

**East Lyme Parks and Recreation Commission
Regular Meeting Minutes
January 11, 2018**

Present: Robert Pfanner
Thomas Beebe
Jackie Curry
Pat Larkin
Charles Fenick
Roger Nadeau

FILED

Jan 31 2018 AT 12:45 AM/PM

Wendy Gulbrun

EAST LYME TOWN CLERK

Also Present: Mark Nickerson, First Selectman
Kevin Seery, Ex officio
David Putnam, Director of Parks and Recreation

Mr. Pfanner called the meeting to order at 7:00 p.m. The pledge of allegiance was observed.

Election of Officers. The Commission was asked for nominations for Chairman of the Parks and Recreation for 2018.

MOTION (1): Mr. Nadeau moved to nominate Robert Pfanner as Chairman of the Parks and Recreation Commission for 2018. Seconded by Mr. Fenick.

There were no other nominations.

A vote was taken and Mr. Pfanner was unanimously elected Chairman of the Parks and Recreation Commission for 2018.

The Commission was asked for nominations for Vice Chairman of the Parks and Recreation Commission for 2018.

MOTION (2): Mr. Fenick moved to nominate Roger Nadeau as Vice Chairman of the Parks and Recreation Commission for 2018. Seconded by Ms. Curry.

There were no other nominations.

A vote was taken and Mr. Nadeau was unanimously elected Vice Chairman of the Parks and Recreation Commission for 2018.

The Commission was asked for nominations for Treasurer of the Parks and Recreation Commission for 2018.

MOTION (3): Mr. Nadeau moved to nominate Jackie Curry as Treasurer of the Parks and Recreation Commission for 2018. Seconded by Mr. Fenick.

There were no other nominations.

A vote was taken and Ms. Curry was unanimously elected Treasurer of the Parks and Recreation Commission for 2018.

2. **Public Delegations.** There were none.

3. **Minutes**

a. Minutes of Meeting of December 14, 2017. Mr. Pfanner asked for additions, deletions or corrections to the December 14, 2017 East Lyme Parks and Recreation Commission Meeting Minutes.

MOTION (4): Ms. Curry moved to approve the December 14, 2017 East Lyme Parks and Recreation Commission Meeting Minutes, as presented. Seconded by Mr. Fenick. (6-0) Unanimous.

4. **Director's Report (See attached)**

5. **Ex-Officio Report.** Mr. Nickerson urged all Commission members to support Mr. Putnam's recommendations on fees.

The merchants want people to be able to park in town. An individual can shop all day if they park in the municipal parking area. Parking time is limited on Main Street and the time limit should be enforced.

He felt tent fees are too low.

He asked all to attend next Wednesday's Town Meeting on funding the Main Street park.

Mr. Putnam will receive the Humanity Award (a regional award) at 1 p.m. on January 20, 2018 at the Groton Motor Inn.

Mr. Nickerson thanked Mr. Putnam for his understanding and support of his vision for the Enterprise Zone for the beaches. He felt Mr. Putnam does a great job.

6. **Communications.**

a. Email communications between Dave Putnam and Christopher Yates, East Coast Watercross. Mr. Putnam reported Mr. Yates would like to come back again on the third Saturday in May. Mr. Putnam informed him of concerns regarding camping, and Mr. Yates informed him they will no longer provide camping for any of their events. Mr. Putnam informed the Commission Touch-a-Truck is scheduled for the same date, but he did not feel there would be a conflict.

Mr. Larkin asked where will they park? Mr. Putnam replied we can offer them the triangle at Veterans Field. Access to the beach is not an issue. They will leave the ATV and trailer on the beach. Mr. Nadeau stated the High School and Little League use that field. Mr. Putnam agreed to look at the schedule. He added the races are held on Saturday and Sunday. Mr. Larkin suggested that they park at the Town Hall since its held on a weekend.

MOTION (5): Mr. Larkin moved to approve the request of East Coast Watercross to use McCook Point Beach on the third weekend in May, providing they coordinate with Mr. Putnam on parking and where they may place the ATV and trailer. Seconded by Mr. Beebe. (6-0) Unanimous.

