

## GENERAL FUND BUDGET FY 2017/2018

	2016 Actual Expense	2017 Adopted Budget	2017 Amended Budget	2018 Dept Head Requested	2018 Bd Selectmen Proposed	2018 Bd Finance Proposed	
<b>317 - Public Works/Highway &amp; Sanitation</b>							
<b>100 Personnel Services</b>							
211 Hwy Supr/PWD/Ofc Mgr	255,081	249,276	255,557	265,427	265,427	239,665	-3.86%
311 Regular Payroll - Highway	1,204,345	1,201,004	1,201,004	1,208,209	1,208,209	1,208,209	0.60%
314 Overtime - Highway	34,261	21,000	21,000	38,000	38,000	20,000	-4.76%
315 Storm Overtime	38,311	68,000	68,000	68,000	68,000	68,000	0.00%
316 Longevity - Highway	8,250	7,700	7,700	8,200	8,200	8,200	6.49%
317 Uniform Allowance	5,500	6,000	6,000	6,000	6,000	6,000	0.00%
412 Part time Seasonal	3,399	0	0	0	0	0	
<b>Personnel Services Total</b>	<b>1,549,147</b>	<b>1,552,980</b>	<b>1,559,261</b>	<b>1,593,836</b>	<b>1,593,836</b>	<b>1,550,074</b>	-0.19%
<b>200 Services - Contracted/Operations</b>							
223 Traffic Signals & Street Signs	14,850	15,000	15,000	15,000	15,000	15,000	0.00%
224 Road Reconst & Repair	180,850	217,500	217,500	217,500	217,500	217,500	0.00%
239 Tree Warden	23,390	33,500	33,500	23,500	23,500	23,500	-29.85%
<b>Services Contracted/Operations Total</b>	<b>219,090</b>	<b>266,000</b>	<b>266,000</b>	<b>256,000</b>	<b>256,000</b>	<b>256,000</b>	-3.76%
<b>210 Services - Contracted/Operations</b>							
222 Recycling & Misc Disposal	5,027	8,660	8,660	8,660	8,660	8,660	0.00%
233 Ground Water Monitoring	12,500	12,800	12,800	12,800	12,800	12,800	0.00%
295 SCRRA Tipping Fee	580,922	580,000	580,000	580,000	580,000	580,000	0.00%
296 Bulky Waste Trans & Tipping	105,000	100,000	100,000	100,000	100,000	100,000	0.00%
<b>Services Contracted/Operations Total</b>	<b>703,448</b>	<b>701,460</b>	<b>701,460</b>	<b>701,460</b>	<b>701,460</b>	<b>701,460</b>	0.00%
<b>220 Services - Vehicles Maintenance</b>							
221 Fleet Maintenance	216,031	215,000	215,000	215,000	215,000	215,000	0.00%
<b>Operating Expenses Total</b>	<b>216,031</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	0.00%

