

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF MARCH 6, 2019
MINUTES

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Paul Dagle, Marc Salerno and Dan Cunningham

Mr. Nickerson called the meeting to order at 7:23 p.m. and led the Pledge of Allegiance.

1b. Additional Agenda and Consent Items

MOTION (1)

Mr. Seery MOVED to add agenda item #4mm to appoint Linda Fecteau to the Youth Services Commission. Seconded by Mrs. Hardy. Motion passed 6-0.

1c. Delegations

There were none.

1d. Approval of Minutes

MOTION (2)

Mr. Seery MOVED to approve the Special Budget Meeting Minutes of February 19, 2019, as submitted. Seconded by Mr. Dagle. Motion passed 4-0-2.

In Favor; Messrs Nickerson, Seery, Dagle and Cunningham. Abstained; Mr. Salerno and Mrs. Hardy.

MOTION (3)

Mr. Seery MOVED to approve the Special Budget Meeting Minutes of February 20, 2019, as submitted. Seconded by Mr. Dagle. Motion passed 5-0-1.

In Favor; Messrs Nickerson, Seery, Dagle and Cunningham, and Mrs. Hardy. Abstained; Mr. Salerno

MOTION (4)

Mr. Seery MOVED to approve the Regular Meeting Minutes of February 20, 2019, as submitted. Seconded by Mr. Dagle. Motion passed 5-0-1.

In Favor; Messrs Nickerson, Seery, Dagle and Cunningham, and Mrs. Hardy. Abstained; Mr. Salerno

1e. Consent Calendar

MOTION (5)

Mr. Seery MOVED to approve the Consent Calendar for the meeting of March 6, 2019, in the amount of \$664.84.

Seconded by Mr. Salerno. Motion passed 6-0.

2. BOE Budget Presentation

Mr. Jeffrey Newton, Superintendent of Schools, was in attendance to speak on this budget. Also in attendance was Maryanna Stevens, Director of Finance, Marketing and Growth Management; Kim Davis, Director of Student Services; and Amy Drowne, Assistant Superintendent for Curriculum, Instruction, and Assessment. Mr. Newton stated that the re-districting project is now complete and that letters have gone out to parents. Regarding the budget, he reported that in November 2018 they started with a 5.56% increase, in December they worked and got it down to 4.21%, and finally they submit a budget with a 3.18% increase. They were able to get it down to 3.18% through savings in food services, curriculum, software, utilities, regionalization, and collaboration with other town departments and services, to name a few factors. Mr. Newton stated that they have been on a budget freeze since January of this year as a way to deal with the health insurance premiums rising costs. Regarding buses, he reported that state statute requires that the Board of Education provide bus services to each and every student regardless if they take the bus or not; they are considering working on asked for a revision in this statute. He stated that they are currently looking into different options to reduce the cost of bussing students. He noted that this increase is

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CONNECTICUT
Mar 13 2019 AT 3:45 AM PM
Brooke Kerney
EAST LYME TOWN CLERK

also in part due to unanticipated special education transportation. Mr. Dagle inquired about when the last time the enrollment projections report was done. Mr. Newton confirmed that the report was released midyear last year, and that their projections are right on target so far. Mr. Dagle requested that they update the actual numbers each year to track the results. Mr. Nickerson noted the anticipated rise in number of employees and/or spouses, and Mr. Newton stated that because the State Plan is more desirable than our current high deductible plan, people that are currently not taking the insurance are considering joining the plan once it changes. Mrs. Hardy stated that technology will continue to be an ongoing expense because it is important to keep up with the latest technology. Regarding the increase in Special Education costs, Mr. Newton reported that they are required now to provide special education staff for children starting at age three through twenty-one.

3. Executive Session

MOTION (6)

Mr. Seery MOVED to enter into Executive Session for the purpose of discussion the description of Unaffiliated Employees Benefits, and to include Victor Benni, and they will call for Anna Johnson if needed.

Seconded by Mr. Salerno. Motion passed 6-0. They entered into executive session at 8:07 p.m.; they returned at 8:29 p.m. and Mr. Seery reported that no action was taken.

4a. Unaffiliated Employees Benefits Description

DISCUSSION: Mr. Nickerson stated that he would recues himself from this agenda item as he is a member of the Unaffiliated Employees group. Mr. Nickerson stated that there is currently no formal agreement in place, and that Joe Bragaw and Victor Benni have worked hard with this group to present this document for approval.

MOTION (7)

Mr. Seery MOVED to approve the description of the Unaffiliated Employees Benefits Description document, as submitted.

