

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
Tuesday, DECEMBER 12, 2017
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, December 12, 2017, at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, CT. Acting Chairman Seery called the Regular Meeting to order at 7 PM.

PRESENT: Kevin Seery, Acting Chairman, Dave Bond, Steve DiGiovanna, Dave Jacques, Joe Mingo, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller

ALSO PRESENT: Joe Bragaw, Public Works Director
Brad Kargl, Municipal Utility Engineer
Kevin Seery, Deputy First Selectman

FILED

Dec 15 20 *17* AT *1005* (AM/PM)
Seery ATC
EAST LYME TOWN CLERK

ABSENT: Mark Nickerson, Chairman

1. Call to Order

Acting Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7 PM and led the assembly in the Pledge of Allegiance. He asked that they observe a moment on the recent passing of Milan Keser.

2. Approval of Minutes

▪ **Regular Meeting Minutes – November 14, 2017**

Mr. Seery called for a motion or any discussion or corrections to the Regular Meeting Minutes of November 14, 2017.

****MOTION (1)**

Mr. Zoller moved to approve the Regular Meeting Minutes of November 14, 2017 as presented.

Mr. DiGiovanna seconded the motion.

Vote: 7 – 0 – 2. Motion passed.

Abstained: Mr. Jacques, Mr. Seery

3. Delegations

Mr. Seery called for delegations.

There were no delegations.

4. Billing Adjustments

Mr. Kargl said that he would have some for them in January.

5. Approval of Bills – from Attachment B

Mr. Seery called for a motion on the Well 1A Treatment Project bill.

****MOTION (2)**

Mr. DiGiovanna moved to approve payment of the following Well 1A Treatment Project bill:
Tighe & Bond, Inv. #111790024-025 in the amount of \$21,684.34.

Mr. Zoller seconded the motion.

Ms. Russell asked about the ineligible \$4000.

Mr. Kargl said that he just has to find where to take it out of. It is not in this billing as he has told them that it could not be paid at this time.

Vote: 9 - 0 - 0. Motion passed.

Mr. Seery called for a motion on the Niantic Pump Station Upgrade bills.

****MOTION (3)**

Mr. DiGiovanna moved to approve payment of the following Niantic Pump Station Upgrade bills: Xylem, Inv. #4007762454 in the amount of \$9,121.68; Weston & Sampson, Inv. #475305 in the amount of \$3,537.50; Xylem, Inv. #400758242 in the amount of \$150.00; Guy's Oil Service, Inv. #64731 in the amount of \$650.00; and Xylem, Inv. #400754695 in the amount of \$14,494.32.

Mr. Zoller seconded the motion.

Mr. Bond asked about the Guy's bill.

Mr. Kargl said that it was for the heavy equipment they needed to raise the pump.

Vote: 9 - 0 - 0. Motion passed.

Mr. Seery called for a motion on the Niantic & Pattagansett Pump Station PER bill.

****MOTION (4)**

Mr. DiGiovanna moved to approve payment of the following Niantic & Pattagansett Pump Station PER bill: Weston & Sampson, Inv. #476233 in the amount of \$13,900.00.

Mr. Zoller Seconded the motion.

Vote: 9 - 0 - 0. Motion passed.

6. Finance Director Report

Mr. Seery said that Ms. Johnson was travelling and that they had her report to review.

7. Water & Sewer Operating Budget Status Report

Mr. Bragaw noted that the sewer side is doing well as the flows have been down so the tracking to New London is also down. The water side is very tight as they still have all the same expenses.

Ms. Russell asked about the recent water billing and what is left that has not been paid.

Mr. Bragaw said that it is a bit too early for that right now as the time to pay has just closed and they are just starting the process of late fees and dunning notices.

Mr. Seery said that February would probably be a better time for that information.

Mr. Mingo asked if they had put in a claim to our own insurance company for the lightning strike.

Mr. Seery and Mr. Bragaw said that they have tried to have Eversource cover it and they said no, they will look into our insurance and see what avenues, if any, that there are.

8. Sewer Project Updates

▪ Niantic Pump Station Emergency Upgrades

Mr. Kargl noted that he had provided them with the Niantic Pump Station Emergency Repairs Project update through the beginning of this month. He said that he is projecting another four (4) months of bypass pumping for \$36,000. He said that in the interest of time that they are trying to get this moving forward and Attorney O'Connell felt that ratification from the Commission would be appropriate even though they have authorized the Chair.