	2016 Actual Expense	2017 Adopted Budget	2017 Amended Budget	2018 Dept Head Requested	2018 Bd Selectmen Proposed	2018 Bd Finance Proposed	
<b>300 Operating Expenses - Supplies/Fuels</b>							
201 Telephone	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
320 Supplies & Miscellaneous	32,203	22,800	22,800	22,800	22,800	22,800	0.00%
420 Landfill Materials/Trans Station	17,895	14,000	14,000	14,000	14,000	14,000	0.00%
Safety Equip & Training		10,000	10,000	10,000	10,000	10,000	0.00%
450 Fuel Tank Repairs/Compliance	4,815	5,000	5,000	1,000	1,000	1,000	-80.00%
460 Stormwater Permit Compliance	4,765	10,000	10,000	10,000	10,000	10,000	0.00%
440 Storm Materials & Supplies	145,178	159,600	159,600	165,200	165,200	165,200	3.51%
<b>Operating Expenses Total</b>	<b>208,856</b>	<b>225,400</b>	<b>225,400</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	0.71%
<b>310 Fuels - Vehicles</b>							
221 Fleet Fuel	206,956	209,000	209,000	209,000	209,000	209,000	0.00%
<b>Fuels - Vehicles Total</b>	<b>206,956</b>	<b>209,000</b>	<b>209,000</b>	<b>209,000</b>	<b>209,000</b>	<b>209,000</b>	0.00%
<b>400 Utilities</b>							
210 Street Lights	207,333	200,000	200,000	207,333	207,333	207,333	3.67%
<b>Fuels - Vehicles Total</b>	<b>207,333</b>	<b>200,000</b>	<b>200,000</b>	<b>207,333</b>	<b>207,333</b>	<b>207,333</b>	3.67%
<b>500 Programs</b>							
100 LOCIP	144,480	118,000	118,000	118,000	118,000	118,000	0.00%
224 Town Aid Roads	336,796	340,837	340,837	340,837	340,837	340,837	0.00%
<b>Programs Expenses Total</b>	<b>481,276</b>	<b>458,837</b>	<b>458,837</b>	<b>458,837</b>	<b>458,837</b>	<b>458,837</b>	0.00%
<b>Public Works/Highway &amp; Sanitation Total</b>	<b>3,792,137</b>	<b>3,828,677</b>	<b>3,834,958</b>	<b>3,868,466</b>	<b>3,868,466</b>	<b>3,824,704</b>	-0.10%
				<b>Revenue</b>		<b>921,887</b>	
				<b>Net Budget</b>		<b>2,902,817</b>	

# TOWN OF EAST LYME

**FY 2017/2018**

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

24-Apr-17

Acct.	Account Description	17/18 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
211	Hwy Supr/PWD/Ofc Mgr	239,665	This line consists of 100% of the Highway Superintendent's salary (we intend on filling this position at a lower rate after the ex. employee retires in 3/17), 75% of the Public Works Director and 100% Deputy Public Works Director salaries. The other 25% of the Public Works Directors salary is charged to the Utility Department. <b><u>BoF reduction by FS 25% Deputy PWD to Water</u></b>
311	Regular Payroll - Highway & Sanitation	1,208,209	This item consists of 24 positions of varying grades that are responsible for the performance of the tasks as directed by the Highway Superintendent. Wages are established by contract between the Town and UPSEU. (Includes wages and provision for daily upgrades as per contract)
314	Overtime Highway & Sanitation	20,000	This account funds overtime hours for account 311 personnel. Presently the Town's Transfer Station is open for 4 hrs on every Saturday. The Town has been reluctant to close the transfer station on Saturdays so the cost of keeping it open with two employees on Saturdays with the existing union contract is approx. \$18k per year. Additionally, we are called on to work Celebrate EL (approx \$1,700 in OT) and the light parade (approx \$400 in OT). On top of this, we need OT throughout the summer for occasional OT operations including fleet maintenance and repair (mostly Police car repairs), road maintenance, and holiday garbage pick-up that must be completed outside of regular contract hours. The 3 yr avg for this line has been approx \$38k. <b><u>BoF reduction by FS change in contract</u></b>
315	Storm Overtime	68,000	This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. The recent historical average for this line has been approximately \$68k/year but greatly varies from year to year.
316	Longevity - Highway & Sanitation	8,200	Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and UPSEU.
317	Uniform Allowance	6,000	Per union contract each employee is provided with a \$250 uniform allowance.

Acct.	Account Description	17/18 Budget	Supporting Description of Activity
412	PT Seasonal	0	We are not proposing anything for this line item to try to keep our budget down.
<b>Personnel Services Total</b>		<b>1,550,074</b>	

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**200 Services - Contracted/Operations**

223	Traffic Signals & Street Signs	15,000	This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles. We have purchased two digital speed signs over the last few years with money from this line item at the request of many of our residents.
224	Road Reconstruction & Repair	217,500	This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventive maintenance and not capital improvements. This is the one line item that allows us to address issues (i.e drainage, sightline, etc. ) that come up during the year that need immediate Town action.
239	Tree Warden	23,500	This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. This line item was increased to \$33.5k this past fiscal year to catch up with some roadside trimming but we have brought it back to \$23.5k to cut back our budget
<b>Services/Contract/Oper Total</b>		<b>256,000</b>	

