

**EAST LYME BOARD OF FINANCE
SPECIAL MEETING MINUTES
BUDGET REVIEWS – FY 2019-2020
Tuesday, MARCH 19th, 2019**

Members in Attendance: William Weber, Chairman
Lisa Picarazzi, Vice-Chairperson
Camille Alberti
John Birmingham
Anne Santoro

FILED IN EAST LYME
CONNECTICUT
Mar 26, 2019 AT 10:12 AM/PM
Brooke Francis ATC
EAST LYME TOWN CLERK

Also In Attendance: Mark Nickerson, First Selectman
Anna Johnson, Finance Director
Gary Goeschel, Town Planner, Wetland Agent
Matthew Walker, Zoning Commission Chairman
William Mulholland, Zoning Official
John Dwire, Niantic Fire Chief
William Rix, Flanders Fire Chief
Chris Taylor, Fire Marshal
Joe Bragaw, Public Works Director
Dave Putnam, Parks & Rec Director

Absent: Jason Pazzaglia

A. Call Special Meeting to Order

Chairman Weber called this Special Meeting of the East Lyme Board of Finance to order at 6:31 PM.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Weber called for Delegations noting that only agenda items could be discussed during delegations. There were no delegations.

D. New Business

a. Budget Reviews – FY 2019 – 2020

Ms. Johnson noted she had provided them with the worksheets for the Flanders & Niantic Fire Departments that are on tonight's agenda.

Mr. Weber asked that they move Capital #724 to follow the Flanders Fire Department so that some of the people in attendance could leave after it.

****MOTION (1)**

Mr. Birmingham moved that Capital #724 follow the Flanders Fire department on the agenda.

Ms. Picarazzi seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

◆ **Planning Department & Commission (117) – Gary Goeschel, Town Planner & Wetland Agent**

Mr. Goeschel explained his budget noting that it was essentially flat. The GIS web hosting has been included with the maintenance of equipment line item. Planning has received eight applications since July 1, 2018.

Ms. Alberti asked if there was any way that this area could generate more revenue to increase the current \$5000.

Mr. Goeschel said that it would be through the sale of maps but they have not sold as many as the trend has been towards digital data and that had limited income.

Ms. Santoro asked about the intern requested at \$10,000.

Mr. Goeschel said that the Selectman had zeroed that line item out.

Ms. Santoro suggested that they might be able to obtain some grant dollars for an intern. She noted that they had recently approved \$800 more for the recording secretary and asked if looking forward the \$2000 would be enough.

Mr. Goeschel said that yes, it is reasonable and should be fine.

Ms. Santoro asked about the Transportation Corridor Growth grant and what the amount of it was.

Mr. Goeschel said that it is \$225,000.

Mr. Nickerson explained that the grant comes through the COG – they want to study Flanders Road through to the corner and where the road has a tight curve. This is a way for the State to get this information on the area (Stop & Shop through Pattagansett Road).

◆ **Inland Wetlands Agency (132) – Gary Goeschel, Wetland Agent**

Mr. Goeschel said that this budget is also flat except for the Recording Secretary.

Ms. Picarazzi asked what the revenue applies to.

Mr. Goeschel said application fees and copies.

Ms. Johnson noted that fees that are collected for the State are remitted to the State quarterly and are not posted or included here.

Mr. Weber asked for comparatives over the past couple of years on revenues as it provides a better overview.

Ms. Alberti asked about an intern for the summer that was mentioned. She noted that interns with colleges are typically not paid as they are doing it for credit towards their degree.

Mr. Goeschel said that it was for them to go around and record things throughout the Town. Instead he has been working with the Engineering department to capture items when they are out doing other work. They can record items such as catch basins, erosion, etc as they see it. He said that Eastern is willing to provide an intern that does it as part of their course work and that he has been talking with them.

◆ **Zoning Commission (116) – Matthew Walker, Zoning Commission Chairman, William Mulholland, Zoning Official**

Mr. Walker, Chairman of the Zoning Commission thanked them for having them this evening. He said that he wanted to read some information to them this evening to give them a better idea of what they do. (See attached)

William Mulholland, Zoning Official said that the budget was the same as it has been for many years. The revenues are subject to market forces and are up this year to around \$46,000 due to Costco. He said that Gateway may start the next 120 units of housing sometime this year.

Ms. Alberti asked about the \$21M mentioned in the Annual Report that Mr. Walker had read into the record and if they would see it on the October 1 grand list.

Ms. Johnson said that the grand list was just completed (10/1/2018) and that it would not include this. This would be for the following budget year.

Ms. Picarazzi asked Ms. Johnson about line 211 – salary and the adopted/amended items.

Ms. Johnson said that it was after it was adopted.

Ms. Picarazzi asked about the mileage – the actual in 2018 was \$214 and they are requesting \$750.

Mr. Mulholland said that it depends upon what he has to go out and look at and the conferences and the location of them that he has to attend and drive to.

Ms. Alberti noted that the increase in line 211 for the current year is \$1900.

Ms. Johnson said that it was a general wage increase.

◆ **Ledge Light Health District (108) – Steve Mansfield, LLHD Director**

Mr. Mansfield thanked them for inviting him and said that they have had a strong fiscal history with the per capita rate and that once again this year they have held it at \$7.37. They have also added four (4) municipalities to the roster of those that they serve. The fee for East Lyme has decreased a bit due to the

population decrease from the previous year as reported by the DPH. He also noted that he had provided them with the LLHD budget.

Ms. Picarazzi thanked Mr. Mansfield for a clear and concise budget.

Ms. Alberti also thanked Mr. Mansfield noting that he had provided them with answers to any questions that they might have.

◆ **Brookside Farm Museum (134) – Gary Lakowsky, Chairman**

Mr. Lakowsky, Chairman explained that their Curator had left to take a full time position with the State and that they had hired Josh Taylor as a Curator working on collections for them. The Friends have been going after grants for them and they have been busy with the re-branding of the House. With respect to the budget the reduction in line 412 – Rec Sec/Tour Guides from \$1900 to \$600 is because they will no longer be paying for tour guides – the volunteers from the House will be the tour guides.

Mr. Birmingham asked where the increase to 7.3 acres came from under landscape.

Mr. Lakowsky said that a survey provided that information.

Mr. Birmingham asked about the telephone line at \$1000 as he had thought that they were going to do away with the telephone.

Mr. Lakowsky said that they were but where would people call them. The phone is checked daily for messages. He also noted that they are not sure why it went up so drastically and have been looking into it.

Mr. Nickerson said that the Fire Marshal had said that it is due to the Fire Alarm that was added and has added a line so that the alarm works.

Ms. Picarazzi asked why all of the Historical Houses are not all in one group under one umbrella.

Mr. Lakowsky said that Brookside Farms is owned and operated by the Town through the Commission; the Thomas Lee House is a private 501c3 and the Samuel Smith house is owned by the Town but leased by the Friends of Samuel Smith for \$1/year or something to that effect.

Mr. Nickerson said that they are working on this and trying to put something together for all of them.

Ms. Picarazzi said that combining them would be an economy of scale.

Ms. Santoro asked if the Curator was being paid.

Mr. Lakowsky said yes.

Ms. Santoro asked about the lack of revenue.

Mr. Lakowsky explained that the fundraising is all done by the Friends. The Commission approves the fundraisers but the Friends run them.

Mr. Nickerson asked what comes from the Friends to them.

Mr. Lakowsky said that they do not send them money but pay for things that they need directly. As an example he said that the Friends obtained a grant and are using it for the re-branding. He added that the Friends will not pay for any maintenance of the House.

Ms. Santoro said that she would like to see that information.

Ms. Alberti suggested that she could look it up as it is available as it is a 501c3. She then asked Mr.

Lakowsky if the Friends would be interested in acquiring the House for \$1.

Mr. Lakowsky said that while he could not answer for them that his thought would be no as he does not think that the House could be supported without the help from the Town.

Mr. Nickerson said that he found that interesting and that it might be something to look into – transfer the House and provide a stipend which would then open them up to grants.

Mr. Birmingham said that he knew that Mr. Lakowsky has given many hours of service not only to the Town but to this House – he thanked him for his 20 years of time and effort.

◆ **Historic Properties (139) – Barbara Johnson Low, Chairperson**

Ms. Low thanked Mr. Lakowsky for answering most of the questions regarding the Historic Homes. She said that they do not receive any revenues. She thanked the Board of Selectmen for adding \$500 to their budget to enable them to fix a beam. She passed out a listing of events and also a listing of repairs that they have received estimates for with regard to the House. (Attached) She said that the Friends group is so young that they have not been able to collect money to be able to support the House. They have been working on preserving the historical properties in digital format.

Ms. Alberti asked if they were also funded by the Friends.

Ms. Low said that they were established differently.

Ms. Alberti asked about the grants that they were working on and how much they were for.

Ms. Low said that the Samuel Smith Friends are working on them and that she was not sure of how much.

Mr. Birmingham asked if the Samuel Smith House was designated as a historical property.

Ms. Low said yes. She added that it is the Friends group that has to apply for the grants.