Mr. Jacques asked where Mr. Kargl came up with the four (4) months of bypass pumping as previously there was some very aggressive scheduling.

Mr. Kargl said that there is some uncertainty (there is a long lead time) on the control valves for surge protection and they are very critical items. They have already been ordered a month ago.

Mr. Jacques asked how long the actual construction is estimated as taking.
Mr. Bragaw and Mr. Kargl said that it is estimated to be a couple of weeks.

Mr. Spencer asked about the incentive or rebate from Eversource.
Mr. Kargl said that they replied that at this point it did not appear to qualify as the VFD's are only being used as soft starts. He said that he would check again at a later time as he felt that there would be something that would qualify.

****MOTION (5)**

Mr. Jacques moved to ratify the Chairman's approval of the Weston & Sampson Engineers Task Order Proposal dated November 27, 2017 for pump replacement and related work at the Niantic Pump Station in conjunction with the authorized budget of \$400,000 and approved On-call Engineering Services Agreement with said consultant.

Mr. Murphy seconded the motion.

Vote: 9 – 0 – 0. Motion passed.

9. Water Project Updates

▪ **Well 1A and 6 Treatment Plant Modifications and Upgrades**

Mr. Kargl reported that they in the midst of seeing the 75% completion of design plans from Tighe & Bond.

▪ **Orchards Booster Station**

Mr. Kargl said that they have information on the proposal for services for \$6000. There is also an update on the Water Dept. Capital Budget Status. He said that he would like some additional engineering eyes on this to sort out the date and design versus real world to obtain the best method. He added that they had done some very preliminary pricing and one pump would cost around \$19,000.

****MOTION (6)**

Mr. Zoller moved to authorize up to \$6,000 from the Water Construction Account for engineering services to evaluate existing conditions and proposed modifications to the Orchards Booster Station.

Mr. Jacques seconded the motion.

Mr. Spencer asked if the Orchards has any liability for cost on that booster station.

Mr. Kargl said no, adding that we accepted it long ago.

Vote: 9 – 0 – 0. Motion passed.

Mr. Murphy asked Mr. Kargl if the report that he had provided on the Water department capital projects status could reflect what was actually left in the line item when the project was fully completed as it became confusing when the project was listed as partially complete.

10. Micro-grid Project Update

Mr. Bragaw updated that only one (1) developer had bid due to the short notice in this round so they had decided to go with the fifth round when it starts so that there would be more time for bids to be put together and submitted. These are DEEP grants so if some are announced in the spring, they would be due in December and that would give them more time.

11. Correspondence Log

Ms. Russell asked about the Sudal concerns.

Mr. Bragaw said that they are working on an administrative chronological report and would provide that next month.

12. Chairman's Report

Mr. Seery reported that there would be a meeting on the Cini Park bathrooms on the STEAP Grant. Mr. Bragaw added that this is now a do-able project with the DEEP on board stating that it needs to be done before the State paves Rte. 156 next year.

Ms. Russell asked if they would still be seasonal.

Mr. Bragaw said yes and they would get a portable trailer to be able to just un-hook them and move them.

Mr. Bond asked if they are running water down to Cini Park.

Mr. Bragaw and Mr. Kargl said yes.

13. Staff Updates

a. Water Department Monthly Report

Mr. Murphy asked about water sent to New London.

Mr. Kargl said that they just made the changeover and that their goal is close to 18M. He added that this has been a real help.

b. Sewer Department Monthly Report

Mr. Seery said that the Attorneys are still meeting and working out the details and that Old Lyme is paying the Attorney fees.

14. Future Agenda Items

Items suggested: Water Capital Budget Status Update; Update on Pending Litigation; Planning for next years budget; the other 120 apartment units at Gateway.

15. ADJOURNMENT

Mr. Seery called for a motion to adjourn.

****MOTION (7)**

Mr. DiGiovanna moved to adjourn the December 12, 2017 Regular Meeting of the East Lyme Water & Sewer Commission at 8:00 PM.

Mr. Bond seconded the motion.

Vote: 9 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary