

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
MARCH 4 at 7:00 pm**

Members Present:

H. Cheeseman, J. Dugan, A. Fisher, L. Fitzgerald, E. Gong, C. Hayes, D. Jacobs, E. Karanth, J. Makiaris, L. McIlhenny, R. Morrill, C. Weber, L. Timothy, T. Borden, M. Salerno.

Call to Order:

Holly Cheeseman called the meeting to order at 7:05 pm.

Holly made a motion to move Agenda item 7d the nominating committee, as the first item. Corinne Weber seconded the motion. All the members voted Yes.

Holly made the motion to vote for Christie Hayes as a member of the Board of Trustees and Jack Dugan and Loretta McIlhenny seconded. All the members voted Yes and Christie Hayes was approved as a member of the Board of Trustees.

Delegation from the Public:

Diane Swan (President of STARS to STEM) and Catherine Arren from STARS to STEM gave a presentation asking the East Lyme Library Foundation to be their temporary fiscal sponsor. After the presentation, Holly and Lisa said that this was a meeting of the Board of Trustees, not the Foundation, and we wished them good luck with their presentation and effort.

Secretary's Minutes:

Holly made a motion to accept the minutes of the previous meeting. David Jacob and Loretta seconded. Lawrence Fitzgerald and Jack Dugan abstained. The motion was accepted.

Treasurer's Report:

John asked members to review the new 1-page report format, and submit any feedback. Tara Borden and John are meeting every Wednesday. Full time, Hourly, Social Security and Health Insurance are the key items in the report because they account for the largest amount of money. John stated that we are in good shape and getting money from fundraisers. The East Lyme Foundation has helped.

Holly made the motion to approve the Treasurer's Report. Marc Salerno seconded. The Board approved the Treasurer's Report.

Director's Report:

Lisa stated that this year the budget was cut \$33,000-\$34,000 by the town in December, which was the anticipated amount to be given back to cover health insurance costs. January costs have come down a little as there were not many claims. The Library will still continue to stay closed on Sundays. Currently, fewer book orders have been placed but the wish list to buy will be kept in a temporary account which will be considered at the end of the year. Next year the health insurance is scheduled to move to the CT 2.0 Health plan. We pay one upfront fee for the year. Lisa informed us that the Board of

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APR 2 2019 AT 8:50 AM/PM

[Signature]
EAST LYME TOWN CLERK

Selectmen hearing is on March 6 at 5:30 pm at the Town Hall and Board of Finance meeting is scheduled on April 1 at 6:30 pm.

Lisa and Rebecca Scotka are working to find a replacement for the story walk at Bride Brook Park. It is in bad shape because of the weather. Lisa wanted to use Annual fund drive money to set up a new story walk. Lisa named it Story walk 2.0.

Hoopla:

Hoopla the downloadable streaming video has become widely popular. \$3000 was spent this year, paid through grant money from the Eastern CT Foundation. It is anticipated that a \$1200-\$1500 additional cost may be incurred. Lisa added that a lot of positive feedback was received.

President's Update:

Holly stated that there are so many things happening including municipal budget and pension liability for towns. The municipal funding will remain the same, but ECS funding will start edging downwards for which we have to pay more.

Holly read a thank you note from Molly Helms for the Board's donation in memory of her husband Donald.

Committee Reports:

- Administrative/policy: T-51 Personnel policy change for sick time.
Lisa contacted Mark to ask if sick time to part-time employees should be provided. Still waiting to hear from him.
- Personnel:
David wanted to know how many members are in The Board of Trustees. Lisa will check if there is a vacancy and update us.
- Public Relations: No Comments
- Nominating: Christie Hayes was approved earlier as a member of the Board of Trustees.
- Budget: The Fiscal 2020 budget has been reduced by the Town. The amount of money to be spent on health insurance next year will be less than what was proposed in November. Lisa had increased it by 12 percent. Mark Nickerson advocated for the additional \$10,000 that Lisa asked for to purchase materials. The Library material budget was cut in half during the last few years; due to that, we are not buying enough books. For FY20 Lisa proposed a material book budget of \$25,000. First Selectman Nickerson supports this increase. David requested that all East Lyme Public Library Board of Trustees attend the Board of Selectman hearing on March 6 and Board of Finance meeting on April 1 at the Town Hall.
- Publications:
The committee wants to do project about the Town's three historic homes. Lisa wants to have History Maker Space by using some of the historic organizations in the town, and digitizing town history into the 21st century. Lisa is working with Barbara Johnson Low, who works with the historic properties and will have a meeting in the high school on Wednesday, March 6. She met Scott Wands from CT Humanities to discuss two grant proposals. We identified a consultant who is ready to help and will apply for the two grants before April 5. Lisa said we would like to

start a project with high school kids where they will put together 360 degree pictures and put them online. We would be able to see the three historic houses over three centuries. Jack clarified that it is going to be a slide show. Lisa said we still have to figure it out how we going to present this.

Corinne mentioned that Kaitlin, our reference librarian, has done a lot of similar work in the town of Stonington. She talked about how the effort brought people out of woodwork with diaries and recollections. Ashley showed Corinne how ocular glasses are used. Professor Anke Finger of UConn might do a workshop on digital humanities. Lisa informed us that we would like to turn the media room into virtual reality and scanning space using some of the annual fund. A basic part of the history-making space center can be started, so that people can come in and do their family history and we can work with the three historic houses.

The high school is celebrating its 50th Anniversary this year; the class of 1969 is coming back. We will set up oral history station and they can talk about what it was like to live here in 1969, how it was to go to high school in 1969, what was going on in 1969 and how it is different from today. Lisa talked to Scott Wands on raising money through grants. Lisa would like to organize a time travel-type curriculum because the three historic houses are from three different centuries. Jack suggested meeting with Professor Reed as he has a lot of things digitized.

- Strategic Planning Committee: Lisa described Strategic planning during the discussion for Publications.
- Old Business: No old business
- New Business: No new business

Adjournment:

Holly made a motion to adjourn the meeting at 7:45 pm. Richard seconded.

Date of next meeting: Monday May 6, 2019 at 7:00 pm.

Respectfully Submitted,

Ekata Karanth
Secretary.