

East Lyme Parks and Recreation
Special Meeting Minutes
January 17, 2017

Present: Robert Pfanner
Milan Keser
Roger Nadeau
Jackie Curry
Pat Larkin
Thomas Beebe

FILED

Jan 24 2017 AT 3:45 AM/PM
Kenneth Fulmer
EAST LYME TOWN CLERK

Absent: Charles Fenick

Also Present: David Putnam, Director of East Lyme Parks and Recreation
Kevin Seery, Ex officio
Jim Ferguson

1. CALL TO ORDER

Chairman Pfanner called the East Lyme Parks and Recreation Regular Meeting of January 17, 2017 to order at 7:00 p.m.

The Pledge of Allegiance was observed.

2. PUBLIC DELEGATIONS

Mr. Ferguson reported he has been working at Rocky Neck State Park. He was in business at the Yankee Clipper. He is legally blind. He would like to be a vendor at Cini Park. He has hot dog and ice cream carts. He would like to offer coffee for early morning walkers on the Boardwalk. He would like to see a band or dance in that area to enhance the park.

Mr. Putnam stated when the Boardwalk was first opened we had a vendor at Cini Park until the Boardwalk was destroyed.

Mr. Larkin asked to see the location for a vendor. Mr. Putnam showed him the location.

Mr. Keser felt it would have to go out to bid with the same rules and regulations as done in the past.

Mr. Pfanner stated he would like to have a vendor by the Boardwalk.

Mr. Putnam felt underneath the bridge would be a good location.

Mr. Keser asked Mr. Ferguson if he had a hot dog cart? Mr. Ferguson stated he has one that has to be pulled. He also has an ice cream cart that is pushed. Mr. Larkin asked how big is the cart? Mr. Ferguson replied he is not sure which cart he would use. He would like to know what the Town will allow. Mr. Beebe felt the Request for Bid would need to specify the size.

Mr. Larkin asked what type of entertainment was Mr. Ferguson suggesting? Mr. Ferguson stated he would like to see a band in the paved parking area as has been done at McCook's. He felt this would enhance the Boardwalk for visitors.

Mr. Putnam informed the Commission he will bring a proposal to the Commission allowing for vendors at Cini Park.

Mr. Larkin felt measurements were needed to assure that the cart does not interfere with foot traffic.

Mr. Keser felt specifications are needed. Mr. Pfanner felt the cart would need to be reasonably small.

There was a general consensus of the Commission to further discuss this matter.

3. MINUTES

a.) Minutes of Regular Meeting of December 8, 2016. Mr. Pfanner asked for additions, deletions or corrections to the December 8, 2016 Regular Meeting Minutes.

MOTION: Ms. Curry moved to accept the Regular Meeting Minutes of December 8, 2016, as presented.
Seconded by Mr. Nadeau. Mr. Keser abstained from voting. (5-0-1) Motion carried.

4. DIRECTOR'S REPORT (See attached report.)

Mr. Putnam received a request for Phase III of the Tree for Tomorrow to place trees along the fence of Columbus Avenue. Mr. Pfanner did not want them to block any view. He suggested identifying the trees that they would like to plant. Mr. Putnam suggested low growing trees. Mr. Nadeau asked if the tree would extend into the road? Mr. Putnam replied they would not. Mr. Beebe asked what is the purpose of these trees? Mr. Putnam replied they are usually in memory of someone. Mr. Larkin asked what is the size of the trees? Mr. Putnam replied they would be no larger than 6'.

5. EX-OFFICIO REPORT

Mr. Seery reported Paul Dagle was appointed to fill Holly Cheeseman's position on the Board of Selectmen.

The Parks and Recreation budget has been submitted.

The school project was presented tonight at a cost of \$35 million. The state is expected to reimburse the Town \$2 million to \$4 million. The design includes air conditioners and upgrading windows to the schools. A Public Hearing will be held in March. Mr. Putnam added he is pleased the gym at Lillie B. Haynes School will be restored.

6. COMMUNICATIONS

There were no communications received.

7. UNFINISHED BUSINESS

a.) Future Park Development. Future park development is in the Capital Improvement Plan for 2020-2021.

b.) Budget 2017-2018. The Parks and Recreation budget has been submitted.

c.) Town Green Signage. Mr. Putnam felt the Town Green looks better without allowing sandwich boards.

8. COMMITTEE REPORTS

There were no committee reports.

9. NEW BUSINES

Mr. Larkin asked what will be done regarding the hot dog vendor and ice cream cart? Mr. Putnam replied it would have to go out to bid.

Ms. Curry asked for an update on the Main Street property. Mr. Seery replied some time next month the plan is for a grass park. There will be twelve parking spaces.

It was felt that Mr. Putnam's crew did a great job on Romagna Drive.

10. ADJOURNMENT

MOTION: Ms. Curry moved to adjourn the Parks and Recreation Regular Meeting of January 17, 2017 at 8 p.m. Seconded by Mr. Beebe.
(6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary

Director's Report
January 17, 2017

McCook Point Park:

- Jingle Bell 5K was held on Saturday, December 10th, event had over 700 registered. All proceeds go towards the Brian T. Dagle Memorial Foundation. Organization does an excellent job of organizing the event.
- Band Shell project – I am working on the bid spec's for construction and hope to have them out in the next two weeks. I would like to start construction early this spring.
- During budget review, First Selectman wanted me to break out the cost and revenue associated with the Beaches (see attached sheet). Mr. Nickerson wanted me to discuss with the Commission about the possibility of an enterprise fund that would be separate from the Operating Budget. The enterprise fund would be for revenue and expenses related directly to the beaches.
- All fees have been approved for the 2017 season and beach passes have been ordered.

Athletic Facilities:

- I will be sending out field usage request from the EL Youth Sports Leagues for their needs. Anticipated opening of the fields is usually around April 1st.
- Maintenance crew has been busy going through all of our equipment and making sure we are ready to go this spring.
- Renovation of the Basketball Courts at Peretz Park is currently in the Capital Improvement Plan for next fiscal year.

Budget:

- I met with Finance Director and First Selectman on January 4th; dates have not yet been set for department reviews with the Board of Selectman and Finance. I will get those dates to you once I receive.
- Capital Improvement Committee met earlier today.
- I have requested the use of mobile credit card/debit card readers for the each beach location and will also allow us to accept at special events and road races.

Miscellaneous:

- We will be going through a significant upgrade to our REC TRAC registration system software the week of February 5th; this may impact the ability to register on-line for a short time.
- Contract has been issued for our I Can Bike program with the Miracle League of Connecticut. Week long program will take place August 7-11.
- Jason Alves our Maintainer III just completed and passed his Pesticide Supervisory exam. We now have two on staff with their supervisory licenses.