

East Lyme Parks and Recreation Regular Meeting Minutes

December 13, 2018

Present: Robert Pfanner
Roger Nadeau
Charles Fenick
Jackie Curry
Pat Larkin
Thomas Beebe
Sue Kumro

FILED
Jan 9 20 19 AT 3:20 AM/PM
(Signature)
EAST LYME TOWN CLERK

Also Present: David Putnam, Director of Parks and Recreation

1. Call to Order. Chairman Pfanner called the meeting to order at 7:00 p.m. The Pledge of Allegiance was observed.

2. Delegations. There were no guests.

3. Minutes of Meeting November 8, 2018. Mr. Pfanner asked for additions, deletions or corrections to the November 8, 2018 Parks and Recreation Meeting Minutes.

MOTION (1): Ms. Curry moved to approve the November 8, 2018 Parks and Recreation Minutes, as presented. Seconded by Mr. Fenick. Mr. Pfanner and Ms. Kumro abstained from voting. (4-0-2) Motion carried.

4. Director's Report. (See attached)

Commission member Roger Nadeau arrived.

MOTION (2): Ms. Curry moved to approve the East Lyme Parks and Recreation 2019 meeting dates, as presented. Seconded by Mr. Nadeau. (7-0) Unanimous.

5. Ex-Officio Report. Mr. Seery reported the need for a new Public Safety Building will be discussed on December 27. The Town has an opportunity to consider the Honeywell property if a decision is made by March. The costs and resources need to be considered. The Town of Old Lyme is not interested in joining in with this facility. The state may wish to eliminate the Resident State Troopers.

When the police moved in 2004 to the former Dominion building, it was estimated to be for three to five years. That building is in need of much repair.

6. Communications.

a.) Letter from East Lyme Middle School Service Club who wish to discuss a Lending Library at the new park on Main Street as a service project with this Commission in January.

7. Unfinished Business.

a.) Future Park Development. The Athletic Field/Park Construction is in the Capital Improvement Budget of 2023-2024.

b.) Miracle League Field. (See Director's Report).

8. **Committee Reports.** There were no committee reports.

9. **New Business.**

a.) Letter from ELMS regarding installation of a lending library at the new park on Main Street. This matter will be discussed further in January.

c.) 2019-2020 budget. Mr. Putnam distributed McCook Point Park Parking Permit/Pass Price Comparison for their review.

MOTION (3): Mr. Larkin moved to increase the park pass fee for residents to \$40. Seconded by Mr. Beebe. In Favor: Pfanner, Beebe, Kumro, Curry and Larkin. In Opposition: Fenick. Mr. Nadeau abstained from voting. (5-1-1) Motion carried.

MOTION (4): Mr. Fenick moved to increase the resident employee park pass fee to \$20 and for non-resident employees to \$50. Seconded by Mr. Nadeau. (7-0) Unanimous.

Mr. Larkin felt these increases are necessary to defray the department's costs for the beach.

The Commission reviewed the 2019/2020 General Fund budget for the Parks and Recreation Commission and Youth Services. The budget has increased by 3%. Payroll has increased by 2%. Several employees are eligible for longevity. Utility and watering costs have also increased.

The Commission reviewed the Beach Enterprise Fund for 2019. Revenue in 2017 was \$48,000 and this year it was \$64,000.

The Commission reviewed the Preliminary Capital Improvement Budget. Mr. Putnam reported the large area mower has not been replaced since 1993, forty-year-old fencing at Little League needs to be replaced. The re-lamp athletic lighting at Peretz Park which has been at the park since 1993.

d.) Set meeting dates for 2019. The 2019 meeting dates will be submitted to the Town Clerk.

MOTION (5): Ms. Curry moved to adjourn the East Lyme Parks and Recreation Commission Regular Meeting of

**December 13, 2018 at 8 p.m. Seconded by
Mr. Beebe. (7-0) Unanimous.**

Respectfully submitted,

Frances Gheri, Recording Secretary

**Director's Report
December 13, 2018**

McCook Point Park/Beaches:

- All restroom facilities have been winterized for the season. We have placed one porta potty at each entrance to the Boardwalk for the winter.
- Mark Nickerson and I met with representatives from the Hartford Marathon Foundation regarding the Niantic Bay Triathlon. They will be moving the date back a week, possibly change the date to a Saturday, agreed to communicate with ST. Agnes and to hire additional staff to help with traffic control the day of the race.
- 4th annual Jingle Bell Run to benefit the Brian Dagle Foundation was a huge success they had 782 participants.
- See my provided recommendations for McCook Fees for 2019.

Athletic Facilities:

- Maintenance Crew has completed winterizing all irrigation lines as well as buildings.
- All sod work is complete – fields held up very well this year. Crew is in the process of placing turf blankets on for the winter in our high use areas.

Budget:

- Budget submission to the Finance Director is due on Friday, December 28. I have provided draft copies of the following budgets:
- Operating Budget
- Beach Enterprise Fund
- 10 Year Capital Improvement

Miscellaneous/Programs:

- Winter edition of Events Magazine has been distributed.
- Niantic Light Parade was very successful, Firework display was included this year they were made possible with a donation from Dominion Energy.
- We are exploring options for our Recreational Software and have had demonstrations from MyRec and RecDesk. They are significantly less expensive than RECTRAC our current software and are more user friendly.
- We will be partnering with the Children's Museum of SECT on their countdown to noon program on New Year's Eve at the Community Center.
- Thank you to Jackie Curry, Sue Kumro and Pat Larkin for attending the CRPA State Conference.

Miracle League Field:

- Fundraising is now over the \$300,000 mark, the design Architect TO Design has started the design phase and construction documents. We will be presenting to the Zoning Commission for approval shortly after the first of the year.

Meeting Dates:

The Parks and Recreation Commission needs to approve meeting dates for 2019, here is my proposed schedule for 2019: (Second Thursday of each month, 7 p.m., Olive Chendali Room)

January 10

February 14

March 14

April 11

May 9

June 13 – Location: McCook Point Park

July (no meeting)

August 8

September 12

October 10

November 14

December 12