

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF FEBRUARY 21, 2018
MINUTES

PRESENT: Mark Nickerson, Kevin Seery, Dan Cunningham and Paul Dagle

Also present were Finance Director Anna Johnson, Senior Center Director Cathy Wilson, Superintendent of Schools Jeff Newton and Board of Education Chairman Dr. Tim Hagen.

EXCUSED: Marc Salerno and Rose Ann Hardy

Mr. Nickerson called the meeting to order at 7:30 p.m. and stated that the pledge of allegiance was performed at the special town meeting.

1b. Additional Agenda & Consent Calendar Items
There were none.

FILED
Feb 27 2018 AT 9:30 AM/PM
(Cunningham)
EAST LYME TOWN CLERK

1c. Delegations

John Bialowans, Jr., 61 Walnut Hill Road, East Lyme addressed the Board and apologized for previously made comments regarding the temporary communications tower at the solar farm, and thanked Mr. Nickerson for communicating the correct information. He asked for a clear plan on the existing drainage problem. Mr. Bialowans asked why the temporary tower wasn't built on the Town's property on Mostowy Road.

David Godbout, 15 Cardinal Road, East Lyme addressed the Board and stated that he disagrees again with how the time of the meeting is communicated on the agenda. He referenced a recent FOIC court case that deals with open meetings and quorums.

1di. Approval of Minutes, Special meeting of February 7, 2018 – ELPD Walkthrough
MOTION (1)

Mr. Seery MOVED to approve the Board of Selectmen Special Meeting Minutes of February 7, 2018, ELPD Walkthrough, as submitted.
Seconded by Mr. Cunningham. Motion passed 4-0.

1dii. Approval of Minutes, Special meeting of February 7, 2018 – Executive Session
MOTION (2)

Mr. Seery MOVED to approve the Board of Selectmen Special Meeting Minutes of February 7, 2018, Executive Session, as submitted.
Seconded by Mr. Dagle. Motion passed 4-0.

1diii. Approval of Minutes, Regular meeting of February 7, 2018
MOTION (3)

Mr. Seery MOVED to approve the Board of Selectmen Special Meeting Minutes of February 7, 2018, ELPD Walkthrough, as submitted.
Seconded by Mr. Cunningham. Motion passed 4-0.

1e. Consent Calendar
MOTION (4)

Mr. Seery MOVED to approve the Consent Calendar for the meeting of February 21, 2018, in the amount of \$13,356.29.
Seconded by Mr. Cunningham. Motion passed 4-0.

2. Old Business
There was no old business.

3a. Discussion and possible action – 2017 Hazard Mitigation Plan
MOTION (5)

DISCUSSION: Mr. Nickerson stated that Mrs. Hardy and Mr. Benni have been working on a couple of minor things that should be amended on this document that do not alter the content of the agreement; i.e., replace the term Resident State Trooper with Police Chief. Mr. Nickerson stated that they will work together with COG to create an errata sheet to attach to the Plan to document those minor changes.

Mr. Seery moved WHEREAS, the Town of East Lyme has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g., flooding, high wind, thunderstorms, winter storms, earthquakes, dam failure, and wildfires), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the East Lyme Board of Selectmen approved the previous version of the Plan in 2012; and

WHEREAS, the Southeastern Connecticut Council of Governments, of whom the Town of East Lyme is a member, has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation Plan Update, 2017 under the requirements of 44 CFR 201.6; and
WHEREAS, committee meetings were held and public input was sought in 2016 and 2017 regarding the development and review of the Hazard Mitigation Plan Update, 2017; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedures for the Town of East Lyme; and

WHEREAS, the Plan recommends several hazard mitigation actions that will provide mitigation for specific natural hazards that impact the Town of East Lyme, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of East Lyme eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of East Lyme;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution; and
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen.

Adopted this 21st day of February, 2018, by the Board of Selectmen of East Lyme, Connecticut.

Seconded by Mr. Dagle. Motion passed 4-0.

3b. Approve an expenditure of up to \$350 from the Parahus Account
MOTION (6)

DISCUSSION: Ms. Wilson addressed the Board and reported that all of the appliances and utensils for the kitchen are original to the building from 1989. All of the appliances have recently been replaced now they need to replace all of the utensils to bring the kitchen up to par. Mr. Nickerson reminded everyone that the Parahus Account is an endowment set up to benefit the operations of the Senior Center, and requires first the Commission on Aging's approval then the Board of Selectmen before approval to use funds from this account.

Mr. Seery MOVED to approve an expenditure of up to \$350 from the Parahus Account to purchase miscellaneous kitchen supplies for the East Lyme Community Center kitchen.

Seconded by Mr. Cunningham. Motion passed 4-0.

3c. BOE Budget Presentation

Superintendent of Schools Jeff Newton and Board of Education Chairman Dr. Tim Hagen presented on this budget. Dr. Hagen addressed the BOS and stated that also in attendance from the Board of Education were Candace Carlson, Al Littlefield and Jaime Shelburn. Dr. Hagen reported that have been working on this budget since the fall and that they have collaborated with the Board of Finance and held numerous workshops to work together and try to find that balance between services and costs. Mr. Newton addressed the Board and reviewed his presentation, which is attached hereto as Exhibit 1. Mr. Dagle thanked the Superintendent, staff and the BOE for presenting a thoughtful budget; and he commended them for the increased focus on the mental health of our students. Mr. Nickerson stated that he appreciates the great job that the superintendent and BOE are doing at a very tough time. He will support the additional staffing for student centered learning, and he will support that this budget to go to the Board of Finance for their review and approval.

3d. Discussion and possible action – Building Fees

MOTION (7)

DISCUSSION: Mr. Nickerson explained that in 2016 the town amended the ordinance to add building permit fees to town projects over \$2,000,000. Tonight's resolution simply rescinds that decision in order to not burden the taxpayers with interest that will be accrued for bonding this project.

Mr. Seery RESOLVED that the "ORDINANCE PRESCRIBING FEES FOR BUILDING AND DEMOLITION PERMITS" is amended as follows:

A. Section 4 of the above-entitled Ordinance as amended on January 20, 2016 is deleted, and the following is substituted in its place and stead:

"4. No permit fee shall be payable for any work to be done by or for the Town."

B. All other provisions of the above-entitled ordinance shall remain in full force and effect.

The foregoing amendment shall be effective ten (10) days after publication of notice of its adoption.

Seconded by Mr. Cunningham. Motion passed 4-0.

3e. Appoint Chris Taylor as Fire Marshal

MOTION (8)

Mr. Seery MOVED to appoint Chris Taylor to serve as Fire Marshal for the Town of East Lyme effective March 1, 2018 through January 6, 2020.

Seconded by Mr. Cunningham. Motion passed 4-0.

3f. Appoint Michael Finkelstein as Emergency Management Director

MOTION (9)

Mr. Seery MOVED to appoint Michael Finkelstein to serve as Emergency Management Director for the Town of East Lyme effective March 1, 2018 through January 6, 2020.

Seconded by Mr. Dagle. Motion passed 4-0.

6a. Ex-Officio

Mr. Dagle reported that Harbor Management is still working on their harbor management plan and are still in the stage of collecting comments. They anticipate a proposed ordinance amendment to go to the First Selectman soon. He reported that WELSCO, Waterford Shellfish Commission and the East Lyme Shellfish Commission are having discussions on potential changes to the current agricultural plan. There are currently six areas, three of which are in Waterford waters and three of which are in East Lyme waters.

Mr. Seery reported that Parks and Recreation fees for non-residents have increased, but that there will be no increase in fees for town residents. On March 10th the Miracle League is hosting a trivia night fundraiser at the Niantic Sportsmen's Club.

Mr. Cunningham reported that there is an archeological survey that has been done on the Samuel Smith House, and that if anyone has the means that they should review this survey as it is very interesting the things that they found and report on.

6b. First Selectman's Report

Mr. Nickerson reported that he has attended two SCCOG meetings, a COST meeting and a CCM meeting since the last Board of Selectman meeting. Budget season is kicking off at the state level, and that further cuts to East Lyme should be expected if the Governor's budget goes through. The Miracle League has numerous fundraisers going on in the community. The Town has launched the East Lyme Volunteer Corps. Please go to the town website and click on the link for more information and to learn how to sign up. There will be many volunteer opportunities available; for example the Lion's Club Lobsterfest, the Children's Museum, etc. The town continues to work on the Main Street park and the Cini Park bathrooms; the goal is to have both projects complete for the summer. This has been and will continue to be a busy budget season.

7. Public Comment

Ms. Holly Cheeseman, 16 Mitchell Drive and State Representative for East Lyme and Salem, reported that on Monday, February 26th the Education Committee is holding a public hearing concerning COST priority bill HB5171 an Act Prohibiting the Executive Branch from Making Rescissions or other Reductions to the Education Cost Sharing Grant during the Fiscal Year, and other education related acts. Superintendents are invited to testify between 5:30-6:30pm or online. Please feel free to contact Ms. Cheeseman with any questions. She reported that they are working on eight bills and 46 concepts, and both her and Senator Paul Formica are working hard in challenging times to do everything they can to protect the residents of East Lyme.

Mr. Jeff Newton, Superintendent of Schools thanked Dick Morris for his many years of service to the town. Great job and enjoy your retirement. Mr. Newton supports the Board of Selectmen in their choice of appointing Chris Taylor for Fire Marshal and Mike Finkelstein as Emergency Management Director.

David Godbout, 15 Cardinal Road stated that he feels that more information should be given on the agenda to the nature of the executive session. He believes that the town should have switched the schools over to coal and not natural gas. He is not supportive of regionalization of any resources. Mr. Godbout is concerned about the security and safety of our students and the effectiveness of the security measures at our schools.

8. First Selectman's Response

Mr. Nickerson stated that there are a lot of security measures in place in our schools, most of which the general public does not know about. Regarding the temporary tower, Mr. Nickerson stated that the Town's property on Mostowy Road was looked at but it was not going to be high enough. Also a factor was that there is electricity already in place at the solar farm. Contracts that the Town enters into are public information and can be found in the Town Clerk's office.

MOTION (10)

Mr. Seery moved to adjourn the February 21, 2018, regular meeting of the East Lyme Board of Selectmen at 8:45 p.m.

Seconded by Mr. Dagle. Motion passed 4-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary

East Lyme Board of Education

Adopted Budget

FY 2018 - 2019

1/29/18

Presented to the EL BOS on
2/21/18 by BOE Chair Tim Hagen
and Superintendent Jeffrey Newton

Presentation Purpose:

- *Clearly communicate the budget process while gaining support and commitment*
- *Maintain a budget focus that continues zero-based budgeting practices, transparency and fiscal responsibility*
- *Focus efforts to align with the Long-Range Plan and District Mission Statement*

ELPS District Mission:

“East Lyme Public Schools will inspire, engage and educate each student to become a contributing citizen and a responsible, independent, and critical thinker.”

ELPS Long Range Goals:

- Goal 1 → Focus Decisions & System Operations on Student Success
- Goal 2 → Collaborative Culture
- Goal 3 → Student Centered Learning

EL BOE Adopted Budget for FY 2018-2019

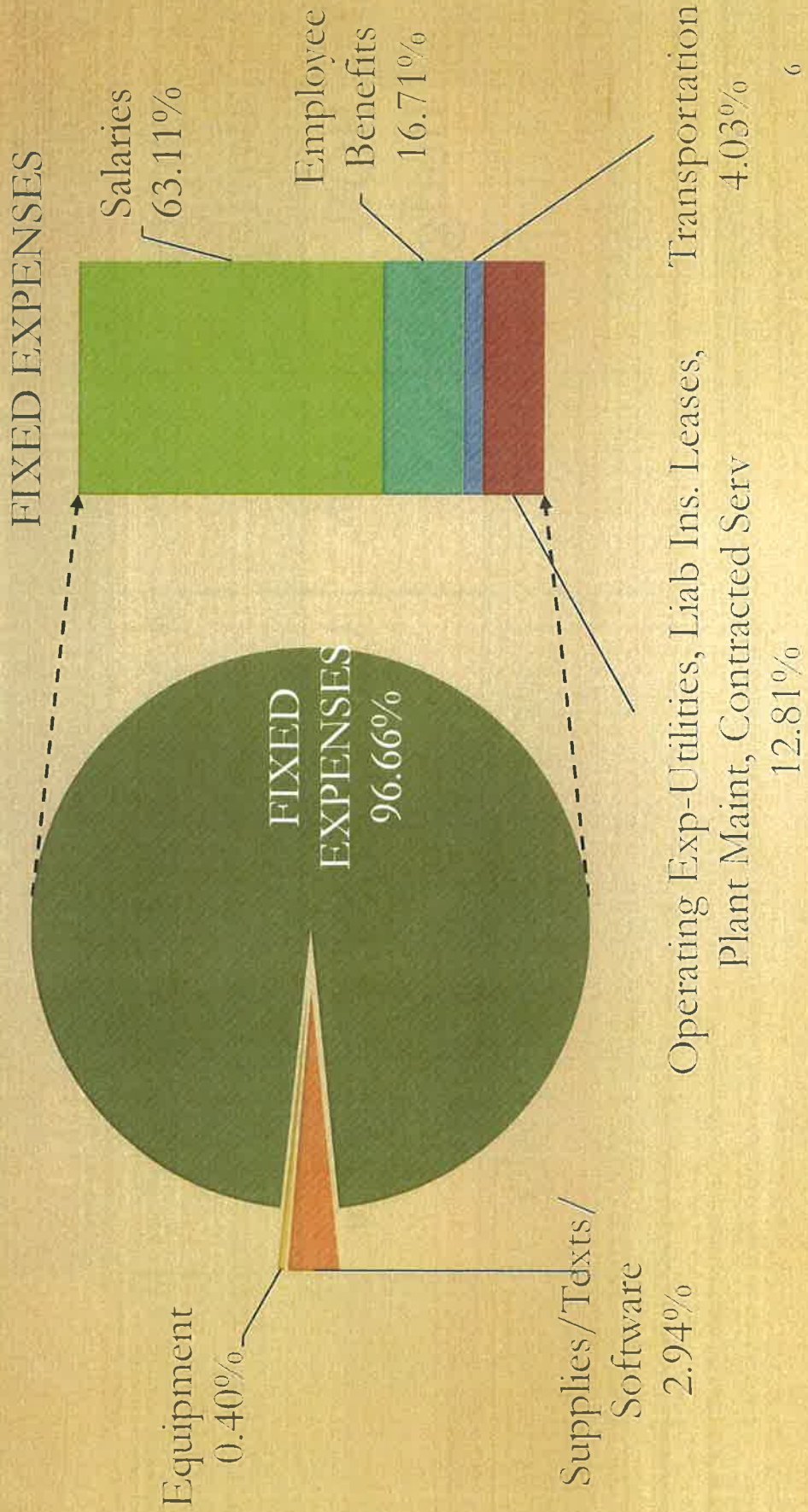
	Amount	Percent Increase Over P/Y
2018-2019 EL BOE Adopted Budget	\$47,776,943	2.59%

District Budget History

	FY 2016	FY 2017	FY 2018	FY 2019
Supt's Budget	4.68%	4.56%	2.88%	2.59%
BOE Budget	3.95%	3.56%	2.88%	2.59%
Adopted Budget	2.90%	3.30%	2.38%	TBD

Key Budget Drivers

ELPS Fixed Costs for 2018-2019



Cost Saving/Avoidance Measures

(Present)

- Zero-based budget across district
- Food service program change
- High Deductible Health Plan
- Ongoing software and curriculum contract consolidation
- Switch from oil/propane to natural gas
- District-wide professional development
- District/Town collaboration
- Medicaid reimbursement

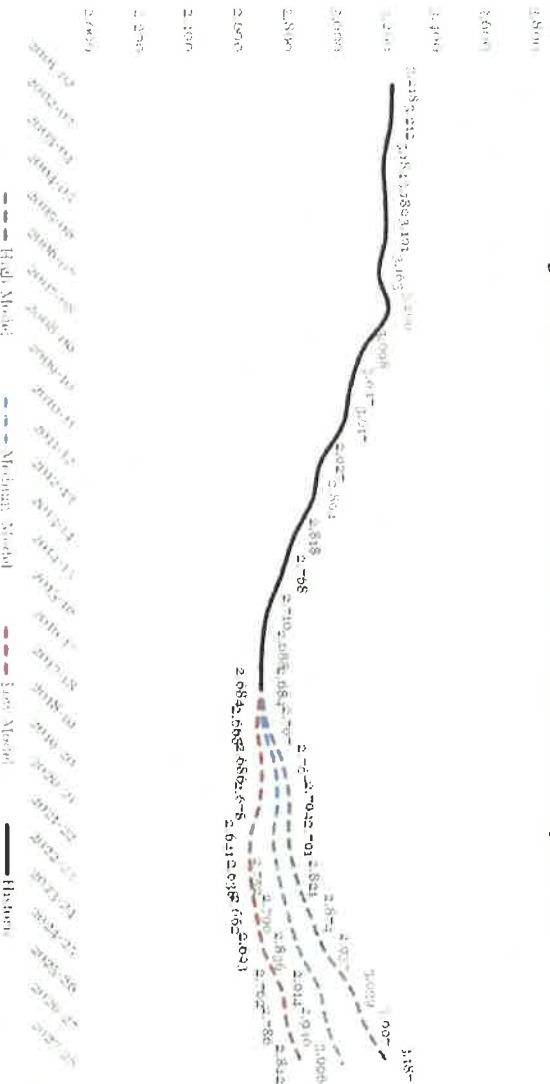
Cost Saving Measures

(Future Areas Under Discussion)

- Health Insurance Consortium
- Food services
- Contracts
- Professional Development
- Marketing
- Student transportation
- Staffing
- Supply purchases
- Special Education
- Curriculum Development
- Coastal Connections
- Software consolidation

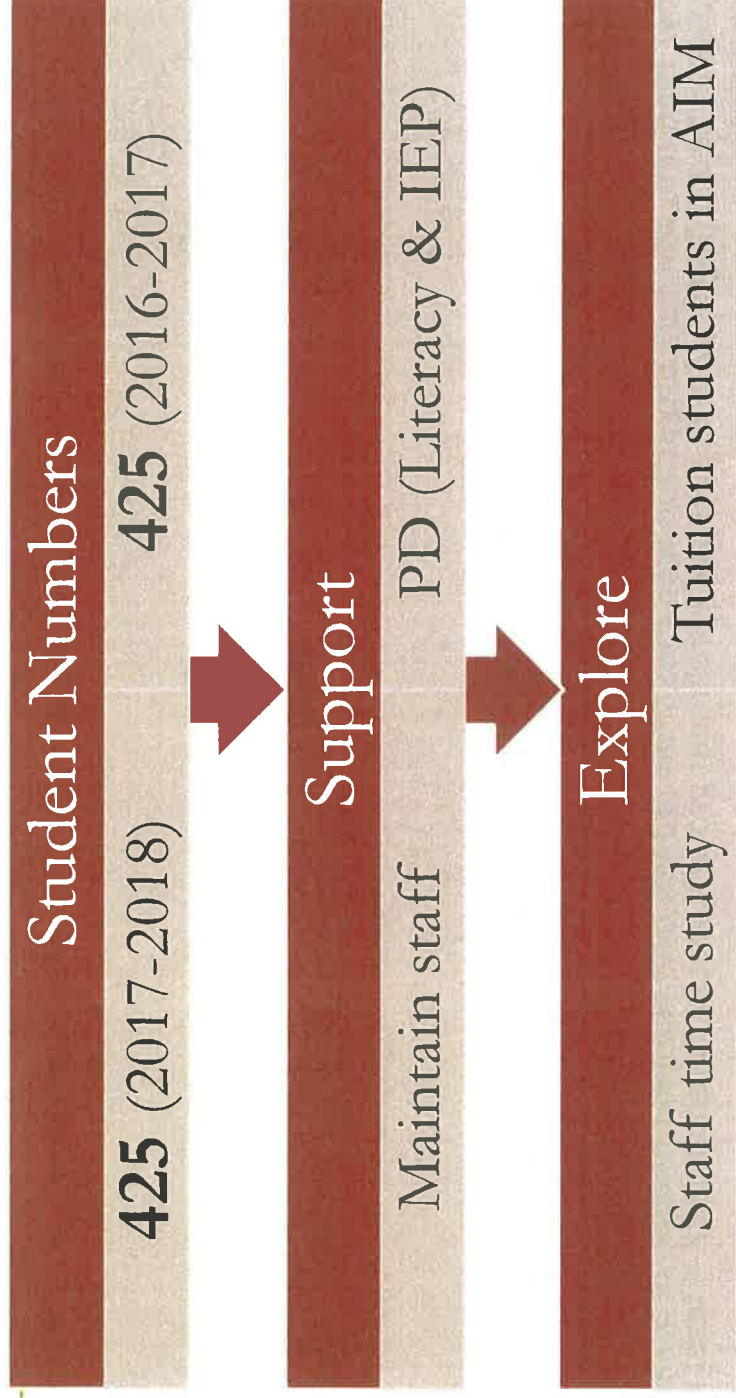
ELPS Districtwide Enrollment Projections by Milone & MacBroom 12/18/17

Projected Pre-K-12 Enrollment: Scenario Comparison



- Low, medium, and high projection scenarios show growth over ten-year horizon of 5.7% (low) to 18.3% (high), with the bulk of enrollment growth concentrated at the K-4 level in all scenarios
- Medium scenario depicts most probable scenario for future enrollments in ELPS schools

Student Services: Special Education



Based on Recommendations of the 2017 CREC Audit

District-Wide Initiatives and Identified Need for the Future of our Schools

Rationale for Social Workers and School Psychologist

District Improvement Goal 3: Student Centered Learning



Measurable Outcome:

- Identify the social and emotional needs of our students and determine supports needed to develop the social and emotional well-being of all children.

Our Promise To Students:

- Increase positive perception about individual role as a learner
- Increase attendance and achievement
- Positive home to school/school to home communication

What is a Crisis and How Do We Respond?

Suicidal thoughts or plans

Escalated behavior for a prolonged period of time

Depression

Suspected Abuse or Neglect

How Do We Respond:

Counselor Intervention

Calls to 211 Hotline, Police, or Medical

MS & HS

Mental Health/Crisis Intervention Data

- In 16'-17' ELHS had **33** major crisis interventions. As of December 17' a record **29** have occurred. On pace for **58**
- In 16'-17' ELMHS had **26** major crisis interventions. As of December 17' a record **27** have occurred. On pace for **54**

Mental Health Service Trends at the Elementary Level

- Students with the highest need are seen individually, so little to no small group intervention is available.
- When crisis support is needed, staff may need to travel, thus leaving the current location without coverage.
- Limited amounts of available mental health support lead to school psychologists providing support & services that would typically be provided by a social worker.

1.5 FTE Social Worker Current Availability

(Identified in GREY below)

	0-3 hrs. per week	4-6 hrs. per week	7-10 hrs. per week	11-14 hrs. per week	15-18 hrs. per week	19-21 hrs. per week
ELHS						
HS Therapeutic Program						
ELMS						
FL						
LBH						
NC						

DRG Social Worker Comparison

(Student to Professional Ratio)

DRG District

Social Workers

Berlin

695:1

Bethel

701:1

East Hampton

658:1

East Lyme

1854:1

Milford

443:1

Southington

812.5

Wallingford

452:1

Waterford

522:1

Moving from Reactive to Proactive Model

Role of a Social Worker:

- Implement prevention programs to support growth and development and home to school connection
- Provide early intervention services for students at risk
- Identify nonacademic barriers to a student's educational success
- Develop intervention/treatment plans that contribute to students' success

Role of a School Psychologist:

- Conduct comprehensive psychological evaluations
- Counseling to individual and student groups
- Provides crisis intervention to individual student
- Participates in the development of comprehensive student individualized plans

2018-2019 District- Wide Staffing Initiatives

Request	FTE	Increase
Social Workers (DW)	+2.7 FTE	\$161,733
School Psychologist (Elem)	+0.5 FTE	\$46,951
Total New Initiatives		\$208,684
Staffing Cost Reduction	2.0 FTE Certified Teachers	(\$152,320)
Total Impact		\$56,364

Final Thoughts

Focused on a zero based budget that is clearly communicated, transparent and fiscally responsible; gain support and commitment from all stakeholders

We believe this budget is fiscally responsible and respectful to our district, Board of Education, town, and community at large.



Next Steps

- Board of Education budget presentation to the Board of Selectmen – 2/21/18
- Board of Education budget presentation to the Board of Finance – 3/19/18
- BOF Public Hearing – TBD/April
- Town Meeting – 5/14/18
- Town Referendum – 5/24/18

