

GENERAL FUND BUDGET FY 2018/2019

		2017	2018	2018	2019	2019	2019	
		Actual	Adopted	Amended	Dept Head	Bd Selectmen	Bd Finance	
		Expense	Budget	Budget	Requested	Proposed	Proposed	
317 - Public Works/Highway & Sanitation								
100 Personnel Services								
211	Hwy Supr/PWD/Ofc Mgr	251,105	239,665	239,665	167,748	167,748	167,748	-30.01%
311	Regular Payroll - Highway	1,230,844	1,208,209	1,269,570	1,269,570	1,269,570	1,269,570	5.08%
314	Overtime - Highway	27,239	20,000	21,000	20,000	20,000	20,000	0.00%
315	Storm Overtime	62,319	68,000	71,400	68,000	68,000	68,000	0.00%
316	Longevity - Highway	8,100	8,200	8,200	9,250	9,250	9,250	12.80%
317	Uniform Allowance	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Personnel Services Total		1,585,606	1,550,074	1,615,835	1,540,568	1,540,568	1,540,568	-0.61%
200 Services - Contracted/Operations								
223	Traffic Signals & Street Signs	14,997	15,000	15,000	15,000	15,000	15,000	0.00%
224	Road Reconst & Repair	218,192	217,500	217,500	217,500	217,500	217,500	0.00%
239	Tree Warden	30,070	23,500	23,500	23,500	23,500	23,500	0.00%
Services Contracted/Operations Total		263,259	256,000	256,000	256,000	256,000	256,000	0.00%
210 Services - Contracted/Operations								
222	Recycling & Misc Disposal	11,222	8,660	8,660	8,660	8,660	8,660	0.00%
233	Ground Water Monitoring	12,500	12,800	12,800	12,800	12,800	12,800	0.00%
295	SCRRA Tipping Fee	580,000	580,000	580,000	580,000	580,000	580,000	0.00%
296	Bulky Waste Trans & Tipping	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Services Contracted/Operations Total		703,722	701,460	701,460	701,460	701,460	701,460	0.00%
220 Services - Vehicles Maintenance								
221	Fleet Maintenance	214,752	215,000	215,000	215,000	215,000	215,000	0.00%
Operating Expenses Total		214,752	215,000	215,000	215,000	215,000	215,000	0.00%
300 Operating Expenses - Supplies/Fuels								

		2017 Actual Expense	2018 Adopted Budget	2018 Amended Budget	2019 Dept Head Requested	2019 Bd Selectmen Proposed	2019 Bd Finance Proposed	
201	Telephone	3,896	4,000	4,000	4,000	4,000	4,000	0.00%
320	Supplies & Miscellaneous	25,314	22,800	22,800	22,800	22,800	22,800	0.00%
321	Safety Equip & Training	9,859	10,000	10,000	10,000	10,000	10,000	0.00%
420	Landfill Materials/Trans Station	13,613	14,000	14,000	14,000	14,000	14,000	0.00%
440	Storm Materials & Supplies	159,258	165,200	165,200	165,200	165,200	165,200	0.00%
450	Fuel Tank Repairs/Compliance	2,376	1,000	1,000	1,000	1,000	1,000	0.00%
460	Stormwater Permit Compliance	10,000	10,000	10,000	7,500	7,500	7,500	-25.00%
Operating Expenses Total		224,316	227,000	227,000	224,500	224,500	224,500	-1.10%
310 Fuels - Vehicles								
221	Fleet Fuel	159,310	209,000	209,000	218,000	218,000	218,000	4.31%
Fuels - Vehicles Total		159,310	209,000	209,000	218,000	218,000	218,000	4.31%
400 Utilities								
210	Street Lights	224,742	207,333	207,333	207,333	207,333	207,333	0.00%
Fuels - Vehicles Total		224,742	207,333	207,333	207,333	207,333	207,333	0.00%
500 Programs								
100	LOCIP	128,403	118,000	118,000	0	0	0	-100.00%
224	Town Aid Roads	340,837	340,837	340,837	340,837	340,837	340,837	0.00%
Programs Expenses Total		469,240	458,837	458,837	340,837	340,837	340,837	-25.72%
Public Works/Highway & Sanitation Total		3,844,947	3,824,704	3,890,465	3,703,698	3,703,698	3,703,698	-3.16%
	Town Aid Road	340,837			Revenue		800,987	
	Solid Waste License	800			Net Budget		2,902,711	
	MSW Cans	5,000						
	Transportation Subsidy	40,000						
	Tipping Fees/Commercial	279,000						
	Recycling/Other	15,750						
	Landfill Deposits	115,000						
	Recycling-Cardboard/Paper	4,600						
	Total	800,987						

