

EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
Tuesday, MARCH 28th, 2017
MINUTES

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, March 28, 2017 at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, CT. Acting Chairman Seery called the Special Meeting to order at 7:00 PM.

PRESENT: Kevin Seery, Acting Chairman, Dave Bond, Steve DiGiovanna, Dave Jacques, Joe Mingo, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller

ALSO PRESENT: Joe Bragaw, Public Works Director
Brad Kargl, Municipal Utility Engineer

ABSENT: Mark Nickerson, Chairman

1. Call to Order

Acting Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:00 PM and led the assembly in the Pledge of Allegiance.

2. Approval of Minutes

▪ **Regular Meeting Minutes – February 28, 2017**

Mr. Seery called for a motion or any discussion or corrections to the Regular Meeting Minutes of February 28, 2017.

Mr. Kargl asked that the title be changed to read Regular rather than Special Meeting.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of February 28, 2017 as amended.

Ms. Russell seconded the motion.

Vote: 8 – 0 – 1. Motion passed.

Abstained: Mr. Zoller

FILED

3. Delegations

Mr. Seery called for delegations.

There were no delegations.

4. Billing Adjustments

There were none.

Apr 3 2017 AT 10:00 AM/PM
Karen Galby, etc
EAST LYME TOWN CLERK

5. Approval of Bills – from Attachment B

Mr. Seery called for a motion on the Water Main Improvements bills.

****MOTION (2)**

Mr. DiGiovanna moved to approve payment of the following Water Main Improvements bill: Water & Sewer Specialties, Inv. #55459 in the amount of \$1,390.00.

Mr. Zoller seconded the motion.

Vote: 9 – 0 – 0. Motion passed.

****MOTION (3**

**Mr. DiGiovanna moved to approve payment of the following Water Main Improvements bill: State of Connecticut, Inv. #TN201085 in the amount of \$28,638.50.
Mr. Murphy seconded the motion.**

Ms. Russell asked what this was for with respect to the State of Connecticut.

Mr. Kargl said that this was the agreement that they had made with the State and that the State will pay the contractor who is doing this certain portion of the work.

Mr. Murphy asked if this was in line dollar wise with what this type of work costs.

Mr. Kargl said yes and added that they had budgeted for it and for a bit more just in case however; this is in-line with the cost for this type of work.

Vote: 9 – 0 – 0. Motion passed.

6. Finance Director Report

Mr. Seery noted that they had received Ms. Johnson's report and that she was unable to be here as she was attending another meeting this evening.

7. Water and Sewer Operating Budgets

▪ **Status Reports**

Mr. Bragaw explained the spreadsheets that he had provided them with in the meeting packets. He recalled that they had reduced the Sewer budget by \$135,106 due to less revenue from the prisons and the Water budget by \$86,225 for the same reason.

Ms. Russell asked with respect to bonding payments if they would be decreasing at some point fairly soon.

Mr. Bragaw said that they would however they are looking at the Well treatment plant modifications and other work that they had discussed coming on line at the time that the reduction would happen. He added that he is looking for the new water meters to be able to be funded on their own.

Mr. Kargl also noted that when the debt is reduced that the Well 1A & 6 work would take up that slack.

Ms. Russell recalled that they had mentioned that the sewer side was going to help with the new meters as they also benefit from them.

Mr. Bragaw said that would come up at the budget workshop meeting as the water meters are the 'cash register' for the sewer charges.

▪ **Set Date for Budget Workshop**

After some discussion, the consensus was to hold their Budget Workshop Meeting on Thursday April 6, 2017 at 6 PM.

Mr. Bragaw asked that discussion on the new meters be a specific agenda item for the workshop meeting.

8. Water Project Updates

○ **Well 1A and 6 Treatment Plant Modifications and Upgrades**

Mr. Kargl reported that he had received the loan agreement from the DOH. It took awhile however it is a 2% loan paid back over 20 years. Other than this, they are a bit behind schedule – by a few weeks.

○ **Water Meter Replacement**

Mr. Seery said that they would discuss this at the Budget workshop as well as hydrants and the other items that they had touched upon this evening.

9. Correspondence Log

Mr. Murphy asked about the letter they had received regarding a violation on monitoring and reporting.

Mr. Kargl explained that results on monitoring are sent from the lab and that they had gone in late so they received a violation. The results are sent electronically. They received the notice and will have to make noted of it in their annual water report. They were not fined.

Ms. Russell asked if they could get some money back from the lab for the error that caused the results to be sent in late.

Mr. Kargl said that this does not usually happen and that lots of data transfers electronically and there has not been an issue before this.

10. Chairman's Report

Mr. Seery said that he would address any questions that they might have.

Mr. Murphy asked about an update on the Old Lyme project.

Mr. Seery and Mr. Bragaw said that they had put it back in their court for a retainer in order to have our Attorney get involved and so far they have not heard back on this.

Ms. Russell asked about the master meters at the High School and how that was coming along.

Mr. Kargl said that they are working on them.

11. Staff Updates

a. Water Department Monthly Report

Mr. Kargl reported that they have made a lot of progress on water going to New London and that they have sent over 71% so far. They are in fairly good shape as the demands are low at this time of the year.

b. Sewer Department Monthly Report

Mr. DiGiovanna asked if they still plan to add restrooms at Cini Park.

Mr. Bragaw and Mr. Kargl said that they are still looking at this as there are a lot of issues with it being a State road and the infrastructure that is already there.

Mr. Kargl noted an incident with the Pattagansett River Bridge project where a contractor knifed through the sewer main there. A by-pass pump was set up and a temporary repair made so far with a permanent pipe repair to follow. The contractor will be paying for the repair.

Mr. Russell asked if it had any impact on the water.

Mr. Kargl said no.

12. Future Agenda Items

Mr. Seery said that they would be discussing the meters and budgetary items at the budget workshop next week. He also noted that once the Costco permit comes in and the project gets underway that they would have an update. At this time the permit has not come in yet.

13. ADJOURNMENT

Mr. Seery called for a motion to adjourn.

****MOTION (4)**

Mr. Mingo moved to adjourn the March 28, 2017 Regular Meeting of the East Lyme Water & Sewer Commission at 7:50 PM.

Mr. Bond seconded the motion.
Vote: 9 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary