

Atlantic Broadband Advisory Council

Meeting Minutes

November 21, 2018

The meeting, at the Montville Town Hall, Room 102, 310 Norwich-New London Turnpike, Uncasville, was called to order at 5:30PM by Chair Michael Meinz.

Roll Call of Members

Members Attending: Michael Meinz, Craig Merriman, Ed Berdick, Joseph Taraya,

Members Absent: John Kleinhans, Jeffrey Buchbinder, Kathleen McCarty, James Barnie, Denise Roireau, Stephen Marchesseault

Atlantic Broadband representative attending: Kathy Diaz

Public Comments

- None

Approval of Minutes

A motion to approve the minutes of the prior meeting was made Craig Merriman and seconded by Ed Berdick the motion passed unanimously.

Treasurer

In September, the annual stipend was received. The bank balance is \$10,694.70.

Atlantic Broadband Information and Reports

- TIVO Experience version 4 software to be pushed to all customers that have not yet accepted it between January 7-9, 2019.
- ABB hired four customer care employees locally and fifteen in Pennsylvania. Two employees were hired for the warehouse and a technician was hired.
- Continuing to work on providing more online services for self-help.

New Business

- The 2019 meeting dates are:
 - Wednesday, January 16, 2019 – Montville Town Hall
 - Wednesday, March 20, 2019 – Montville Town Hall
 - Wednesday, May 15, 2019 – Atlantic Broadband Office, Waterford
 - Wednesday, July 17, 2019 – Montville Town Hall
 - Wednesday, September 18, 2019 – Montville Town Hall
 - Wednesday, November 20, 2019 – Montville Town Hall
- A motion to contribute \$1,000 towards the cost of a lobbyist to pursue reinstatement of the PEGPETIA grant program was made by Ed Berdick and seconded by Craig Merriman. The motion passed unanimously.

- A motion to ask PURA to recognize that analog PEG channels are non-compliant with the CGS 16-331a (b) requirement for cable companies to "*provide facilities, equipment, and technical and managerial support to enable the production of meaningful community access programming within its franchise area*" and to issue an order to upgrade PEG channels to full HDTV standards in the next annual Community Access Support Review was made by Ed Berdick. The motion was not seconded. The motion is treated as though it was never offered.

Unfinished Business

Update on PSA Contest

- Jeff Buchbinder did not attend so there was no update.

Discussion: Advisory Council Membership

- Monica Pomazon resigned. A letter was sent on November 5, 2018 to the Montville BOE Chair requesting a new appointee.

Discussion: Town's web site

- Craig Merriman working on getting Waterford web site updated
- Joseph Taraya to work on getting Montville web site updated

Discussion: Community TV Slide on town's Channel 22

- Not discussed

Member Communications

- Letters were sent to Chief Elected Officials on October 9, 2018 announcing Community Access channels on Frontier Vantage TV, requesting Advisory Council and Community Access TV web pages and requesting appointments for open Advisory Council positions.

Motion to Adjourn

The meeting was adjourned at 6:22PM.

Respectfully submitted,

Ed Berdick