Mr. Birmingham noted that when people look at these houses for grants that they look at them in terms of how they look and if/how much has changed from what it should be historically. He asked how this House compares.

Ms. Low said that there have been very few modifications made from what was first built and it is a fine historical property

◆ **Niantic Fire Department (217) – John Dwire, Niantic Fire Chief**

Chief Dwire said that there is a large budget increase due to the hiring of two (2) PM FT firefighters. He noted that Chief Rix from the Flanders Fire Department was also helping him with his budget as the budgets are similar.

Mr. Nickerson explained the two FT PM firefighters noting that for now it is actually a wash as the Ambulance Association will pay for them for now – the details are being worked out – the rudimentary thoughts are that for three (3) years they will pick up the salaries at 100% and up to 10% over contract for overtime while the Town covers 100% of the benefits. In years 4-5 the Town and the Ambulance Fund will each pay for one whole person everything and in years 6-8 it would be weaned off to the Town by 25% per year until the Town is paying for everything.

Chief Rix, Flanders Fire Department explained the Ambulance Fund and it's inception and passed out information on it (Attached). He noted that it had operated completely on donations and that in 1998 they started billing for the service. The overnight calls have increased dramatically.

Ms. Picarazzi asked if they all share the same issues.

Mr. Rix said yes.

Ms. Picarazzi asked why they would want to be privately owned.

Mr. Rix said that they are a 501c3 and that they bill for services. Over the past 14 years the Ambulance Fund has given the Town over \$2M for various items for the fire departments.

Ms. Picarazzi asked what the Ambulance Fund does with the money.

Mr. Rix said that their operating budget is over \$500,000 per year.

Mr. Dwire and Mr. Rix noted that they cannot keep up as the volunteers have decreased and the calls have increased. Also, the Police Department has substantially increased the number of people that they have working with them while the fire departments have not.

Mr. Dwire noted that line 612 of his budget for PT firefighters was not going to work at the \$156,809 and that he would instead need \$171,506 as they are needed to cover shifts and to help cover some of the FT shifts.

Ms. Picarazzi noted the call volume trends – 1800-2000 calls/year and asked if it is because the volunteer numbers are decreasing that they have to rely more on paid staff.

Ms. Alberti suggested that perhaps offering a stipend would get volunteers and cut down on the overtime.

Mr. Rix and Mr. Dwire said that may only help them keep some of the volunteers that they have.

Ms. Picarazzi asked about the combining of the Building Maintenance and Building Systems Maintenance line items.

Mr. Dwire explained that they are essentially the same thing and pay for the same things.

Ms. Johnson recalled to them that they had put a hold on budget items for all departments and that would change some of the figures.

Ms. Picarazzi asked about turnout gear.

Mr. Dwire said that one set costs \$2800 and they have to replace them every 10 years. He added that they are now required to wash them and that this is causing them to wear out faster.

Ms. Picarazzi asked if every firefighter whether paid or volunteer has to have their own gear.

Mr. Dwire said yes.

Ms. Picarazzi asked if it was possible to share to optimize.

Mr. Dwire said no as hygiene is an issue as well as sizing.

Ms. Picarazzi said that he is asking for \$15,000 more for this budget.
Mr. Dwire said yes.
Ms. Picarazzi asked what the optimal number of FT firefighters was.
Mr. Nickerson said that number would be 15.

Ms. Alberti said that from her notes from three (3) years ago that the volunteers were at 20 then and are now numbering only 10.

Ms. Santoro asked about response times.
Mr. Rix said that if they had FT overnight staffing that they could reduce the 5-6 minutes window by 2 to possibly 3 minutes.

◆ **Flanders Fire Department (218) – William Rix, Flanders Fire Chief**

Mr. Weber asked if it is typical for a Town of our size to have two (2) different fire departments.
Mr. Rix said that the Chiefs are volunteers and that it is typical of a Town with boroughs etc. They also would still have the same expenses.

Mr. Weber said that he just wants to know that they buy items in bulk so that there are economies of scale that allow them to save.

Mr. Rix and Mr. Dwire said that they do.

Mr. Rix noted that Niantic has four (4) FT firefighters and seven (7) PT firefighters and approximately 10 active volunteers from a pool of 30. Flanders has 12 active volunteers from a pool of 20. They share volunteers and staff as necessary as well as provide for mutual aid. They also receive help from other Towns.

Mr. Weber said that the phone costs are more for Niantic.

Mr. Rix said that is because Niantic has two (2) buildings however that would all change as they are going to the Nutmeg VOIP system.

Ms. Picarazzi asked what the plan was after the three (3) years are up for the new FT firefighters.
Mr. Rix said that was why the plan was a staggered one so that the Town would absorb it over time.
Mr. Dwire said that they could also pretty much guarantee that they would be looking for more people.

Ms. Picarazzi suggested that perhaps during the contract negotiations that they seek to gain some leverage.
Mr. Nickerson said that would not alleviate the overtime situation. When they put more FT people on that may be when they get rid of the overtime and have 8 hour shifts. He agreed that they do need to find a new normal.

Ms. Alberti asked what the statutory rate was on the ambulance calls.

Mr. Rix said that the rates are all set by the State and are based on what the call is for such as a broken arm, broken leg, etc. He said that he does not have that information.

◆ **Capital (724) – Joe Bragaw, Mark Nickerson & Anna Johnson**

Mr. Bragaw reviewed the Town CNRE Municipal Projects and Engineer vehicle acquisition.

Ms. Johnson noted that they would be starting with the RFP's for the full reval at this time next year.

Mr. Bragaw said that the Engineering vehicle acquisition is the same vehicle that he spoke about a week ago at their meeting. They are replacing the old police Expedition that was handed down to them with the Ford Escape – the same type of vehicle that the Building department now has.

Ms. Picarazzi asked if they had given thought or looked into purchasing a used vehicle instead.

Mr. Bragaw said that he would have Mr. O'Day, Public Works Fleet Manager speak to that.

Kevin O'Day, Fleet Manager explained that when looking at new versus used that a municipality is offered rebates that a private party cannot get so you can purchase a new vehicle cheaper than a used one plus you have the warranty. Further, to put new accessories into a used vehicle is very challenging. Something to also bear in mind is that when a private party trade is done that you would lose in value.

Mr. Scheer, Assistant PW Director explained that there are 84 computers in Town and that they try to replace them every five (5) years. They have computers that are now some 7-8 years old and in need of replacement. The \$10,000 will get them 18 replacements with new ones.

Mr. Putnam, Parks & Recreation Director explained the large mower for their department. He said that they have a 1992 6' mower that has 4600 hours on it and is used for the non-athletic fields. It costs \$95,000 and they are seeking to purchase it through the acquisition plan. They are seeking \$51,142.

Ms. Picarazzi asked if the BOE uses this mower.

Mr. Putnam said no, they have not asked to use it.

Ms. Picarazzi asked if they should look into it and if they could share.

Mr. Bragaw said that they have been having meetings with Mr. Newton and that they would discuss it.

Ms. Picarazzi said that she thinks that they have to change their paradigm.

Mr. Nickerson said that they have spoken about it and are working on it.

Mr. Bragaw recalled to them that they are also looking for a new truck and that they said that they would be giving the BOE a truck so that they would not have to spend \$50,000 for the truck that the BOE has on request now.

Chris Taylor Fire Marshal and Mr. Rix, FFD explained the \$50,000 each for the new vehicles for the FFD and Fire Marshal. Mr. Taylor said that they need vehicles that will get them through all weather situations and work sites so they are looking to replace his vehicle with an F250.

Mr. O'Day explained that the F250 is a higher volume vehicle for municipal use so they could get it at a better rate and outfit it. It was noted that they went back to a pick-up rather than the SUV due to the carcinogen factor. Mr. Taylor's current 2014 SUV would be passed down to his Deputy and they would trade in a 2009 vehicle.

Mr. Taylor explained the carcinogen factor – they want the gear separate from the inside of the vehicles and away from the people in the vehicle so a pick-up would allow the gear to stay outside of the vehicle. When fighting fires or entering fire areas it is not known what is on the gear and it can no longer be in the immediate vehicle area with the people.

Mr. Rix explained the thermal imaging camera that they are seeking the \$8000 for. This camera allows them to see through smoke and in the dark. It can be used by many Town agencies and this purchase would mean that they would not have to buy another for quite awhile. He noted that all of the Flanders air packs are around two (2) years old so they would not be replacing them at this time.

Ms. Picarazzi asked for a break out sheet on past purchases.

Mr. Bragaw explained the PWD Trucks Acquisition of \$366,047 (See Attached) recalling that it includes one Super cab truck that would allow them to provide the BOE with a truck that they need and could then remove \$50,000 from the BOE request for a truck. The Skid steer they need and do not have one now. Multiple departments would be able to benefit from the use of this item. He noted that Mr. O'Day maintains the entire fleet with his staff and that the utility truck with a small crane would be a great help.

Mr. O'Day explained that they do not and have not had this type of vehicle in the fleet. It is geared for roadside maintenance and repairs. The refuse trucks and large dump trucks break down on the road frequently and are expensive to have towed. This will save on that expense as they will be able to change tires on the road and carry them in this vehicle. The mobile crane part will take over the overhead lifting and could also be used in the shop for the same type of lifting.

Ms. Picarazzi said that she would like an overview on all the vehicles and where they are going to etc.

Mr. Porter, Public Works General Foreman explained that they are not accruing any more vehicles. They are auctioning the older ones off and they turn that money back in to the Town.

Ms. Alberti asked where the auctioned dollars come back into the Town.

Ms. Johnson said to the CNRE. Historically the revenue from the sale of vehicles is added to the budget account to purchase future vehicles.

Mr. Bragaw explained the hook truck for roll-offs for \$160,000 that they are seeking through their budget. He explained that they paid \$140 for 280 pick-ups to Willi-Waste and that if they have a hook truck to do the roll-offs then the trash trucks do not have to drive to Willi-Waste which is not only time consuming but expensive.

This would also potentially allow them to pick up recycling on a weekly basis. He said that the hook truck is important and that is why he put it through the operating versus having it cut here in the acquisition program.

◆ **General Govt. & Misc. Benefits (114) – presented by Mark Nickerson & Anna Johnson**

Ms. Picarazzi asked why legal services for Public Safety were increasing so much.

Ms. Johnson said that all of the Public Safety groups have contracts that are expiring and they will be working on new ones.

Mr. Nickerson said that it is cyclical.

Mr. Weber noted that they had a couple of people who have done grant writing and asked if they have researched for anyone who is interested in researching the potential grants out there and then doing the work to get them.

Mr. Nickerson said no, however he obtained the Transportation Corridor Grant information and Chief Rix is an example of grants that are being used.

Ms. Alberti asked about the retirement liability and if it covers the unused sick time that they would have to pay out.

Ms. Johnson said yes. She added that they have an aging workforce and that they may also have some police retiring who have much larger accrued amounts due. They do offer and ask to pay this out over time and some people do accept it.

Ms. Santoro asked what Employee Assistance was.

Ms. Johnson said that it provides for counseling for up to three times.

◆ **Contingency (120) – presented by Mark Nickerson & Anna Johnson**

Ms. Santoro asked about Payroll Pending Change.

Ms. Johnson said that it is for the other contracts (PS – Police, Fire & Dispatch) that they are going to be negotiating. They already have the unaffiliated and UPSEU increases which helps.

◆ **CNRE – presented by Joe Bragaw, Mark Nickerson & Anna Johnson**

This was previously discussed.

E. Public Discussion

Mr. Weber called for any comments from the Public.

There were none.

F. Board Comments

Mr. Weber called for Board Comments.

There were none.

G. Adjournment

****MOTION (2)**

Mr. Birmingham moved to adjourn this Special Meeting of the East Lyme Board of Finance at 10:57 PM.

Ms. Picarazzi seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

Town of

P.O. Drawer 519
Zoning Department



East Lyme

108 Pennsylvania Ave
Niantic, Connecticut 06357
(860) 691-4114
Fax (860) 691-0351

East Lyme Zoning Commission Annual Report July 1, 2017 – June 30, 2018

Charged by the Connecticut legislature to develop and administer the community's comprehensive zoning plan, the East Lyme Zoning Commission adopts, administers and enforces regulations, which are designed to promote the public health, safety and general welfare.

Though a separate entity, the Zoning Department is considered an integral part of the commission to which it reports. The Zoning Department is responsible for the administration, interpretation and enforcement of the zoning regulations. The department acts in an advisory capacity to the Commission and to the general public, providing technical knowledge on a variety of zoning topics to both parties. The Zoning Department is available on a daily basis to answer general and technical land use questions. In addition, the department also receives, reviews and processes all commercial, industrial, multi-family and single-family residential development applications.

The Zoning Department, on behalf of the Commission, also functions as the Town's central development office. In this capacity the Zoning Department operates as the primary contact point for parties interested in commercial, industrial, affordable and multi-family development in the community, providing both information and guidance through the regulatory process. As in previous years, the department staff continues to work closely with developers to ensure a responsible approach to architectural and landscaping design. These efforts are evident in many of the new commercial buildings in our community, such as the new retail building on Main Street for Village Wines, the new "Bread Shed" at White Gate Farm, the 9-unit Condominiums on Methodist Street, and the new Shell Gas Station in the Flanders section of town. The Zoning Commission also approved a mixed use building on Boston Post Road, as well as Town projects such as the Cini Park Restrooms, and the new Park in downtown Niantic. In addition, the zoning office is responsible for the administration and enforcement of the Town's Flood Hazard and Coastal Management Regulations.

While extremely busy, the staff continues its efforts to enhance service to the public. During this reporting period the following activities occurred:

Submitted Attachment 307 3/19/19 1

Permits reviewed and approved by the Zoning Department

Single Family (New) Dwelling	18
Single Family Additions/Alterations	243
Commercial/Light Industrial Additions/alterations	19
Misc. Permits (pools, accessory bldgs., signs, other)	217
New Commercial	6
Multi-Family (new)	
Mechanicals	478

The total number of zoning permits issued during this period was 275: A total estimated value was approximately \$21,251,054.91. In addition, the Zoning Office process 175+ zoning complaints during the year.

The Zoning Commission held numerous regularly scheduled and special meetings over the course of the reporting period. .

The Commission reviewed the following applications and concerns during the monthly meetings:

Special Permits	17
Regulation Amendments	7
Zoning Changes	1
Affordable Housing Proposals	0
Coastal Area Site Plans	7
Site Plans	7
Regulation Waivers	8

Further, the Zoning Commission has been designated as East Lyme's Aquifer Protection Agency. Aquifer Protection is a state mandated program that is designed to protect major public water supply wells and gravel aquifers to ensure a plentiful supply of public drinking water for present and future generations. This program's responsibilities are shared by the State DEEP, the municipalities and the water companies.

Municipalities play the most critical role, we are responsible for appointing an Aquifer Protection Agency (the Zoning Commission), inventorying land uses within the Aquifer Protection Area, designated the Aquifer Protection Area Boundary and adopting and implementing local land use restrictions. The agency regulates land use activities within the Aquifer Protection Area by:

- Registering existing regulated activities
- Issuing Certificates for new regulated activities
- Overseeing regulated facilities

To date we monitor 29 businesses and regulate 12. All have been inspected and registered. Others were not registered because they did not meet regulatory thresholds or were/are regulated by DEEP.

The Aquifer Protection Agency meets bi-monthly and is staffed by Mr. Mulholland, our Zoning Official, who is certified by the State DEEP as an Aquifer Protection Agent. He is responsible

for overseeing the program and inspecting facilities. I also note that currently this is an unfunded Board with no budget.

In addition, I also note while not a function of the Zoning Commission or Aquifer Protection Agency, Mr. Mulholland also administers and enforces the Town's adopted Blight Prevention Program.

As Chairman of the commission, I express my appreciation to the Zoning Commission for its faithful service to the Town of East Lyme on this important and often controversial commission. I also extend my sincerest appreciation to our agent and Zoning Official, Mr. Mulholland. His Zoning and Planning expertise, professionalism and courtesy to those he serves, and his long and dedicated service to East Lyme is a huge asset to our beloved town. Through the work he does alongside of the Commission members, he is dramatically improving the ambience, character, style and pride of East Lyme. In addition, I would like to express my appreciation to the Administrative Assistant, Jennifer Lindo Dashnaw and Administrative Assistant Karen Zmitruk for their dedication and support – as well as Brooke Stevens who records the minutes of all of our Zoning Commission meetings so diligently and accurately.

Faithfully submitted,

Matthew J. Walker
Chairman / East Lyme Zoning Commission

Friends of Samuel Smith House and Property, Inc.
P.O. Box 126
Niantic, CT 06357

Submitted to BOA

3/19/19

POJ



Identified Restoration / Repair Work Quotes for House & Barn as of 3/11/19

House:

1. Replacement of roof to include the Buttery - \$22,100
2. Refurbishment / rebuild & lining of the chimney - \$41,500
3. Replacement of and required repairs of the East Carrying Beam - \$19,800
4. Repair / stabilize the Bowed South Rafter Plate in the SE Room - \$3,200

Barn:

1. Repair the Rotted & Twisted South Rafter Beam Plate - \$6,500

TOTAL: \$93,120

NOTE: additional expenses

- (a) Labor for siding of the House has not been quoted at this time.
- (b) Labor and materials for siding the Barn & replacement of the Barn roof has not been quoted at this time.

Submitted BOA 3/19/19

SAMUEL SMITH FARMSTEAD c1685
82 Plants Dam Rd., E. Lyme, CT 06333



EVENTS for 2019

Open Sundays 1-3
Memorial Day - Labor Day

~~

July 27th 10-3

CT Farm Day - Open House

Period vendors, farm animals, live music, food vendors

~~

September 7th 10-5

Revolutionary War Era Encampment

1775

The Lebanon Towne Militia

~~

November 23rd 10-3

Farmstead Fall Open House - Cider and Donuts

CHECK OUR WEBSITE FOR THE LATEST INFORMATION!

www.samuelsmithfarmstead.org

Submitted BOF 3/19/19

JOHN R. DWIRE JR.
Fire Chief

THE NIAN TIC FIRE DEPARTMENT

Incorporated 1923
Operators of East Lyme Ambulance

Headquarters
8 Grand St.
Niantic, CT 06357



15 January 2019

July 1st 2017 to June 30th 2018 Niantic Fire Department Run Report

Structural and Other Fires: 15	No Incident Found on Arrival: 11
Unauthorized Burning: 16	Cover Assignments: 3
Good Intent Calls: 10	Service Calls: 11
Hazmat Incidents: 2	Search and Rescue: 9
False Alarm/False Call: 101	MVA/Vehicle Incidents: 45
Assist Police/Assist Public: 26	Carbon Monoxide Incidents: 15
Water Rescue/Emergencies: 15	Smoke Scare/Other: 5
Electrical Emergency/Incident: 64	Mutual Aid Calls: 8
Automatic Aid to Flanders FD District: 132	Medical Calls Total: 1354

Niantic Fire Department Training 2017-2018: 67

Total Calls for Service by Niantic Fire Department: 1873 Calls for Service

Reports of service identified utilizing the NIFIRS reporting system.

Submitted By:

John Dwire Jr.
Fire Chief
Niantic Fire Department

Submitted BOJ 3/19/19 6



ANNUAL REPORT

July 1, 2017 through June 30, 2018

Total Number of Call by Flanders Fire Personnel / Apparatus	629
Total Number of Call by Flanders Ambulance in District	553
Total Number of Call by Flanders Fire Department	1,182

EMERGENCY CALLS

Medical Emergencies: 553	Building or Structure weakened or collapsed: 3
Structural or Other Type of Fires: 38	Severe Weather & Water Emergencies: 3
Motor Vehicle Accidents / Incidents: 77	Animal Rescue: 1
Motor Vehicle Accident w/Extrication: 3	Unauthorized burning: 2
Fire Alarm Activations: 70	Good intent Call: 19
Electrical Related Emergencies: 53	Dispatched & canceled en-route: 5
Hazardous Materials Emergencies: 15	Assist Police, Public other Government Agency: 53
Smoke & Other Investigations: 12	Automatic Aid to Niantic Dist.: 114
Carbon Monoxide Emergencies: 8	Medical Emergencies in Niantic: 130
Bomb Sear: 1	Out of Town Mutual Aid Given: 5

NON-EMERGENCY CALLS

Service Calls: 8 Trainings: 10

Miles Traveled by apparatus from July 1, 2017 through June 30, 2018

Chiefs Vehicle (B-2)	5,546	Tower Ladder (B-25)	870
Engine 1 (B-21)	960	Rescue Truck (B-27)	767
Engine 2 (B-22)	1,644	Service Truck (B-26)	2,753
Engine 3 (B-23)	348	Ambulance (B-200)	8,717

Equipment used from July 1, 2017 through June 30, 2018

CO Meters: 30	Hand Tools: 30	Saws: 8	Tower Ladder: 5
Extinguishers: 5	Light Tower: 5	SCBA: 40	Booster Hose: 720'
Gas Meters: 23	Lock Out Kit: 4	Smoke Ejectors: 5	1 3/4" Hose: 1,400'
Extrication Tools: 6	Portable Radios: 1,182	Speedy Dry: 24	5" Hose: 3,800'
Generator Portable: 1	Salvage Equip.: 4	Thermal Imaging Cam: 46	Water Pumped: 9,160 Gals

Respectfully Submitted,

William J. Rix

Flanders Fire Dept

Submitted BOA 3/19/19

7

Brief synopsis of East Lyme Ambulance

East Lyme Ambulance started in the 1940s. With one ambulance operated out of the Niantic Fire Dept.

Due to the increase volume of calls in the north end of East Lyme, in 1973 another ambulance was added and operated out of the Flanders Fire Dept.

The qualifications for riding ambulance at the onset were an advanced Red Cross first aid card. In the late 1970s the State of Ct mandated that Emergency Medical Technicians be part of the crew. Which put a hardship on the service, because the state at the time only offered 2 classes a year and only 2 from each dept were eligible to attend.

At around 1988 the L&M Paramedic Service was implemented. Which became a tremendous burden on residents. Residents had never received bills before for EMS service, and medical insurance covered ambulance transports only (which were not billed) but not Paramedic Service. Residents were receiving bill in upward of \$800.00 not covered by insurance, payable to the hospital.

