

**COMMISSION ON AGING
REGULAR MEETING
May 13, 2018**

Present: Joe Palazzo
John Whritner
Marge Caste
BB Smith
Mike Bekech
Ilene Harris

FILED IN EAST LYME
CONNECTICUT
May 16 2018 AT 10:57 AM/PM
B. Bekech
EAST LYME TOWN CLERK

Absent: Joan Bengtson

Also Present: Cathy Wilson, Senior Center Director

1. PRELIMINARY BUSINESS

- a. **Pledge of Allegiance.** The Pledge of Allegiance was observed.
- b. **Delegations.** There were no guests.
- c. **Minutes of April 8, 2010.** Chairman Palazzo asked for additions, corrections or deletions to the April 8, 2018 Commission on Aging Minutes.

MOTION (1): Mr. Whritner moved to approve the April 8, 2019 Commission on Aging Minutes, as presented. Seconded by BB Smith. (6-0) Unanimous.

- d. **Correspondence.** There was no correspondence.

2. STATUS REPORT

- a. **Transportation.** Ms. Wilson reported all vehicles and drivers are fine. The DOT 5310 grant and Dial-a-Ride paperwork have been submitted
- b. **Senior Trips.**
 1. Enrichment Trips. June 12 for lunch at the Yantic River Inn in Norwich, with shopping afterwards. The trip fee is \$5; June 26 to Lenny & Joe's Fishtale in Westbrook, with shopping afterwards. The trip fee is \$5; July 24 for a WNBA basketball game at Mohegan Sun. The Connecticut Sun will be playing the New York Liberty. We have lower level seating. Lunch is on your own at the casino. The trip fee is \$19pp which includes tickets.
 2. Day/Overnight June 11 for a guided tour of Central Park in New York City, with lunch included at Buca di Beppo. The trip fee is \$100pp; June 21 to the Newport Flower Show at Rosecliff Mansion in Newport with lunch/shopping on your own at the Wharf. The trip fee is \$49pp; July 9 to Block Island in the Old Harbor area before taking a ferry for a tour of the new wind farm. Lunch is included. The trip fee is \$110pp; August 4 to Yankee Stadium for a game between the Yankees and Red Sox. The fee includes a hotdog and a beer, soda or water. The trip fee is \$147; August 22 for a ferry ride to Long Island for a 30-minute guided tour of Raphael Winery and sampling of three of their wines and a bit of cheese. Lunch and time on your own in Greenport. The trip fee is \$103; September 4 to Theater by the Sea for a production of "Saturday Night Fever". Lunch on your own in Galilee, RI. The trip fee is \$70; September 24 to Webster Lake in Webster, MA for a riverboard cruise. Lunch is included and will be at the

Waterfront Dining Room. After lunch, enjoy free time to shop at Foppema's Farm – a 75-acre fruit and vegetable farm located in Northbridge. The trip fee is \$89.

September 8-15, 2019 Cruising Maine and Atlantic Canada on NCL's Escape for 8 days and 7 nights. Transportation to pier included. Prices start at \$1,559pp for double occupancy;

September 15-22, 2019 for a guided tour of America's Cowboy Country to explore the West for 8 days and 7 nights. Transportation and transfers included. Prices start at \$3,599pp for double occupancy; October 29-November 9, 2019 for a guided tour of Southern Italy & Sicily for 12 days and 11 nights. Transportation and transfers included; December 29-1/2/2020 to Pasadena CA and the Tournament of Roses Parade for 5 days and 4 nights. Transportation and transfers included. Optional 3-night tour extension to Las Vegas. Prices start at \$2,579 for double occupancy; February 6-9, 2020 to Quebec Winter Carnival with a travel guide for 4 days and 3 nights to Quebec City for Winter Carnival and Carnival's Night Parade. Prices start at \$930pp for double occupancy; March 2-8, 2020 for Iceland's Magical Northern Lights with a tour of the country. Transportation & transfers included. Prices start at \$3,699pp with double occupancy.

c. Programs.

1. Senior Nutrition Program. Ms. Wilson reported she would like to seek new volunteers to be trained to work in the kitchen and to drive for Meals-on-Wheels.
2. Senior Center Programs – Ongoing. All is doing well with ongoing Senior Center Programs.
3. Senior Center Programs – New. Ms. Wilson asked Kristen Caramanica, Program Coordinator, to program lightly for the month of June because the budget cycle is closing. The new software is working well.

d. Budget – General Fund, Revolving Account. Ms. Wilson reported 87% of our budget has been expended as of today.

e. Revenues – General Fund, Revolving Account. Revenues are doing well because trips are doing better.

3. OLD BUSINESS

a. Rebranding of the Senior Center. Ms. Wilson contacted the Engineering Department to determine what vendor was used for signage at the Senior Center.

b. Review of the Proposed Budget for FY19/20. Tonight at 7:30 p.m. at East Lyme High School there will be a final discussion on the upcoming budget. A Referendum on the budget will be held on May 23.

Ms. Wilson at a Board of Finance Budget Review was asked to put all programs into the Special Revenue Fund. She made a commitment that by 2020/2021 she will move all programs into the Special Revenue Fund.

c. New Newsletter Design and Contract. Ms. Wilson reported she received the contract, filled out a questionnaire and sent a mark-up of the new newsletter. She would like to request that the company use less photos in order to put in more information. BB Smith asked if the photos are pertinent to our Senior Center? Ms. Wilson showed the large photos that are being used. Mr. Bekech suggested taking a photograph of the new sign when it is received.

d. Department Use of Credit Cards. Ms. Wilson received 2019 credit card charges from Chelsea Savings Bank. The Town is considering using other vendors.

e. Removal of Organ. Ms. Wilson would like to advertise the sale of the organ since it is no longer being used. She will also make an announcement at the Senior Center.

f. Other Pertinent Business. There was no other pertinent business discussed.

4. NEW BUSINESS

a. Kitchen Security. Ms. Wilson reported as of June 3 the custodial staff will keep the outside door locked.

- b. **Replacement of the Microwave.** Ms. Wilson reported the microwave is no longer working and a new one is needed.
- c. **Other Pertinent Business.** There was no other pertinent business discussed.

5. PUBLIC DISCUSSION

There were no guests.

6. BOARD RESPONSE

There was no need for the Board to respond.

7. ADJOURNMENT

MOTION (2): BB Smith moved to adjourn the Commission on Aging Regular Meeting of May 13, 2019 at 5:40 pm. Seconded by Ms. Harris. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary