut General Statute Sec 8-24; and

WHEREAS, the Department of Parks and Recreation has been using the property as an athletic field for 16 years and therefore finds it to be suitable for inclusion in the Town’s inventory of Parks; and

WHEREAS, the state requires a resolution by the board of selectman to accept the conveyance of the property for \$1.00.

IT IS RESOLVED that the Town of East Lyme accepts the Property and authorizes the First Selectman to execute and deliver such documents as may be necessary to effectuate the transaction  
Seconded by Mr. Salerno. Motion passed 6-0.

2c. Approve Bond Refunding - \$8.5M

MOTION (5)

DISCUSSION: Ms. Johnson stated that refunding bonds is a general practice, and it is anticipated that this will save the Town approximately \$234,950 over ten years. Ms. Johnson stated that this process does not extend the life of the bond, and the dates remain the same. She stated that since 2009 we have done this six times for a total savings of \$2,385,059.

Mr. Seery MOVED to approve the Resolution with respect to the authorization, issuance and sale of not exceeding \$8,500,000 Town of East Lyme, Connecticut General Obligation refunding bonds.

Seconded by Mrs. Hardy. Motion passed 6-0.

2d. Approve Bond Resolution - \$950K Road Reconstruction

MOTION (6)

DISCUSSION: Mr. Nickerson stated that the Public Works department is constantly working from this paving plan as it is the most efficient way to keep up with road maintenance. Mr. Bragaw was present to speak on this matter, and stated that he anticipates receiving an additional ~\$340,000 in State Town Road funds. Mrs. Hardy inquired as to whether the town road money is confirmed from the State; and Mr. Bragaw stated that it is confirmed, but that if something were to change we would have to cut back on the work that needs to be done. Mrs. Hardy thanked Mr. Bragaw and the Public Works department for keeping up with the roads and taking such good care of them.

Mr. Seery RESOLVED that the resolution entitled “Resolution Making An Appropriation In The Amount Of \$950,000 For The Rehabilitation Of Various Town Roads And Authorizing The Issuance Of \$950,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance and the legal voters of the Town at Town Meeting.

Seconded by Mr. Salerno. Motion passed 6-0.

2e. Approve Bond Resolution - \$830K CIP Projects

MOTION (7)

DISCUSSION: Ms. Johnson stated that the accounting software is a joint purchase with the Board of Education, and that she has been working closely with Maryanna Stevens, Finance Director for the Board of Education. Our existing software is very outdated, and our auditors have been suggesting for a few years that we upgrade our system; eventually the current system will become completely obsolete. Regarding the fencing, the Board requested more information on this project for their information. It was agreed that the fencing needs to be replaced so the funds will be approved, but it was decided that Mr. Putnam would be

invited to an upcoming meeting to go over the details. Mr. Dagle inquired about the sidewalks, and Mr. Bragaw stated that they will not be replacing any sidewalks, just patching where needed.

Mr. Seery RESOLVED that the resolution entitled "Resolution Making Appropriations Aggregating \$830,000 For Various Capital Improvements And Authorizing The Issuance Of \$830,000 Bonds Of The Town To Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance and the legal voters of the Town at Town Meeting.

Seconded by Mr. Salerno. Motion passed 6-0.

2f. Approve Transfer – Board of Finance Secretary

MOTION (8)

Mr. Seery MOVED to appropriate and transfer \$395 from account 01-01-120-200-500 (Contingency) to account 01-01-126-100-413 (PT Clerical Recording Secretary BoF) and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

2g. Approve Transfer - \$8K Police Boat to CNRE

MOTION (9)

DISCUSSION: Mr. Nickerson stated that these funds are already in the budget in the General Fund and this motion is a housekeeping measure to put the money into the CNRE fund. He stated that we are currently putting the money aside so that it is there when the boat engine is replaced in the near future.

Mr. Seery MOVED to approve the \$8,000 in general fund budget account 01-70-724-700-464 (PS Police Equipment) to CNRE Fund 32 to an account to be established titled, "Engine – Waterford Police Boat" and forward to the Board of Finance for approval. This will require a Town Meeting.

Seconded by Mr. Salerno. Motion passed 6-0.

2h. Ratify Department Transfers

MOTION (10)

Mr. Seery MOVED to ratify departmental transfers in the amount of \$15,714.31 processed for fiscal year end June 30, 2019 and to forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

2i. Approve Carryover – Retirement Liability

MOTION (11)

DISCUSSION: Ms. Johnson stated that we need to continue to plan for retirements as we have an aging workforce and anticipate a few retirements in the near future.

Mr. Seery MOVED to approve a carry-over of up to \$50,180 from account 01-01-114-100-128 (Retirement Liability) from the 2018/2019 fiscal year to the 2019/2020 fiscal year and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

2j. Special Appropriation – CNRE

MOTION (12)

Mr. Seery MOVED to approve a special appropriation for the following projects in CNRE Fund 32 which are consistent with the 2019/20 Capital Improvement Plan and forward to the Board of Finance for approval:

| CNRE - Municipal Project                   | Amount           |
|--|------------------|
| Town Projects (Roofs)                      | \$10,000         |
| HVAC Replacement Town-wide                 | 15,000           |
| Town Projects - Various                    | 17,730           |
| Town-wide Servers                          | 5,000            |
| Revaluation                                | 130,000          |
| Waterford Police Boat (Engine Replacement) | 8,000            |
| <b>TOTAL</b>                               | <b>\$185,730</b> |

This will require a Town Meeting.

Seconded by Mr. Salerno. Motion passed 6-0.

2k. Appointment – David Schmitt to Zoning Board of Appeals

MOTION (13)

Mr. Seery MOVED to appoint Mr. David H. Schmitt, 6 Clarks Lane, Niantic, CT, to serve as an Alternate Member of the Zoning Board of Appeals for the Town of East Lyme through January 6, 2020.

Seconded by Mr. Salerno. Motion passed 6-0.

3a. Ex-Officio Reports

Mr. Salerno reported on the Planning meeting and stated that they held a public hearing on a proposed five lot subdivision on West Lane; that matter was continued. The Town Building Committee met and reviewed the quotes received for roof repair and they came in under budget. At Lillie B. Haynes they ran into a potential issue with the flooring but it has been resolved and the project is on time and on budget.

Mr. Seery reported on Parks & Recreation. The annual Touch A Truck event was a success and raised over \$10,000. The restroom facilities are in and operational down at Cini Park. Long time employee John Lake announced that he will be leaving the Parks & Recreation Department; John has been an asset to the Town and the Community and will be missed.

Mr. Cunningham reported that the Historic Properties Commission announced that this year's Bike & BBQ event will not be happening, and that they look forward to hosting the event once again next year. The Samuel Smith Farmstead has put in a community garden with plots for rent, and the program is going very well and the plots are going quickly. On June 8<sup>th</sup>, which is Connecticut Historic House Day, there will be an open house at the Samuel Smith Farmstead from 10am – 3pm; and at 1pm, the Brookside Farm Museum will hold a ribbon cutting to commemorate the name change.

Mr. Dagle reported that the Public Safety Vision Committee has recently approved the Scope of Work and has also chosen four architects to submit an RFQ. A bidder's conference will be held at the property and is scheduled for June 20<sup>th</sup>, with bid packages being due on July 8<sup>th</sup>. The Vision Committee will plan to present their findings to the Board of Selectman at their meeting on July 11<sup>th</sup>. They anticipate starting this work in the fall.

3b. First Selectman's Report

Mr. Nickerson reported that the DOT has had two recent public hearings on upcoming projects; the Niantic River Bridge repairs and painting which is scheduled to begin in the Spring of 2020, and the Exit 74 / Flanders Road / I95 bridge project which is scheduled to commence 2021. The Farmer's Market will begin for the season tomorrow, June 6<sup>th</sup> and run every Thursday through summer. Our beaches are open and beach passes are available for purchase. The new bathrooms have been installed down at Cini Park,

and Mr. Nickerson acknowledged Bill Scheer's hard work in seeing this project to fruition. Mr. Nickerson attended the annual retirement celebration for the Board of Education; fourteen teachers and members of administration are retiring in 2019. He attended the annual Memorial Day Vigil at Liberty Green, as well as the entire Board along with Holly Cheeseman, Paul Formica and Joe Courtney walked in the Memorial Day Parade. It was very well attended and a lot of fun as usual, and this year's honorary Parade Marshal was Dick Waterman. Today we are recognizing that it has been 75 years since the D-Day invasion, thank you to all that serve and have served our great country. Mr. Nickerson reported that he has been working with unions in town and have finalized all but one group, which is in the works and should be signed off on soon. He reported that our labor attorney is currently researching the situation with paid versus volunteer fire fighters. This Sunday is the annual Bright Music Festival at McCook's Park; stop in for a day full of music and fun to benefit mental health awareness. Mr. Nickerson wanted to take a moment to acknowledge the passing of Marvin Schutt, who has been a very dedicated and active resident throughout the years.

4. Public Comment

There was none.

5. Selectmen's Response

There was none.

MOTION (14)

Mr. Seery MOVED to adjourn the June 5, 2019, regular meeting of the East Lyme Board of Selectmen at 8:34 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully submitted,



Sandra Anderson  
Recording Secretary