



# Niantic River Watershed Committee, Inc.

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**Minutes**  
**NRWC Board of Directors**  
**March 7, 2019, 6 pm**  
**East Lyme Town Hall, Conference Room 1**  
**108 Pennsylvania Ave, Niantic, CT.**

mar 29 20 19 AT 8:35 AM/PM  
*Karen Miller*  
EAST LYME TOWN CLERK

Attendees: Ralph Bates, Town of East Lyme; Melissa Bezanson, Town of Salem; David Bliven, Town of Montville; Donald Danila, Town of East Lyme; John Jasper, Town of East Lyme; David Turner, Town of Montville; Judy Rondeau, Watershed Coordinator.

Excused: Peter Harris, Waterford-East Lyme Shellfish Commission; Rick Kanter, Waterford-East Lyme Shellfish Commission; Donald Landers, East Lyme Harbor Management and Shellfish Commission; Doug Lawson, Town of Waterford; Eric Thomas, CT DEEP; Chris Tomicheck, Town of Waterford.

Absent: None

1. Call to Order: Secretary Melissa Bezanson called the meeting to order at 6:10 PM.
2. Seating of Alternates: David Turner made a motion to seat Ralph Bates for Doug Lawson, seconded by Melissa Bezanson. All in favor, motion passes.
3. Niantic River Lawn Care Behavior Change Campaign Update – Holly Drinkuth, The Nature Conservancy: Tabled to April 4, 2019 meeting.
4. Review and Approval of February 7, 2019 meeting minutes: Item 8.f. was amended to strike the words 'meet to' from the last sentence. The amended sentence will read 'The subcommittee will review pertinent records and prepare a report for the Board.' David Turner made a motion to approve the minutes as amended, seconded by Ralph Bates. All in favor, the motion passes.
5. Treasurer's Report: David Turner made a motion to table the treasurer's report to the April 4, 2019 meeting, seconded by John Jasper. All in favor, motion passes. Upon arrival, the Treasurer presented the Report. David Turner made a motion to approve the Treasurer's Report as presented, seconded by John Jasper. All in favor, motion passes.
6. Coordinator's Report: Judy Rondeau reviewed her activities over the past month. It was suggested that NRWC use funds from the rain garden initiative to revamp the Mago Point riparian buffer.
7. DEEP Liaison Report: Eric Thomas, CT DEEP representative, was not able to attend the meeting. He provided a report which the Coordinator shared with the Board.
8. Old Business:
  - a. Town Matters: No matters were brought forth for discussion.

- b. Work Plan Update: Directors reviewed the final draft of the Work Plan. John Jasper made a motion to approve the Work Plan as presented, seconded by David Turner. All in favor, the motion passes.
  - c. Election of Officers: Tabled to the April 4, 2019 meeting.
9. Subcommittee Updates:
- a. Monitoring Group: Don Danila is waiting for a suitable rainstorm to conduct the winter wet weather sampling. Don reported that the YSI meter is not working properly. John Jasper thanked Don Danila and Peter Harris for the shellfish informational piece published in *The Day*.
  - b. Education/Outreach Group: Reviewed in the Coordinator's Report.
  - c. Grant Review/Fundraising Subcommittee: Reviewed in Coordinator's Report.
  - d. Membership Subcommittee: Inactive.
  - e. NRWPP Update/RFP Subcommittee: Melissa Bezanson reported on the consultant interview conducted on Mar. 5, 2019. The RFP Subcommittee recommended the Board approve the proposal of Fuss & O'Neill, and contract with Fuss & O'Neill to conduct the NRWPP update. Brief discussion followed regarding the contract. David Turner made a motion to accept the RFP Subcommittee's recommendation to approve the proposal of and contract with Fuss & O'Neill to conduct the NRWPP update, seconded by Melissa Bezanson. All in favor, the motion passes. The Board discussed the timeline to finalize and execute the contract in order to stay on the established project schedule. David Turner made a motion to allow the officers to approve the final draft of the contract in order to allow timely execution, seconded by John Jasper. All in favor, the motion passes.
  - f. Audit Subcommittee: Ralph Bates reported that the Audit Subcommittee has compiled and started to review pertinent materials.
10. New Business: None.
11. Public Comments: None
12. Next Meeting: April 4, 2019, 6 PM, East Lyme Town Hall, 10 Pennsylvania Ave. Niantic, CT.
13. Adjournment: A motion was made by Ralph Bates at 7:22 PM to adjourn, seconded by John Jasper. All in favor, the meeting was adjourned.

Respectfully Submitted,



Judy Rondeau  
Watershed Coordinator