

**EAST LYME
TOWN BUILDING COMMITTEE
REGULAR MEETING MINUTES
Thursday, FEBRUARY 15th, 2018**

Present: Ray O'Connor, Chairman, Abe Fisher, Gene Carini, Jerry Fortier,
Tim Hagen

Also Present: Jeffrey Newton, Superintendent of Schools
Lorel Purcell Pre-Construction Manager, O & G Industries
Andrew Whitehouse, O & G Industries
Marianne Stevens, BOE Finance Director

Absent: Bill Derry, John Rhodes, Rob Sullivan

1. CALL TO ORDER

Chairman O'Connor called the February 15, 2018 Regular Meeting of the East Lyme Town Building Committee to order at 6:05 PM.

2. APPROVAL OF MINUTES – Meeting of January 18, 2018

Mr. O'Connor called for any additions, deletions or corrections to the January 18, 2018 Meeting Minutes of the Town Building Committee.

Mr. Fisher asked that his name be added to those in attendance as he was present at the meeting.

****MOTION (1)**

Mr. Carini moved to approve the January 18, 2018 Meeting Minutes of the Town Building Committee as amended.

Mr. Fortier seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

FILED

3. PUBLIC COMMENTS

Mr. O'Connor called for comments from the public.

There were none.

Feb 20 2018 AT 10:05 AM/PM
(Lorel Purcell)
EAST LYME TOWN CLERK

4. CORRESPONDENCE

Mr. O'Connor said that he did not have any correspondence.

5. OLD BUSINESS

There was none.

6. NEW BUSINESS

- **Elementary School Project -**
- **Architect Report and Construction Manager Report**

Ms. Purcell said that they will go out to bid for LBH and Niantic Center simultaneously. There will be a pre-bid walk thru on February 20, 2018. There will be a pre-bid walk thru for Flanders on the 28th. The bids will be due in on March 13, 2018 as it stands now; and they will see if changes will need to be made. The plan is that if they have any issues with LBH and Niantic Center that they could re-bid if necessary while Flanders is out to bid. They will also be able to combo bid.

Mr. O'Connor asked if they could combine with Flanders.

Ms. Purcell said that they would see; they may do that if re-bids are necessary.

Mr. O'Connor said that they would have to discuss where to open the bids as they may have a large crowd.

Ms. Stevens said that the bids are due in by 2 PM and that they could potentially use the auditorium or Middle School cafeteria.

Mr. Newton said that he thought that the auditorium might be better and said that he would check on availability and get back to them.

(Note: Mr. Fortier arrived – 6:20 PM)

Ms. Purcell noted that they would do the abatement during the spring break as they will be building classrooms during the summer and it takes three to four weeks.

Ms. Stevens said that they have a walk-thru for the movers scheduled on March 9, 2018 – they will start at Central Office, then LBH and Niantic Center and then get a bid.

Mr. O'Connor asked the scope of the work.

Ms. Stevens said it was from offices to trailers and containment units.

- **Prioritize Alternate List**

Ms. Purcell said that she wants to make sure that the alternates are prioritized and will check on it.

- **Commissioning RFP**

Ms. Purcell stated that the Building Committee has to hire a Commissioning Agent.

Mr. O'Connor said that the RFP's say that the work has been done to specifications.

Mr. Hagen asked when they would want this person on-board.

Ms. Purcell said ASAP so they will be in place to review submittals. She said that they will start to see submittals towards the end of May.

Ms. Stevens said that she would draft up a scope of work for this and get it out to everyone to review.

7. PAYMENT OF BILLS

Mr. O'Connor presented the following **bill for payment**:

- Milone & MacBroom – Invoice #82758 dated 1/10/2018 – in the amount of \$1250 for Redistricting Assistance

****MOTION (2)**

Mr. Fortier moved to approve payment of the bill for Milone & MacBroom as presented above.

Mr. Fisher seconded the motion.

Mr. Fortier asked for a progress report.

Mr. Newton and Mr. Hagen said that the re-districting would take place next year.

Vote: 5 – 0 - 0. Motion passed.

Mr. O'Connor presented the following **bills for payment**:

- Jacunski Humes Architects – Invoice #18030 dated 2/1/2018 - in the amount of \$62,373.00 for Lillie B Haynes Alterations & Related work – 95% complete
- Jacunski Humes Architects – Invoice #18031 dated 2/1/2018 - in the amount of \$35,503.00 for Flanders Elementary School Alterations & Related work – 90% complete
- Jacunski Humes Architects – Invoice #18032 dated 2/1/2018 - in the amount of \$43,282.50 for Niantic Center School Alterations & Related work – 95% complete

****MOTION (3)**

Mr. Carini moved to approve payment of the three (3) Jacunski Humes bills as presented above.

Mr. Fisher seconded the motion.

Vote: 5 – 0 - 0. Motion passed.

Mr. O'Connor also presented the following **bills for payment:**

- Jacunski Humes Architects – Invoice #18034 dated 2/1/2018 - in the amount of \$2587.50 for Lillie B Haynes Alterations & Related work – Fire Alarm Design 95% complete
- Jacunski Humes Architects – Invoice #18035 dated 2/1/2018 - in the amount of \$12,374.00 for Flanders Elementary School Alterations & Related work – Fire Alarm Design 95% complete
- Jacunski Humes Architects – Invoice #18036 dated 2/1/2018 - in the amount of \$1,437.50 for Niantic Center School Alterations & Related work – Fire alarm Design 95% complete

****MOTION (4)**

Mr. Fisher moved to approve payment of the three (3) Jacunski Humes bills as presented above.

Mr. Hagen seconded the motion.

Vote: 5 – 0 - 0. Motion passed.

8. ITEMS FOR FUTURE AGENDAS

None at this time.

9. ADJOURNMENT

Mr. O'Connor called for a motion to adjourn.

****MOTION (5)**

Mr. Fortier moved to adjourn this February 18, 2018 Regular Meeting of the Town Building Committee at 6:45 PM.

Mr. Carini seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary, Pro-Tem