

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF APRIL 3, 2019
MINUTES

PRESENT: Mark Nickerson, Paul Dagle, Marc Salerno and Dan Cunningham

EXCUSED: Kevin Seery and Rose Ann Hardy

ALSO IN ATTENDANCE: Finance Director Anna Johnson, Senior Center Director Cathy Wilson, Director of Planning Gary Goeschel and Town Attorney Ed O'Connell

Mr. Nickerson called the meeting to order at 7:33 p.m. and led the Pledge of Allegiance.

1b. Additional Agenda and Consent Items

MOTION (1)

Mr. Salerno MOVED to add an agenda item to approve an exchange of land between the Town of East Lyme and Laurie Zrenda, and to hear said agenda item first under New Business.

Seconded by Mr. Cunningham. Motion passed 4-0.

Mr. Nickerson stated that Town Attorney O'Connell was present to speak on this matter as well as agenda item #2d, so both items will be heard in succession.

1c. Delegations

There were none.

1d. Approval of Minutes

MOTION (2)

Mr. Salerno MOVED to approve the Special Budget Meeting Minutes of March 6, 2019, as submitted.

Seconded by Mr. Cunningham. Motion passed 4-0.

MOTION (3)

Mr. Salerno MOVED to approve the Regular Meeting Minutes of March 6, 2019, as submitted.

Seconded by Mr. Dagle. Motion passed 4-0.

1e. Consent Calendar

MOTION (4)

Mr. Salerno MOVED to approve the Consent Calendar for the meeting of April 3, 2019, in the amount of \$33,279.95.

Seconded by Mr. Cunningham. Motion passed 4-0.

2. Exchange of Land

MOTION (5)

DISCUSSION: Attorney O'Connell explained that up to this point everyone along the way has thought that the property line of this parcel was the rock wall that is there. When Ms. Zrenda hired a surveyor as part of a septic system overhaul, it was discovered that the rock wall is not the property line and that her leeching field encroaches on to Town property. To rectify this situation amicably, it has been decided to exchange virtually equal parcels of land. He noted that the updated Schedule A and Schedule B will be filed with the Town of East Lyme land records. Mr. Nickerson inquired if the parcels of land are of equal size and value, and Attorney O'Connell stated that they are of equal size and value and that there will be no exchange of money. Attorney O'Connell stated that this matter, once approved by the Board of Selectmen, will need to go before the Board of Finance as a procedural measure and that there is no Special Town Meeting needed for the exchange of property.

FILED IN EAST LYME
CONNECTICUT
APR 9 2019 AT 3:15 AM PM
EAST LYME TOWN CLERK

Mr. Salerno MOVED that WHEREAS, Laurie A. Zrenda is the owner of a parcel of land, with the buildings thereon, situated in the Town of East Lyme which abuts a parcel of land owned by the Town of East Lyme; and WHEREAS, in the process of repairing an existing septic system on Ms. Zrenda's property it was discovered that a stone wall thought to be the boundary line between the properties is not the actual property line, and the septic system encroaches onto land owned by the Town; and WHEREAS, Ms. Zrenda and the Town are willing to exchange portions of their respective properties so as to cure the septic system encroachment and convey a parcel of equal size to the Town; and WHEREAS, the portion of Ms. Zrenda's land to be conveyed to the Town is described in Schedule "A" attached hereto and is also depicted on a map or plan entitled in part "Proposed Property Line Adjustment Survey" dated December 18, 2018 prepared by Genwick-Mereen, LLC; and WHEREAS, the portion of the Town's land to be conveyed to Ms. Zrenda is described in Schedule "B" attached hereto, and is also depicted on the above-described map; and WHEREAS, the above-described land exchange will involve parcels of approximately equal size and value, and will not involve the exchange of money; NOW, THEREFORE, the Board of Selectmen hereby approves the above described exchange of land and authorizes the First Selectman to accept a deed from Ms. Zrenda and to execute on behalf of the Town a deed and such other documents as may be necessary to complete said transaction, and to send to the Board of Finance for approval. Seconded by Mr. Dagle. Motion passed 4-0.

2d. Accept Certain Roads – the Orchards Subdivision
MOTION (6)

DISCUSSION: Attorney O'Connell stated that the Board of Selectmen is the board responsible for accepting new roads in East Lyme. He reported that this has been approved by the Planning Department, the Utilities Director and the Town Engineer, and referenced a letter from Town Engineer Victor Benni to Director of Planning Gary Goeschel certifying this decision.

Mr. Salerno MOVED that WHEREAS, the East Lyme Planning Commission has recommended that the Town accept for public highway purposes certain roads and related improvements located in Phase III of the Orchards subdivision, located between the northerly end of Peach Lane and the southerly end of the easterly end of Partridge Court, and more particularly described in deeds pertaining to said roads; and WHEREAS, the Town Engineer and Director of Planning have determined that said roads and related improvements have been constructed and installed in accordance with the Town's highway standards and the approved subdivision plan; and WHEREAS, the Town Municipal Utility Engineer has determined that the water and sewer lines located in said roads have been constructed and installed in accordance with the Town's standards and as-built plans; IT IS RESOLVED, that the Board of Selectmen hereby accepts as public highways said roads and related improvements, subject to the developer's execution and delivery of deeds and related documents as approved by the Town Attorney. Seconded by Mr. Cunningham. Motion passed 4-0.

2a. Presentation – Annual Medical Transportation Grant – Senior Center

DISCUSSION: Senior Center Director Cathy Wilson was in attendance to speak on this matter. She reported that since 2006 they have applied for and received a grant every year to procure funds to provide rides to appointments. When the grant writing started she stated that only East Lyme, Waterford and Groton participated. In order to increase the funds, they expanded the participation and now consists of twelve towns. The yearly funds are received by the broker, Eastern Connecticut Transportation Consortium, Inc. (ECTC), and distributed amongst the participating towns. Ms. Wilson stated that she is currently writing the grant for next year and wanted to bring to the Board's attention that this program ran out of funding this year in February. She explained that in 2006 they provided 2,814 rides to qualifying seniors; in 2018 they provided 9,042 and were on the path of providing upwards of 12,000 rides if the program had not run out of money. They are running into this problem simply because of the increase of people using the program as well as the fact that doctors offices are no longer clustered around the hospitals but spread out since being taken over by the larger hospitals. One of the things they are considering is to limit the number of riders per person annually, for example offering a total of six round trip rides or twelve one way rides per person. Ms. Wilson indicated that approximately 150 East Lyme residents are a part of this program, and the average age of a participant overall is 75 years old. The average livery ride is eight

miles, whereas the average livery ride is fourteen miles; the method of rides is 65% livery, 15% wheelchair assisted, and 20% mileage reimbursement. They must give 48 hours notice, but no longer than two weeks in advance. It was agreed that she would look into using volunteers to see if that is an option. She also reported that she is applying for a 5310 grant for vehicle replacement, and that if granted it will be a 80/20 percent split with the town so she may be back to discuss that further and to seek the Board's approval. While she was before the Board, she wanted to share that the senior center and the Police Benevolent Association are once again sponsoring a shred it day on May 11th from 9am-12pm at the community center. She stated that it is recommended that you make a donation to either the PBA or bring a non-perishable food item for Care and Share if you plan to drop of paper to be shredded.

2b. Fire Marshal Fee Schedule

MOTION (7)

DISCUSSION: Fire Marshal Chris Taylor was present to speak on this matter, and explained that it has been many years since the fee schedule has been addressed, and presented a spreadsheet of proposed services fees for the 2019/2020 fiscal year, attached hereto as Exhibit 1. He noted that he's proposing raising the fee to \$75 from \$50 for blasting and lodging house licenses to bring us in line with surrounding communities; the remaining proposed fees are all new fees.

Mr. Salerno MOVED to approve the 2019/2020 Capital Improvement Plan, as submitted.

Seconded by Mr. Cunningham. Motion passed 4-0.

Mr. Nickerson stated that they would address the appointments now as both Chris Taylor and Deborah Jett-Harris were present at the meeting. He thanked everyone for their willingness to volunteer their time and energy toward the betterment of our Town.

2eI. Appointment – Chris Taylor to Public Safety Committee

MOTION (9)

DISCUSSION:

Mr. Dagle MOVED to appoint Chris Taylor to the Public Safety Vision Committee, with a term to expire when the Committee disbands.

Seconded by Mr. Cunningham. Motion passed 4-0.

2eII. Appointment – Dean Fiscus to Town Building

MOTION (10)

Mr. Salerno MOVED to appoint Dean Fiscus to serve as a Member of the Town Building Committee for the Town of East Lyme through January 3, 2022.

Seconded by Mr. Dagle. Motion passed 4-0.

2eIII. Appointment – Deborah Jett-Harris to ZBA

MOTION (8)

DISCUSSION: Ms. Jett-Harris was present and addressed the Board and stated that she is the current President of the Pine Grove Owner's Association, and is very involved and considers herself having a strong sense of community.

Mr. Cunningham MOVED to appoint Deborah Jett-Harris to serve as a Member of the Zoning Board of Appeals for the Town of East Lyme through January 6, 2020.

Seconded by Mr. Salerno. Motion passed 4-0.

2c. Review and Approve the CIP for 2019/2020

MOTION (11)

Mr. Salerno MOVED to approve the 2019/2020 Capital Improvement Plan, with noted edits and possible changes in the future.

Seconded by Mr. Dagle. Motion passed 4-0.

3a. Ex-Officio Reports

Mr. Salerno reported that the Planning Commission recently held a special meeting in which they decided to hold a Public Hearing on an application for a proposed subdivision on West Lane. He stated that the Town Building Committee met last week and they are running out of funds on the schools renovation project. In a meeting with Mr. Nickerson it was agreed that they would need to perform a forensic audit to try to find funds within their allotted budget.

Mr. Cunningham reported that Director of Planning Gary Goeschel attended the Historic Properties meeting and has volunteered to assist the Commission with searching for and writing grants to use for much needed renovations, especially the Samuel Smith House.

Mr. Dagle reported that the Public Safety Vision Committee created two subcommittees; one to review the RFQs that were received, and the second subcommittee to work on the scope of work. Regarding the RFQs, it is their goal to get the choices down to three or four and bring this information to their next scheduled meeting on April 26th. Mr. Nickerson stated that the target date for the closing is May 3rd.

3b. First Selectman's Report

Mr. Nickerson stated that he would like to recognize Lynn Bodnar, who has supported the Superintendent of Schools for many years. Lynn has retired as of the end of March, and the Town and the Board of Education sincerely appreciate all of her hard work and dedication, and wish her well in her retirement. C-SPAN was at the Middle School once again to honor three students who received an honorable mention for a national contest that they held. Avni Kabra, Mannat Kadian and Rebecca Gu were honored for their 2019 C-SPAN National StudentCam contest submission entitled: "The 17th Amendment: Its Impact on Our Nation". Mr. Nickerson stated that there are four major upcoming DOT bridge projects in the works: the bridge on Route 1 over an unnamed brook between Lovers Land and Heritage; the Niantic River bridge repair, Rte 156 over the Niantic River; Route 156 over the Four Mile River, on the town line of East Lyme and Old Lyme; and I95 over Rte 161 (exit 74) from the old Shack to Stop & Shop.

4. Public Comment

There were none.

5. Communications – The board of Selectmen received a copy of the 2018 Final Grand List from the Tax Assessor, attached hereto as Exhibit 2.

6. Selectmen's Response

There were none.

MOTION (12)

Mr. Salerno MOVED to adjourn the April 3, 2019, regular meeting of the East Lyme Board of Selectmen at 9:29 p.m.

