

**COMMISSION ON AGING
REGULAR MEETING
November 13, 2018**

Present: Joe Palazzo
John Whritner
Marge Caste
Joan Bengtson

Absent: Ilene Harris
BB Smith
Mike Bekech

FILED IN EAST LYME
CONNECTICUT
Nov 17 2018 AT 2:12 AM PM
Brooke Harris
EAST LYME TOWN CLERK

Also Present: Cathy Wilson, Senior Center Director

1. PRELIMINARY BUSINESS

- a. **Pledge of Allegiance.** The Pledge of Allegiance was observed.
- b. **Delegations.** There were no guests.
- c. **Minutes of September 10, 2018.** Chairman Palazzo asked for additions, corrections or deletions to the September 10, 2018 Commission on Aging Minutes.

MOTION (1): Mr. Whritner moved to approve the September 10, 2018 Commission on Aging Minutes, as presented. Seconded by Ms. Caste. (4-0) Unanimous.

- d. **Correspondence.** No correspondence was received.

2. STATUS REPORT

- a. **Transportation.** Ms. Wilson reported all three vehicles have been inspected at the Town Garage. Annual lift inspections by a certified dealer are needed. Transportation is very busy. We will schedule two drivers every day. We are checking into cell phones for the drivers.

b. Senior Trips.

1. **Enrichment Trips.** December 12 for a special concert and lunch at East Lyme High School. The lunch fee is \$5 pp.
2. **Day/Overnight Trips.** December 4 for the Radio City Christmas Spectacular with lunch included for a trip fee of \$167.

April 28-May 4 to Myrtle Beach, SC and Charleston, SC 7 days, 6 nights trip includes 4 night stay in your ocean front room at Ocean Reef Resort. Prices start \$1,219 pp double occupancy. May 5-12, 2019 for an escorted Bermuda cruise on the Celebrity Summit for 8 days and 7 nights. Transportation to pier is included. Prices begin at \$1,437pp for double occupancy. August 22-September 1, 2019 for an escorted Trans-Atlantic cruise from London on the Queen Mary 2 for 11 days and 10 nights with transportation and transfers included. Prices start at \$3,883pp. September 15-22, 2019 for a guided tour of America's Cowboy Country to explore the West for 8 days and 7 nights with transportation and transfers included. Prices start at \$3,599pp double occupancy. October 29-November 9 for a guided tour of Southern Italy and

Sicily for 12 days and 11 nights with transportation and transfers included. Prices start at \$3,799pp for double occupancy. November 9-24, 2019 for an escorted trip to NY for Panama Canal cruise on NCL's Norwegian Dawn w/partial transit of Canal for 16 days and 15 nights with transportation and transfers included. Prices start at \$2,484pp double occupancy.

c. Programs.

1. Senior Nutrition Program. Ms. Wilson reported the Senior Nutrition Program has hired a new Director and a new Chef. Emergency packs were sent out last week. Meals-on-Wheels is steady.

2. Senior Center Programs – Ongoing. Ms. Wilson informed the Commission attendance at dances is declining because of many individual aging. She plans to book three dances, use other bands and open it to the general public.

3. Senior Center Programs – New. Ms. Wilson will distribute questionnaires to determine what programs are liked and what programs are not liked.

d. Budget – General Fund, Revolving Account. Ms. Wilson reported the budget is doing fine. She informed the Commission from the Special Revenue Fund refunds were given because some trips were cancelled. The Day Trips are not doing well. The Overnight Trips have done well. Individuals register at the Senior Center but payments for all overnight trips will now be processed through the Travel Agent.

e. Revenues – General Fund, Revolving Account. Revenues are doing well.

3. OLD BUSINESS

a. New Registration Software. Cathy Wilson and Kristen Caramanica will purchase a hardware for registration that have been presented to the Senior Center. Each program requires hardware that is in addition to the software purchase. This information will be determined and a decision will be made for a January 1st, 2019 installation.

b. Rebranding of the Senior Center. Ms. Wilson plans to obtain information on Nicholas Parahus in order to recognize him at the Senior Center.

c. Other Pertinent Business. There was no other pertinent business discussed.

4. NEW BUSINESS

a. FY 17/18 Annual Report. The Commission reviewed a draft of the Annual Report. There was a general consensus that it was fine.

b. Transportation Policy Review. Ms. Wilson stated she met with the drivers and discussed the Transportation Policy. The Commission reviewed the policy, and there was a general consensus that it was fine.

c. DOT 5310 Grant On-Site Visit. Ms. Wilson reported we receive federal funds when we obtain these vehicles. Therefore, all literature was reviewed to comply with DOT requirements. Some minor changes were made but the bulk has remained unchanged. Ms. Wilson updated her contact information with Language Lines.

d. Title VI Policy Review. The Commission reviewed the Title VI Policy Review and the Senior Center will abide by it.

e. Title VI Compliance Report. The Commission reviewed Title VI Compliance Report and the Senior Center will abide by it.

f. Creation of a Town Wide Veteran List. Ms. Wilson reported a gentleman came into the Senior Center and informed her of a rental rebate that is available for veterans. The Town Clerk and the Assessor's Office have a list of East Lyme veterans. She plans to gather the information. Ms. Bengston stated a veteran needs proof that they were in the service and when they got out.

g. Other Pertinent Business. Ms. Wilson reported the Pool Commission wishes to increase its fees.

5. PUBLIC DISCUSSION

There were no guests.

6. BOARD RESPONSE

No response was needed.

7. ADJOURNMENT

MOTION (2): Mr. Palazzo moved to adjourn the Commission on Aging Regular Meeting of November 13, 2018 at 5:50 pm. Seconded by Ms. Bengston. (7-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary