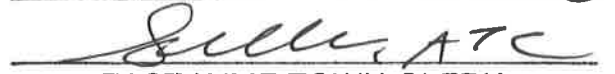


COMMISSION ON AGING  
SPECIAL MEETING  
DECEMBER 18, 2017

**Present:** Joe Palazzo  
John Whritner  
Marge Caste  
BB Smith  
Mike Bekech

FILED

December 26 20 17 AT 12:35 AM/PM  
  
EAST LYME TOWN CLERK

**Absent:** Joan Bengtson  
Ilene Harris

**Also Present:** Cathy Wilson, Senior Center Director

**1. PRELIMINARY BUSINESS**

- a. **Pledge of Allegiance.** The Pledge of Allegiance was observed.
- b. **Delegations.** There were no guests.
- c. **Approval of Minutes – November 13, 2017.** Chairman Palazzo asked for additions, corrections or deletions to the November 13, 2017 Commission on Aging Minutes.

**MOTION (1): Mr. Whritner moved to approve the November 13, 2017 Commission on Aging Minutes, as presented. Seconded by Ms. Caste. BB Smith abstained from voting. (4-0-1) Motion carried.**

**2. STATUS REPORT**

- a. **Transportation.** Ms. Wilson reported the R-3 went to the Town Garage to check on the air conditioning. The Garage reported that the work was more extensive than originally thought and it would have been easier to purchase a new air conditioning system. However, they were continuing with the repair. In January the vehicles will have quarterly maintenance. All drivers are doing well. Transportation is very busy.
  - b. **Senior Trips.**
    1. **Enrichment Trips.** On Wednesday January 10 we will have a lunch trip to Chili's in Waterford with shopping afterward at Marshall. The trip fee is \$5. On January 24 there will be a trip to Longhorn Steakhouse in Waterford with shopping afterward at the Christmas Tree Shop. The trip fee is \$5.
    2. **Day/Overnight Trips.** February 1-4, 2018 we will go to the Quebec Winter Carnival and have a guided tour of the city. The cost is \$995/double, \$1249/single and \$889/triple. March 19-20, 2018 we will partner with Groton Senior Center to offer a Ski Gataway at the Grand Summit Hotel in Mount Snow, VT. Ski costs are not included as there are many activities to choose from if skiing is not your thing. The cost is \$367/double or triple, \$427/single. The cost is \$3,649/double, \$4,299/single and \$3,619/triple.

**c. Programs.**

1. Senior Nutrition Program. Ms. Wilson reported Mondays very few are in attendance at the Senior Nutrition Program.
2. Senior Center Programs – Ongoing. Ms. Wilson informed the Commission all programs are doing well.
3. Senior Center Programs – New. Ms. Wilson stated the Tax Program will begin in February. No new programs have been offered.

**d. Budget – General Fund, Revolving Account.** Ms. Wilson reported she will have a print out available in January.

**e. Revenues – General Fund, Revolving Account.** A print out will be available in January.

**3. OLD BUSINESS**

**a. Reduction in Current Operating Budget.** Ms. Wilson informed the Commission that the First Selectman asked that we have a 5% decrease to our current operating budget due to the continued cuts from the State. Because of the resignation of Anna Hartung, the department has not incurred those payroll costs and will likely be without a replacement until February 2018. In addition, when the new hire starts, that person will be at a lower rate. This should meet the 5% reduction requested.

**b. Other Pertinent Business.** There was no other pertinent old business.

**4. NEW BUSINESS**

**a. Budget Request for FY 18/19.** The Commission on Aging discussed the proposed Operating Budget for FY18/19.

**MOTION (2): Mr. Bekech moved to approve the Commission on Aging Operating Budget for fiscal year 2018/19 in the amount of \$263,891. Seconded by Ms. Caste. (6-0) Unanimous.**

The Commission reviewed the Special Revenue Fund.

**MOTION (3): Mr. Whritner moved to approve the Special Revenue Fund for fiscal year 2018/2019 in the amount of \$80,936. Seconded by BB Smith. (6-0) Unanimous.**

**b. Change in Hours for Senior Center Associate Position.** The Senior Center Associate position hours have been reduced. The hours are now from 8 a.m.-2:30 pm. The hourly rate will be lower. We advertised the position at 37 ½ hours. We plan to interview 10-12 of the applicants the week of January 1 and would like an interviewing panel. Messrs. Whritner, Palazzo and Bekech agreed to be on the panel. They suggested that Steve Kelly be asked if he would be willing to be on the panel.

**c. Other Pertinent Business.** There was no other pertinent old business.

**5. PUBLIC DISCUSSION**

There were no guests.

**6. BOARD RESPONSE**

No guests were present.

**7. AJOURNMENT**

**MOTION (4): Mr. Whritner moved to adjourn the Commission on Aging Special Meeting of December 18, 2018 at 5:30 p.m. Seconded by Ms. Caste. (6-0) Unanimous.**

Respectfully submitted,

Frances Gheri, Recording Secretary