

Town of East Lyme

Police Commission Minutes of the  
December 12, 2016 Meeting  
At 7:00 PM, East Lyme Town Hall, Conference Room 1

Members Present: First Selectman Mark Nickerson (temporary Chair), Joseph Perkins, Mark Powers, Giancarlo D'Angelo, Anthony Buglione, Daniel Price

Members Excused: Thomas Gardner

Others Present: Sgt Michael Macek, ELPD

FILED

Dec 13 2016 AT 12:55 AM (PM)  
Karen Miller Walker, CL  
EAST LYME TOWN CLERK

1. Call to order
  - The meeting was called to order at 7 PM by First Selectman Mark Nickerson
2. Introduction of Members
  - Members of the Commission introduced themselves and provided brief biographical backgrounds on themselves.
3. Election of Chairman
  - There was discussion about interest in the position of permanent Chair. The Commission decided to table the election of the Chair until the next scheduled meeting. Motion made by Mark Powers, seconded by Joseph Perkins. Unanimous approval.
4. Election of Secretary
  - Similarly, the Commission decided to table the election of the Secretary until the next scheduled meeting. Motion made by Mark Powers, seconded by Joseph Perkins. Unanimous approval.
5. Scheduling of 2017 Meetings
  - The members scheduled the initial four meetings of the Commission. The scheduled meetings will be on January 12 and 26, 2017, and February 9 and 23, 2017. The meetings will be at 7 PM in conference room 1 at Town Hall. Motion made by Giancarlo D'Angelo, seconded by Daniel Price. Unanimous approval.
  - A full schedule of meetings for 2017 will be adopted at the January 12, 2017 meeting.
6. Introduction of Sgt Macek
  - Sgt Macek was introduced to members of the Commission. He will serve as the initial primary liaison between the PD and the Commission
  - Sgt Macek provided an Action Items List, dated 12-01-2016 (attached), to the Commission. The list outlines steps that need to be addressed as the PD moves

toward independence. He briefly reviewed, and discussed, with the Commission the items on the list.

7. Commission Responsibilities

- The members discussed Commission responsibilities. It was felt that the members needed time to review the Action Items List, the ordinance establishing the Police Commission, The Town Charter, and other applicable documents prior to establishing a specific list of responsibilities. This Commission's responsibilities will be addressed and determined at the next meeting.

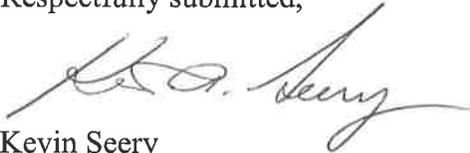
8. Sub-Committee Assignments

- Similar to the Commission responsibilities, it was decided to address the formation of sub-committees and assignments at the January 12, 2017 meeting.

9. Adjournment

- Daniel Price made a motion to adjourn at 9:07 PM. Seconded by Mark Powers. Unanimous vote to adjourn.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "K. Seery", written in black ink.

Kevin Seery  
Temporary Recording Secretary

East Lyme Police Department Action Items List (12/01/16)

Item	Stage	Actions	Notes	COMPLETED	
				YES	NO
Commission	Appointment	None	Meeting 12/12 ELTH		
**Chief	Initial	Speak to PC on prospective candidates, no CSP, Good Ol' Boys CPA	CTCPA- Process Advertising LEC?		
**MOU with 152	?	? have copy of proposed	Nickerson to speak on behalf of this		
**COLLECT	Daryl	Paperwork to move forward. CJIS Security Agreement FBI ORI,mou 152	11-107 letter to daryl, mou for temp ori disp trained (2 mon)		
**Dispatch	Spoke to Ilene	Need to schedule classes ASAP CSP HQ-Collect cert. trng fund reimb 28-24-8cgs	16 PT- Dick to approve. Police Dispatch class, basic call taking class, warrants cabinet		
Drager	Loaner Avail.	Call DOT for action as soon as Indy est.	Funds into CIP/CNRE apply for reimbursement grant		
AFIS		107 called			
**Forms	Have some created / purchased	Going over current usage	IMC forms writer part of package		
**IMC	Quote received by 11, \$18,000	Funding,needs to be operating budget/CIP initial	Quote includes modules training licenses		
Radios		CIP-Upgrade newer version/batteries should be ordered by one agency-cost			

		savings to town all use radio. Tower?			
--	--	---	--	--	--

\*\*= Required to be in place prior to "flipping switch"

East Lyme Police Department Current Projects

ITEM	FUNDING	STAGE	NOTES	COMPLETED	
Prisoner confession	CIP Current FY	Install in process- coordinate w/star for network access, call placed 12/12 -three offices functional as of today	ISS-Vendor Star-net access		
Video	CIP Current FY	Install in process	ISS-Vendor		
Doors	?	Walk-through getting estimate to re-barrel	Ron Bence		
Records	BLDG Maint	Measuring/fire proof	Access to state site / equip bill scheer, NIBRS reporting		
Evidence Room	?- part of \$30,000?				
PT Admin	ELPD Budget	Advertising/accepting applications	New area, desk state site		
Bricking opening processing	BLDT Maint	Appraisals received \$3,500.00	Ron Bence		
Records backup	?		Meeting 12/13 ELPD		
Video feed to ELC p/p	?		Meeting 12/13 ELPD		
Wpns / rep.	CIP Current FY	PO's authorized Ordered	Shorepower Lights/batt		
Processing area	? 1 <sup>st</sup> select		WipCo -cage x2Bench no seat		
Budget		Working/justifications			
CIP		Working/justifications			
Rules/Regs		Updates needed, sections left out .40mm S/G etc spiral bound?			
Oper Manual		Have copy needing to be fine tuned			