TOWN OF EAST LYME

FY 2018/2019

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

30-Apr-18

Acct.	Account Description	18/19 Budget	Supporting Description of Activity
100 Personnel Services			
211	Hwy Supr/PWD/Ofc Mgr	167,748	<p>We did not fill the Highway Supervisor's position but instead re-organized the Department to make sure the Highway Supervisor's duties were covered. This re-organization will allow us to save a significant amount on this line item as well as savings on benefits in the administration budget. Now, this line item consists of 75% of the Public Works Director and 75% Deputy Public Works Director salaries. The other 25% of both of these salaries is charged to the Utility Department.</p>
311	Regular Payroll - Highway & Sanitation	1,269,570	<p>This item consists of 24 positions of varying grades that are responsible for the performance of all the tasks of the Highway and Sanitation Department. They are lead by a General Foreman that is a union position. Wages are established by contract between the Town and UPSEU, however the contract expires on 6/30/18 so next fiscal year's salary increases, if any, have yet to be determined. Any projected salary increases would be carried in the Administrative budget line.</p>
314	Overtime Highway & Sanitation	20,000	<p>This account funds overtime hours for account 311 personnel. The Town was able to agree with the union in the last contract to change the Transfer Station employee hours to Tues-Sat 7am-3:30pm. This created more service to the residents/taxpayers by having the Transfer Station opened full days on Saturdays while saving the Town over \$20k in regular OT. The Transfer Station is now closed on Sundays and Mondays. Therefore, this line now covers after hour call outs that we need to respond to (i.e. putting up barricades after accidents, trees down, etc.) while we still have scheduled OT for events such as Celebrate EL (approx \$1,700 in OT) and the light parade (approx \$400 in OT). On top of this, we need OT throughout the year for occasional OT operations including fleet maintenance and repair (mostly Police car repairs), road maintenance, and holiday garbage pick-up that must be completed outside of regular contract hours.</p>
315	Storm Overtime	68,000	<p>This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. The recent historical average for this line has been approximately \$68k/year but greatly varies from year to year.</p>
316	Longevity - Highway & Sanitation	9,250	<p>Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and UPSEU.</p>

Acct.	Account Description	18/19 Budget	Supporting Description of Activity
317	Uniform Allowance	6,000	Per union contract each employee is provided with a \$250 uniform allowance.
Personnel Services Total		1,540,568	
200 Services - Contracted/Operations			
223	Traffic Signals & Street Signs	15,000	This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles. We have purchased three digital speed signs over the last few years with money from this line item at the request of many of our residents to help with traffic calming measures.
224	Road Reconstruction & Repair	217,500	This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventive maintenance and not capital improvements. This is the one line item that allows us to address issues (i.e drainage, sightline, etc.) that come up during the year that need immediate Town action.
239	Tree Warden	23,500	This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. This line item was increased to \$33.5k two fiscal years ago to catch up with some roadside trimming but we have brought it back to \$23.5k to help cut the budget down. There is always a need for more roadside trimming.
Services/Contract/Oper Total		256,000	
210 Services - Contracted/Operations			
222	Recycling & Misc Disposal	8,660	This item pays for the hauling of the recyclables at the Town transfer station to a municipal reduction facility or processing plant as well as the rental cost for the compactor equipment at that facility.
233	Ground Water Monitoring	12,800	This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit.
295	SCRRA Tipping Fee	580,000	This account pays SCRRA \$58/ton for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant in Preston, CT. It is difficult to exactly peg the amount of town residential and commercial trash for any given year but this is the best guess. Approximately \$290K of this has an offsetting revenue from when the commercial haulers bring EL business trash to the plant.
296	Bulky Waste Trans & Tipping	100,000	This account funds the cost of Willimantic Waste, a licensed vendor, to pick up and dispose of bulky waste from the Town transfer station to the vendor's volume reduction facility. We pay the tipping fee per ton plus transportation to the facility.

Acct.	Account Description	18/19 Budget	Supporting Description of Activity
Services/Contract/Oper Total		701,460	
220 Services - Vehicles Maintenance			
221	Fleet Maintenance	215,000	This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. We have been averaging about \$215k on this line item over the last few years.
Operating Expenditures Total		215,000	
300 Operating Expenses - Supplies/Fuels			
201	Telephones	4,000	This account is for the expense of the department land line, internet & cell phone accounts.
320	Supplies & Miscellaneous	22,800	Pays for general supplies and services and the many misc contracted services needed for operations.
321	Safety Equipment & Training	10,000	This line item covers the cost of required & professional development training, safety shoes for the union personnel in the department, other personal protective equipment and other misc safety equipment and supplies.
420	Landfill Materials/Transfer Station	14,000	This item provides the same supplies as the 300-320 account but for the transfer station including but not limited too the porta-potty rental, transfer station state permit for scale and yearly scale calibration. Computer software maintenance for the scale.
440	Storm Materials & Supplies	165,200	This line item is for 2,100 tons of treated salt purchase at approx \$75/ton for winter operations and \$7.7k for blow blade parts as well as other storm related materials and supplies. 2,100 tons is about the average amount of salt that we have purchased over the last few years but this number can vary greatly depending upon the severity of the winter.
450	Fuel Tank Repairs/Compliance	1,000	Since we have just upgraded our fueling facilities and tanks, we don't need as much on a yearly basis so the proposed amount is for any misc costs with regards to the tanks and computer software for billing our fuel
460	Stormwater Permit Compliance	7,500	This line item covers the additional costs of the MS4 stormwater permit that we are required to follow. We have reduced our request next year by \$2,500 as we are trying to save costs wherever we can.
Services/Contract/Oper Total		224,500	

Acct.	Account Description	18/19 Budget	Supporting Description of Activity
310 Fuels - Vehicles			
221	Fleet Fuel	218,000	This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. We are projecting an approx 7.5% increase in fuel costs next year from what we pay now which corresponds to a \$9k increase for this line item.
Operating Expenditures Total		218,000	
400 Utilities			
210	Street Lights	207,333	We do not expect any increases needed for this line item.
Operating Expenditures Total		207,333	
500 Programs			
100	LoCIP	0	We were informed that there will be an increase in our LoCIP grant for next year. Most of the LoCIP projects are for building maintenance projects but all the projects need to be approved as part of the 10 year Capitol Improvement Plan. Move grant to CNRE as this is a continuing pool of funds.
224	Town Aid Roads	340,837	This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. We utilize this money to supplement our annual road bond to fix as many road miles as possible.
Program Expenses Total		340,837	
PW/Hwy & Sanitation Total		3,703,698	