

TOWN OF EAST LYME
POLICE COMMISSION
MEETING OF MAY 11, 2017
MINUTES

FILED IN EAST LYME

CONNECTICUT

May 15, 2017 AT 2:25 AM PM

EAST LYME TOWN CLERK

MEMBERS PRESENT: Daniel Price, Mark Nickerson, Thomas Gardner, Joseph Perkins and Tony Buglione. Giancarlo D'Angelo arrived at 6:03 p.m.

MEMBERS EXCUSED: Mark Powers

ALSO IN ATTENDANCE: Chief Michael Finkelstein and Sgt. Paul Renshaw

Mr. Price called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

3. Approval of Minutes, Meeting of April 13, 2017

MOTION (1)

Mr. Perkins moved to approve the minutes of the regular meeting of April 13, 2017, as submitted
Seconded by Mr. Buglione. Motion passed 5-0.

MOTION(2)

Motion by Mr. Nickerson to add agenda item #4C to the agenda to discuss the Chief's swearing-in ceremony. Seconded by Mr. Buglione. Motion passed 5-0.

4. New Business

DISCUSSION: Chief Finkelstein gave the Police Commission a full update on where items on the priority list stand since he started on May 1st, outlined on Exhibit 1 attached hereto.

Mr. Price stated that we need to lock in the official date for the department to go independent. Chief Finkelstein reported that there is training on May 25, June 6th and June 7th that has to be completed before we can officially go independent; and we are also waiting to receive the ORI number which we also need in place before going independent. An official swearing in ceremony is being scheduled for after the department goes independent, details are being worked out and will be communicated at a later date.

5. Subcommittee Reports

There were none.

6. Public Comment

There was none.

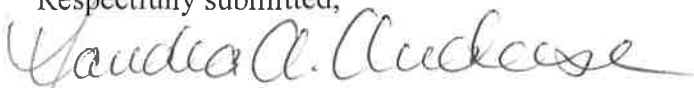
7. Adjournment

MOTION (3)

Mr. Perkins moved to adjourn the May 11, 2017, meeting of the Police Commission at
7:16 p.m.

Seconded by Mr. Buglione. Motion passed 6-0.

Respectfully submitted,



Sandra A. Anderson, Recording Secretary



East Lyme Police Department
Office of the Chief of Police
278 Main St
Niantic, CT 06357

Records	Spoke with Ledyard & Crimes analysis regarding reporting
Evidence Room	Installation of purchased cage equipment completed today. Bar coding scanner received, IMC module added
Records Back up	Currently being worked on to house in server at dispatch
Weapons upgrade	Still awaiting shipment
Budget	Review of current fiscal condition completed with Sgt Macek & Admin staff
Rules & Regulations	Continue to review those which are required prior to independence, those which need update near term, long term, and those that are sufficient. Will review alternative means of publication
Processing Computer	Cabinet in place, STAR working on computer/fingerprint interface. Camera being

	ordered.
COLLECT	Spoke with COLLECT today. Will take approximately 1 week to get ORI (dependent upon FBI staff/time). At that point site survey will be conducted of dispatch.
Dispatch	Training with CSP completed. Discussions continue on date of switch to PD control of personnel & written oversight responsibilities.
AFIS	Computer being worked on, IMC module in, awaiting COLLECT
Forms	Being finalized
IMC	Upgrade of modules today. Dispatch codes being evaluated for reduction/alterations
Radios	Temporary tower should be erected prior to independence. Evaluation of current Town PD portables underway.
Warrants/Protective orders	Cabinet identified to house, evaluating procedures to house in dispatch and create policy.
Staff Training	Detectives attending

		additional training today, dispatch yesterday, will be identifying any further training needed prior to independence.
16	Notifications	Working on implementing proper notification of Admin staff/Detectives
	Sergeants Duties	Reviewing current and future duties assigned to Sergeants.
	Racial Profiling reporting	Reviewing procedures to ensure compliance
19	Complaints against officers	Reviewing current policy, work with IT to ensure web site contains proper forms and instructions.
20	Officer Radio ID's	Concept completed and being vetted to ensure quality
	Report procedures	Setting policy for Officers using OF, AR, and AC case numbers
	Evidence Processing	Working to ensure that evidence procedures are in place from day 1 to track/store/maintain evidence seized
23	Vehicle Fleet	Evaluate current fleet and future fleet needs, best practices.
	Report fees	Establish report fee schedule, FOIA requirements, funding