7. Unfinished Business.

a. Future Park Development. There was no discussion on future park development.

b. Beach Fees 2018. The Commission reviewed McCook Point Park Parking Permit/Pass Price Comparison from 2008 to 2017 with Mr. Putnam's recommendation for 2018.

MOTION (6): Mr. Beebe moved to accept the Director's recommendation for 2018 beach permit prices. Seconded by Mr. Larkin. (6-0) Unanimous.

The Commission reviewed McCook Point Park Pavilion/Tent Fees for 2018.

MOTION (7): Mr. Larkin moved to approve the right hand column of the McCook Point Park Pavilion/Tent Fees for 2018 and that non-profits in East Lyme be allowed free use of the Pavilion and Tent. Seconded by Mr. Fenick. (6-0) Unanimous.

The Commission reviewed a 10 Year Vendor Comparison for McCook and Peretz Park and the Director's recommendation for 2018.

MOTION (8): Ms. Curry moved to approve the Director's recommendation for Vendor fees for McCook and Peretz Park. Seconded by Mr. Nadeau. (6-0) Unanimous.

c. 2018-2019 Budget. Mr. Putnam had budget review with Mr. Nickerson and Anna Johnson.

d. PA System @ Veterans Memorial Park. Mr. Putnam reported he spoke to Mr. Decker to inform him the old PA system will be removed, and Mr. Putnam will meet with Babe Ruth to discuss a new PA system.

8. Committee Reports.

a. Penn & Main Street. Mr. Beebe reported a Town Meeting will be held next Wednesday to appropriate money for this project.

9. New Business.

There was no discussion of new business.

MOTION (9): **Mr. Fenick moved to adjourn the East Lyme Parks and Recreation Commission Regular Meeting at 8:00 p.m. Seconded by Mr. Beebe. (6-0) Unanimous.**

Respectfully submitted,

Frances Gheri, Recording Secretary

Director's Report
January 11, 2018

McCook Point Park/Beaches:

- Commission approval on Beach Fees for 2018 (please see Director recommended fees provided for:
 - Sticker and Day pass fees
 - Pavilion and Tent Rental fees
 - Ice Cream Vendor fee
- Spring project will include renovations and drainage to the upper road way from the lower to upper parking lot.
- Boardwalk has remained open during the recent storms maintenance crew has done an excellent job of keeping up with snow removal.
- Restroom facilities for Cini Park are progressing; monies to fund will be from a STEAP grant for improvements.

Athletic Facilities:

- Met with a representative from MUSCO earlier today to get a price estimate on re-lamping some of our Athletic fields. Peretz Park Softball and Basketball using Metal Halide and were installed in 1989, Keser Field using Metal Halide installed in 1992 and Vets Softball installed in early 90's and are Metal Halide as well. Would like to get a comparison to using newer technology and what our return on investment would be.
- I will be sending out memo's to our sport leagues soon asking for their spring facility needs.
- Spring project will include finishing the renovation to the Basketball Courts at Peretz Park they still need to be painted and the Basketball goals installed.
- Miracle League Field fundraisers are in full swing the following events are scheduled:
 - Teach-a-Thon at Arthur Murray Dance Studio (Jan. 19 and 20)
 - Trivia night on March 10th
 - Niantic Rotary Gala on May 6th
 - Niantic Rotary Wiffle Ball tournament on August 25th

Budget:

- I had my budget review with the Finance Director and First Selectman, we moving forward with the Beach enterprise fund starting July 1, 2018.
- I will keep board members updated on our budget hearings.
- We are presently accepting applications for our vacant Maintainer II position through January 15th and will conduct interviews shortly thereafter.

Penn Ave and Main Street Park:

- Approvals for funding has been granted by the Board of Selectman and the Board of Finance the next step is approval at Town Meeting on Wednesday, January 17, 7:00 p.m. at the Town Hall. Bill Scheer will be presenting to the Zoning Commission on at their meeting in February.

