

Jan 17 2017 AT 11:30 AM/PM

TOWN OF EAST LYME
 POLICE COMMISSION
 MEETING OF JANUARY 12, 2017
 MINUTES

Wm. G. Williams, Jr.
 EAST LYME TOWN CLERK

Members Present: Daniel Price, Joseph Perkins, Giancarlo D'Angelo and Mark Powers

Members Excused: Mark Nickerson, Thomas Gardner and Tony Buglione

Mr. Price called the meeting to order at 7:07 p.m. and led the Pledge of Allegiance.

Mr. Powers reported that on the evening of January 11th he went to a meeting of the Police Commissioner's Association of Connecticut (PCAC), and filled out an application and became a member. He reported that the application requires sponsorship from a current member, so if any other Commission members want to join he can sponsor them. Membership is \$50/year, with a one-time application fee of \$50 (\$100 total first year). Meetings are held monthly and are generally held in the New Haven area.

2. Approval of Minutes, Meeting of December 22, 2016

MOTION (1)

Mr. D'Angelo moved to approve the minutes of the meeting of December 22, 2016, as amended below.

Discussion: Mr. Perkins asked that all future minutes include detailed tasks and deadlines for Commission members.

Mr. Powers noted that Mr. Nickerson swore in "Daniel Price"; not Daniel Powers.

Mr. Perkins noted that Item 2 Approval of Minutes of the meeting of December 12, 2016, should have been amended to say that the full schedule of meetings for 2017 was discussed at the December 22, 2016, meeting and a final schedule of meetings will be presented for review and approval at the January 12, 2017, meeting.

Item 3 Election of Chair – Mr. Perkins spoke on behalf of Mr. Thomas Gardner and expressed Mr. Gardner's desire to be considered for the Chairman position. Mr. Nickerson stated that Mr. Gardner's schedule was going to keep him from attending meetings in the very beginning and felt as though time is of the essence to appoint someone at this meeting and move forward. Mr. Nickerson pointed out that there will be plenty of opportunities for Mr. Gardner to get involved as this Commission comes together and moves forward.

Item 6 paragraph 3 – Mr. Nickerson noted that the "CT Police Chiefs Association" has a subcommittee in place . . . and that they "may" also participate.

Under the creation of two new subcommittees – First subcommittee regarding interview questions add; "Mr. Nickerson will ask for sample questions from the CT Police Chiefs Association".

Item 7 second sentence – Mr. Nickerson noted that the Commission "in the future" should consider alternate sites should the existing building not be sufficient to refurbish. Add to the end of the paragraph, "Mr. Price will work with the Ledyard Police to get a tour of their facilities".

Item 8 – change dispatcher to “dispatchers”. Should be plural as all dispatchers will require COST training.

Seconded by Mr. Perkins. Motion passed 4-0.

3. Discuss Future Meeting Dates

Mr. Price reported that the initial schedule of meetings on Thursday’s is not going to work for some members, and he proposed the first and third Monday beginning February 6, 2017. If the scheduled meeting falls on a holiday, there will be no meeting and the Commission will decide on a case-by-case basis if a second meeting will be necessary that month and schedule it at that point. It was agreed that the meeting of Thursday, January 26th will remain in place.

MOTION (2)

Mr. Perkins moved to approve the amended Police Commission 2017 meeting scheduled, as attached hereto as Exhibit 1.

Seconded by Mr. D’Angelo. Motion passed 4-0.

4. Commission Responsibilities

Mr. Price reported that he, along with Mr. Nickerson and Sgt. Macek, met with Brett Mahoney of the Waterford Police Department and took a tour of their facility. Regarding the pending MOU with Waterford to share some of their facilities, this document is currently being reviewed by the lawyers and will be ready for discussion and at a future meeting.

a. Subcommittee Discussion:

1) Chief of Police: It was discussed that the members of this subcommittee would be Dan Price and Mark Powers. A third member will be appointed, and will be decided after speaking with members that are not present at tonight’s meeting. It was agreed that the 3 members of this subcommittee would conduct the first round of interviews, and that all members of the Police Commission will be present for the final round of interviews. The advertisement for this position is now posted on the Town of East Lyme webpage, as well as being placed in local papers this weekend and a next week. Application deadline is set for February 9, 2017. Mark Powers is going to reach out to the CT Police Chief’s Association to get it posted within their organization.

2) Procedures: The core members of this subcommittee are Joe Perkins and Tony Buglione; Dan Price will sit in on the meetings and follow the progress. Mr. Perkins and Mr. Buglione are currently working on this document and will report back at a future meeting.

3) Police Department Building / Operations: The members of this subcommittee will be Thomas Gardner, Giancarlo D’Angelo and Tony Buglione. Mr. Price reported that he, along with Mr. Nickerson and Sgt. Macek, met with a representative from the Waterford Police Department and took a tour of their facility. Regarding the pending MOU with Waterford to utilize some of their facilities, this document is currently being reviewed by the lawyers and will be ready for discussion at a future meeting.

4) Communications: The members of this subcommittee are Joe Perkins and Giancarlo D’Angelo, and a possible third member to be decided at a later date. Mr. Perkins reported that the purpose of this subcommittee is to oversee the development of the dispatch system, and how it functions and interfaces with all of the equipment and players with the Police Department and Town.

5) Budget: The members of this subcommittee are Dan Price and Mark Powers.
MOTION (3)

Mr. Perkins moved to accept the subcommittees as established above.
Seconded by Mr. D'Angelo. Motion passed 4-0.

5. Subcommittee Reports:

a. Job Description: Copies of the proposed job description were handed out to be reviewed. This working document is in the early stages of development, and is compiled of portions of numerous existing Police Chief job descriptions from around the region. The Commission members were tasked with reviewing this preliminary document and bring comments and discussion to the next meeting. All applicants must be POST (Police Officer Standards and Training Council) certified; this is a Connecticut specific certification so anyone from out of State will need to become certified before applying.

b. Interview Questions: The interview questions are being worked on and a report will be brought to a future meeting.

6. Other Tasks Discussion

Mr. D'Angelo reported that he has a program that we will populate with all of our specific information and our choice of core competencies. The Commission will then populate the matrix with our choices and it will assist in averaging each candidate's competency level for easy review and comparison by the Commission.

7. Public Comment

There was none.

8. Adjournment

MOTION (4)

Mr. Powers moved to adjourn the January 12, 2017, meeting of the Police Commission at 8:11 p.m.

Seconded by Mr. D'Angelo. Motion passed 4-0.

Respectfully submitted,

Sandra A. Anderson, Recording Secretary

EXHIBIT 1

TO: Police Commission
FROM: Daniel E. Price, Chairman
DATE: January 13, 2017
RE: Regular Meeting Schedule for 2017

Meetings to commence at 7:00 p.m. in the Upper Meeting Room at Town Hall, unless otherwise noted.

January	12 26	July	17
February	6	August	7 21
March	6 20	September	18
April	3 17	October	2 16
May	1 (Conf Rm 1) 15	November	6 20
June	5 19	December	4 18