Seconded by Mr. Dagle. Motion passed 4-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary

GENERAL FUND BUDGET FY 2019/2020 - PROPOSED REVENUE

FIRE MARSHAL SERVICE FEES FOR 19/20 FY

224 - Public Safety/Fire Marshal					
	ISSUED IN 2018 THROUGH 12/20/18	PROPOSED FEE	CURRENT ANNUAL REVENUE	POTENTIAL ANNUAL REVENUE	
FIRE & LIFE SAFETY RE-INSPECTION	90	Note: This fee will only be imposed if the establishment fails to correct noted violations by the date of re-inspection. A \$50 fee will be imposed for each consecutive re-inspection required to bring the establishment into compliance with the Connecticut Fire Safety Code and the applicable standards, adopted pursuant to General Statutes, Sections 29-292 and 29-293.	50	0	4,500
BURN / BON FIRE PERMITS	78		10	0	780
BLASTING PERMITS	13		75	780	975
FIRE REPORTS	15		10	0	150
COLOR PHOTOS	100		2	0	200
911 RECORDINGS ON CD	5		10	0	50
LODGING HOUSE LICENSING	13		75	650	975
OIL TANK REMOVAL	5	Note: This \$100 fee will only be imposed if the establishment is requesting inspection within 1 week of their State of CT Renewal	100	0	500
LIQUOR PERMIT (approximately 30 per year)	3		100	0	300
			432	1,430	8,430

EXHIBIT 1

BOS
 Agenda Item
 # 216
 04/03/19



BOS
Agenda Item
5
04/03/19

OFFICE OF THE ASSESSOR

TO: Mark Nickerson, First Selectman
Board of Selectmen
Anna Johnson, Finance Director
Board of Finance
John McCulloch, Tax Collector

FROM: Diane Vitagliano

DATE: March 15, 2019

SUBJECT: 2018 FINAL GRAND LIST FIGURES
AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) conducted informal hearings March 4, 5, and 9th. There were fifteen (15) real estate appeals, four (4) personal property appeals, and one (1) supplemental motor vehicle appeal. Ruling of the BAA is as follows:

Real estate assessment reduction was \$240,780
Personal property assessment reduction was \$21,213
Supplemental Motor Vehicle reduction was \$3,610

BAA members reviewed all appeals accordingly. Each appellant has been notified of the Board's decision regarding their appeal. A copy of the certified grand list summary page as amended by the Board of Assessment Appeals is attached for your records.

2018 NET TAXABLE GRAND LIST AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS

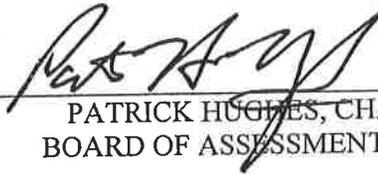
REAL ESTATE	1,984,141,068
MOTOR VEHICLE	140,346,463
PERSONAL PROPERTY	59,436,488
NET TAXABLE GRAND LIST	2,183,924,019

baafinalfigures2018g

GRAND LIST OF TAXABLE PROPERTY
AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS
AS OF OCTOBER 1, 2018
TOWN OF EAST LYME

	<u>GROSS</u>	<u>EXEMPTIONS</u>	<u>NET</u>
REAL ESTATE	1,992,067,068	7,926,000	1,984,141,068
MOTOR VEHICLES	141,469,670	1,123,207	140,346,463
PERSONAL PROPERTY	61,294,178	1,857,690	59,436,488
TOTAL	2,194,830,916	10,906,897	2,183,924,019

I, PATRICK HUGHES, CHAIRMAN, BOARD OF ASSESSMENT APPEALS FOR THE TOWN OF EAST LYME, CONNECTICUT, HEREBY CERTIFY THAT THE ABOVE GRAND LIST FIGURES ARE TRUE AND CORRECT AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS TO THE BEST OF MY KNOWLEDGE AND BELIEF.



PATRICK HUGHES, CHAIRMAN
BOARD OF ASSESSMENT APPEALS

STATE OF CONNECTICUT)

EAST LYME, CONNECTICUT

MARCH 25, 2019

COUNTY OF NEW LONDON)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 25 DAY OF MARCH, 2019



KAREN GALBO, CCTC, TOWN CLERK