The East Lyme Ambulance Service operated completely on donations which averaged \$22,000 a year. In 1997 there was need for the Flanders Ambulance to be replaced. The ambulance service approached the town for financial help with the purchase which was completely denied. So, for the first time in history the ambulance service had to borrow money for the purchase. It was obvious the ambulance service could no longer survive on just donations.

It was decided in 1998 that there was a need to start billing for the ambulance service. The billing was primary for the insurance company portion.

At about the same time other towns were running into the same problem of the paramedic billing. The State of Ct. passed a bill allowing the medic service to bundle there billing with the ambulance service

Submitted

BOZ

3/19/19

8

therefore making it payable by the insurance company. This was a tremendous decision which is still operating today with great success.

With the large increase in call volume, it has put a substantial strain on our volunteers, which like the national trend is dwindling.

This proposal for the 2 fulltime firefighter Emts is completely warranted and tremendously needed. The overnight calls have increased dramatically, with volunteers having difficulty responding and then going to there fulltime employment.

To give a comparison, in 1980 there were 10 fulltime police officers. Over the course of 39 years there dept now consists of 24 officers, which includes 1 Chief, 7 Sergeants, 2 Detectives, 2 K9 officers, 11 patrolmen, and 1 partimer. While in that same period (39years) the fire service had 5 firefighters and has added only 2 new firefighters. The fire service which has mostly been volunteer oriented and with the volunteer demands increasing, the volunteers are decreasing it is understandable that this request is justifiable.

TOWN OF EAST LYME

FY 19-20 Vehicle Acquisition Proposal

PROPOSED TOWN VEHICLES (not including Police Dept)

looking to fund through operating - is at transfer state

VEH #	DESCRIPTION	USER	AMOUNT	19/20 Pymnt	DEPT	COMMENT
new #	Hook truck with rolloff	Sanitation	\$ 185,000	\$ 40,000	PW - Op	to replace rear loaders 75 & 79, limit mileage & wear and tear on autoloader
1	F250 supercab w/6.5' bed & compartments	Gen Foreman	\$ 55,000	\$ 11,865	PW	hand down ex. 1 to replace ex 21, give 21 to BOE per their request (w/plow)
5	F550 w/ mech util body & 6k # crane	Mechanics	\$ 110,000	\$ 23,730	PW	hand down ex 5 to highway fleet, replace tr EL52
new #	Skidsteer w/bucket <i>can be used by many depts</i>	Highway	\$ 75,000	\$ 16,180	PW	this piece of equipment is extremely valuable in summer and winter field ops
51	Ford Escape	Eng/Pool	\$ 23,000	\$ 4,965	ENG	Exp & blazer need to leave the fleet, the escapes will be the new fleet cars
83	F250 Supercab (similar to tr #1 w/o plow)	Fire Marshal	\$ 50,000	\$ 10,787	FM	the FM would use the new 83, his deputy would use the ex. 53, ex. 83 to eng
2340FA	F250 Supercab (similar to tr #1 w/o plow)	FFD Chief	\$ 50,000	\$ 10,787	FFD	this vehicle is in the regular schedule of replacing after 12-13 years in service

VEHICLES TO RETIRE/LEAVE FLEET THIS YEAR IF VEH. AQ. IS FULLY FUNDED

VEH #	YR	AGE (Yrs)	MAKE	MODEL	DEPT	Salvage Value	COMMENT
28	1996	23	Ford	Van	Hghwy	\$ 1,500	Was used for barricades - replaced with trailer in FY 18-19
49	2008	11	Ford	Exp	Eng	\$ 1,500	Was PD hand me down, running poorly
51	1996	23	Chevy	Blazer	Eng	\$ 1,000	Used by eng staff but in poor condition, to be replaced with ex asst fire marshal truck 83
52	2003	16	Chevy	Pickup	Highway	\$ 1,500	Getting old and run down, should be retired
79	1993	26	Ford	Rearloader	San	\$ 2,000	This truck is dead, we were keeping for parts to fix the 75 truck, sell
2340FA	2006	13	Chevy	Tahoe	FFD	\$ 2,500	this vehicle will be 13 years old by next year when it is replaced

VEHICLES TO USE TIL THEY DIE AND THEN NOT REPLACE

VEH #	YR	AGE (Yrs)	MAKE	MODEL	DEPT	Salvage Value	COMMENT
13	2007	12	Int	CB cleaner	Hghwy	\$ 5,000	This truck needs a lot of work, was used for catch basin cleaning, use til it dies
75	1998	21	Ford	Rearloader	San	\$ 5,000	This truck is in poor condition, phasing out, use til it dies, don't replace

Submitted BOA 3/19/19

10