Seconded by Mr. Cunningham. Motion passed 5-0.

4b. Special Appropriation – Planning Recording Secretary

DISCUSSION: Mr. Goeschel stated that for both this item and agenda item #4c, the overages are due in part to switching to a outside recording secretary for both commissions from the current process of paying a town employee; the same recording secretary is doing both commissions and it was noted that she is doing a great job. Mr. Goeschel also noted an unforeseen increase in public hearings.

MOTION (8)

Mr. Seery MOVED to appropriate and transfer \$800 from account 01-01-120-200-500 (Contingency) to account 01-01-117-100-412 (Planning Recording Secretary) and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

4c. Special Appropriation – Inland Wetlands Agency Recording Secretary

MOTION (9)

Mr. Seery MOVED to appropriate and transfer \$800 from account 01-01-120-200-500 (Contingency) to account 01-01-132-100-412 (IWA PT Clerical) and forward to the Board of Finance for approval

Seconded by Mr. Salerno. Motion passed 6-0.

4d. Special Appropriation – Niantic Fire Department Overtime

DISCUSSION: Chief John Dwire address the Board and stated that he worked closely with Ms. Johnson to come up with what he feels is a realistic and responsible number that will carry his department through the remainder of the fiscal year. Mr. Seery inquired as to what a person would have to do to become a volunteer. Chief Dwire stated that it takes approximately 18 months to obtain the FF1 and EMT certifications, plus the cost of the classes. Currently he and the Deputy Chief both work full time positions

for other organizations, and the both of them currently respond to all of the overnight calls in the absence of volunteers.

MOTION (10)

Mr. Seery MOVED appropriate and transfer \$9,205 from account 01-01-120-200-500 (Contingency) to account 01-25-217-100-614 (Overtime) and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

4e. Special Appropriation – Dispatchers Overtime

DISCUSSION: Mr. Nickerson stated that this overage has occurred because of the issue of finding part time employees to cover overnight shifts. Mr. Dagle inquired if we could take the funds from the part time line item, and Ms. Johnson stated that there is not enough money in that account to cover the overage in overtime. She did report that the part time account is running where it should be midway through the fiscal year.

MOTION (11)

Mr. Seery MOVED to approve a transfer in the amount of \$9,600 from account 01-25-216-100-511 (Police Officers) to account 01-25-215-100-214 (Dispatch Overtime) effective April 1, 2019 and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

4f. Special Appropriation – Payroll Contingency

MOTION (12)

Mr. Seery MOVED to appropriate and transfer \$7,123 from account 01-01-120-100-500 (Payroll Contingency) to the following accounts: \$1,952 to 01-01-101-100-111 (First Selectman) \$3,111 to 01-25-217-100-612 (PT Firefighters NFD) and \$2,060 to account 01-25-218-100-612 (PT Firefighters FFD) and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 5-0-1. Abstained; Mr. Nickerson

4g. Special Appropriation – Vehicle Acquisition Program

DISCUSSION: Mr. Scheer, Deputy Director of Public Works, addressed the Board and explained that they were able to purchase equipment at a lower cost so that is why there is extra money in this 16/17 Vehicle Acquisition account; and he noted that this money can only be used for equipment and cannot be used to pay down the balance. He stated that the truck that is being replaced is going to be given to the Board of Education; this vehicle is perfect for their use whereas it is not able to handle the non-stop use that the Public Works department needs. Ms. Johnson noted that this vehicle, as well as the equipment referenced in agenda item #4h, is in the 19/20 capital budget so that would reduce the balance in that account in the 19/20 fiscal year.

MOTION (13)

Mr. Seery MOVED to approve a special appropriation in the amount of up to \$81,851.46 from the remaining balance of the 2016/17 Vehicle Acquisition Program to purchase a 2019 Ford Escape from Columbia Ford for the Engineering Department and a 2019 Ford F250 Supercab for the Highway Department and forward to the Board of Finance for approval. A Town Meeting is required.

Seconded by Mr. Salerno. Motion passed 6-0.

4h. Special Appropriation – Purchase of Skid-Steer

MOTION (14)

Mr. Seery MOVED to approve a special appropriation in the amount of up to \$68,500 to purchase a John Deere model Skid-Steer from W.I. Clarke from the following accounts:

- 1) \$60,477.86 from the remaining balance of the 2016/17 streetlight Acquisition Program
- 2) \$8,022.14 from CNRE Account 32-60-120-100-002 – Proceeds from the Sale of Vehicles

And forward to the Board of Finance for approval. A Town Meeting is required.

Seconded by Mr. Salerno. Motion passed 6-0.

4i. Ratify Departmental Transfers

MOTION (15)

Mr. Seery MOVED to ratify departmental transfers in the amount of \$15,529.05 processed for fiscal year end June 30, 2019 and to forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

4k. Budget Deliberations

DISCUSSION: It was agreed that \$500 would be taken from 104 Building (uniforms), and in turn that \$500 will be put into the 139 Historic Properties Commission (building maintenance) to offset some of the cost to fix the beam at the Samuel Smith Farmstead. Mrs. Hardy stated for the record that although she is an employee of the Town, she will be voting on this budget because she will not benefit any more from this vote than any other employee in town. Mr. Nickerson stated that he also will be voting and not benefiting from the vote any different than all other paid employees.

MOTION (16)

Mr. Seery MOVED to approve the proposed 2019/2020 Town Budget in the amount of \$74,616,856, consisting of the following, and to forward to the Board of Finance for approval:

General Government	\$18,678,733
Debt Service	\$ 5,599,145
Capital	\$ 841,728
Board of Education	\$49,497,250

Seconded by Mr. Salerno. Motion passed 6-0.

4l. Public Safety Building Vision Committee

DISCUSSION: Mr. Nickerson stated that this adhoc committee will consist of the people listed below; three representatives from the Board of Selectmen, three from the Board of Finance, three from the Police Commission, Chief Finkelstein, and two civilian members; Bill Cornelius and Joe Barry. Mr. Nickerson stated for the record that the Charge of this subcommittee will be as follows: Sole charge of the Public Safety Building Vision Committee is to hire an architect from the RFQ, create with the architect the scope of work that can be afforded by the \$2.2M, and if needed, a further appropriation to complete the build out of the building and services, and then hand the project off to the Town Building Committee. The Town Building Committee will then be responsible for hiring the contractor, and overseeing the rest of the project.

MOTION (17)

Mr. Seery MOVED to create an ad-hoc Public Safety Building Vision Committee, and to appoint the following people to the Committee:

Board of Selectmen; Kevin Seery
Dan Cunningham
Paul Dagle

Board of Finance; Bill Weber
Anne Santoro
Lisa Picarazzi

Police Commission; Dan Price
Mark Powers
Tony Buglione

Civilian Members; Joe Barry
Bill Cornelius

ELPD; Chief Mike Finkelstein

Seconded by Mr. Salerno. Motion passed 5-0-1. Abstained; Mrs. Hardy

4m. Appointment – Kevin Mace to ZBA

MOTION (18)

Mr. Seery MOVED to appoint Kevin Mace, 25 Pattagansett Drive, East Lyme, CT, as a Member of the Zoning Board of Appeals with a term to expire on January 6, 2020.

Seconded by Mr. Salerno. Motion passed 6-0.

4mm. Appointment – Linda Fecteau to Youth Services Commission

MOTION (19)

Mr. Seery MOVED to appoint Linda Fecteau, 18 Oakwood Road, Niantic, CT, as a Member of the Youth Services Commission with a term to expire on January 6, 2020.

Seconded by Mrs. Hardy. Motion passed 6-0.

4n. Schedule Town Meeting

MOTION (20)

Mr. Seery MOVED

Notice is hereby given of a Special Town Meeting of the Town of East Lyme to be held on March 20, 2019, at 7:00 P.M. (E.T.) at the East Lyme Town Hall Upper Meeting Room for the following purposes:

1. To approve a special appropriation in the amount of up to \$81,851.46 from the remaining balance of the 2016/17 Vehicle Acquisition Program to purchase a 2019 Ford Escape from Columbia Ford for the Engineering Department and a 2019 Ford F250 Supercab for the Highway Department.
2. To approve a special appropriation in the amount of up to \$68,500 to purchase a John Deere model Skid-Steer from W.I. Clarke from the following accounts:
 - \$60,477.86 from the remaining balance of the 2016/17 streetlight Acquisition Program
 - \$8,022.14 from CNRE Account 32-60-120-100-002 – Proceeds from the Sale of Vehicles.
3. To transact any other business proper to come before the meeting.

Dated at East Lyme, Connecticut, this 6th day of March, 2019.

EAST LYME BOARD OF SELECTMEN

Seconded by Mr. Salerno. Motion passed 6-0.

5a. Ex-Officio Reports

There were none.

5b. First Selectman's Report

There was none.

6. Public Comment

There were none.

7. Selectmen's Response

There were none.

MOTION (21)

Mr. Seery moved to adjourn the March 6, 2019, regular meeting of the East Lyme Board of Selectmen at 9:55 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary