

Atlantic Broadband Advisory Council

Meeting Minutes

November 15, 2017

The meeting, at the Montville Town Hall, Room 102, 310 Norwich-New London Turnpike, Uncasville, was called to order at 5:40PM by Chair Michael Meinz.

Roll Call of Members

Members Attending: Michael Meinz, Ed Berdick, Monica Pomazon, Jeffrey Buchbinder,

Members Absent: Richard Gladue, Eric Gould, James Barnie, Kevin Ide, Denise Roireau, Stephen Marchesseault, Kathleen McCarty

Atlantic Broadband representative attending: Kathy Diaz, Charles Hanley

Approval of Minutes

A motion to approve the minutes of the prior meeting was made Monica Pomazon and seconded by Jeffrey Buchbinder the motion passed unanimously with two abstentions.

Treasurer

The bank balance is \$6,790.70. Expenditures in August were a grant to Andrew Zemko of \$500.00, a grant to Victoria Chung of \$500.00 and PO Box annual rental of \$90.00.

Atlantic Broadband Information and Reports

Charles Hanley presented Atlantic Broadband Announcements.

- The encryption project has begun. Originally, 1800 customers needed DTA units. Down to 75 now. The first wave of channels is encrypted. Second wave of channels will be encrypted on December 5th. Third wave will be encrypted on December 12th.
- Kathy Diaz said that an issue with the TIVO program guide has been resolved by ROVI.

EG Channels 22.1 - 22.9 availability on Frontier Channel: Frontier has ordered equipment and has started the testing process.

New Business

None

Unfinished Business

Discussion: Scholarship Grant Process: Jeffrey Buchbinder will prepare required materials to be presented at the January, 2018 meeting with input from Monica Pomazon and Stephen Marchesseault.

Discussion: Advisory Council Membership: Chair, Michael Meinz intends to write a letter to municipal CEOs in January announcing the implementation of channel 22 on Frontier's network, asking for Community TV and

Advisory Council information to be posted on the municipality's web site and requesting appointment of new advisory council members to fill openings.

Discussion: Town Web Sites: Members were requested to ask their municipality to create a web page explaining Community Access TV and a web page providing information on how to contact our advisory council and the state-wide advisory council.

Discussion: Town Channel 22: Members were requested to ask their municipality to include a slide promoting Community Access TV on their channel 22.

Member Communications

Jeffrey Buchbinder asked about alternative methods to deliver programming content to the Community Access Studio. Kathy Diaz said that she would speak to Mary Jane Rickard about options other than optical disk. Jeffrey reiterated the request to get a quote on the cost of upgrading Killingly's channel 22 to HD.

Motion to Adjourn

The motion to adjourn was made by Jeffrey Buchbinder and seconded by Ed Berdick. The meeting was adjourned at 6:16PM.

Respectfully submitted,

Ed Berdick