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**210 Services - Contracted/Operations**

222	Recycling & Misc Disposal	8,660	This item pays for the hauling of the recyclables at the Town transfer station to a municipal reduction facility or processing plant as well as the rental cost for the compactor equipment at that facility.
233	Ground Water Monitoring	12,800	This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit.
295	SCRARRA Tipping Fee	580,000	This account pays SCRARRA \$58/ton for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant in Preston, CT. It is difficult to exactly peg the amount of town residential and commercial trash for any given year but this is the best guess. Approximately \$290K of this has an offsetting revenue from when the commercial haulers bring EL business trash to the plant.

<b>Acct.</b>	<b>Account Description</b>	<b>17/18 Budget</b>	<b>Supporting Description of Activity</b>
296	Bulky Waste Trans & Tipping	100,000	This account funds the cost of Willimantic Waste, a licensed vendor, to pick up and dispose of bulky waste from the Town transfer station to the vendor's volume reduction facility. We pay the tipping fee per ton plus transportation to the facility.
<b>Services/Contract/Oper Total</b>		<b>701,460</b>	
<b>220 Services - Vehicles Maintenance</b>			
221	Fleet Maintenance	215,000	This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. In FY 15-16, we spent \$216k on this line item.
<b>Operating Expenditures Total</b>		<b>215,000</b>	
<b>300 Operating Expenses - Supplies/Fuels</b>			
201	Telephones	4,000	This account is for the expense of the department land line, internet & cell phone accounts.
320	Supplies & Miscellaneous	22,800	Pays for general supplies and services and the many misc contracted services needed for operations.
420	Landfill Materials/Transfer Station	14,000	This item provides the same supplies as the 300-320 account but for the transfer station including but not limited too the porta-potty rental, transfer station state permit for scale and yearly scale calibration. Computer software maintenance for the scale. Mowing of the closed landfill as required by the closure permit.
321	Safety Equipment & Training	10,000	This line item covers the cost of required & professional development training, safety shoes for the union personnel in the department, other personal protective equipment and other misc safety equipment and supplies.
450	Fuel Tank Repairs/Compliance	1,000	Since we have just upgraded our fueling facilities and tanks, we should not need as much on a yearly basis so the proposed amount is for any misc costs with regards to the tanks and computer software for billing our fuel
460	Stormwater Permit Compliance	10,000	This line item covers the additional costs of the MS4 stormwater permit that we are required to follow.

Acct.	Account Description	17/18 Budget	Supporting Description of Activity
440	Storm Materials & Supplies	165,200	This line item is for 1,900 tons of treated salt purchase at \$83/ton for winter operations and \$7.5k for blow blade parts as well as other storm related materials and supplies. 1,900 tons is about the average amount of salt that we have purchased over the last few years but this number can vary greatly depending upon the severity of the winter.
<b>Services/Contract/Oper Total</b>		<b>227,000</b>	
<b>310 Fuels - Vehicles</b>			
221	Fleet Fuel	209,000	This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works.
<b>Operating Expenditures Total</b>		<b>209,000</b>	
<b>400 Utilities</b>			
210	Street Lights	207,333	We just purchased our streetlights from Eversource in Sept 2016 and are in the process of converting all of the lights to LED's in December and January. The reason for the increase is to match the actual cost from FY15-16 (prior to the purchase and upgrade) as the town continues to add new lights such as in the Orchards and other areas of need
<b>Operating Expenditures Total</b>		<b>207,333</b>	
<b>500 Programs</b>			
100	LoCIP	118,000	This expense is based on revenue provided by the State of Connecticut for local capital improvement projects. The amount is determined by the State.
224	Town Aid Roads	340,837	This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. We utilize this money to supplement our \$900k road bond to fix as many road miles as possible.
<b>Program Expenses Total</b>		<b>458,837</b>	
<b>PW/Hwy &amp; Sanitation Total</b>		<b>3,824,704</b>	