

EAST LYME HISTORIC PROPERTIES COMMISSION MEETING
EAST LYME TOWN HALL
September 12, 2017

MEMBERS PRESENT: B. Johnson Low, R. Waterman, B. Hobby, M. Christensen, D. Cunningham (ex-officio), Steve Marks-Hamilton, J. Bengston, R. McCauley

Meeting opened at 7:00PM

PUBLIC DELEGATIONS: None.

MINUTES: August 2017 minutes approved.. Motion by S. Marks-Hamilton. Second by R. Waterman. Unanimous

CORRESPONDENCE:

Many thanks to Burt and Lois Hobby for their generous donation of antique tools to the Commission. These tools can be used in exhibits at the town's three historic houses.

OLD BUSINESS:

- Vacancies: We welcomed new HP Commission members Joan Bengston and Rod McCauley, both of whom were appointed by the Board of Selectmen on Wednesday, September 6th and each of whom will bring great skills and interests to the Commission.
- Archeological Survey Project: Barb has reported to town historian Liz Kuchta that they would be happy to present their Phase II findings as one of our winter lectures.
- East Lyme House Inventory Publicity: No update.
- Flow Chart: No report.
- Bridge Art. No report.
- Demolition Delay: Barb asked Joe Smith to write down his thoughts regarding simplifying the Demolition Delay verbiage and requirements and he provided same. These were distributed to the members for review and discussion at our October meeting.

NEW BUSINESS:

- Barb suggested that the Commission consider purchasing **PastPerfect Museum Software** to facilitate all record keeping by the town's historic properties. **PastPerfect** encompasses every aspect of collection and contact management by providing tools to streamline and automate accessions, exhibits, condition reports, loans, and many other common museum practices. The program includes many list management, research, and report features that would provide full access to each property's data.

FILED

Sept 20 2017 AT 8:20 AM/PM
C. W. Waterman
EAST LYME TOWN CLERK

From archival, art, and archaeology to historic, ethnographic, and photographic collections, **PastPerfect** is designed to manage all types of collections. Burt will ask his wife Lois, who is on the East Lyme Public Library Board to discuss this with them.

- The group discussed the need for a permanent, environmentally controlled storage facility for artifacts and some possible locations. All properties need additional space for same.
- The group also discussed the need for a consolidated calendar of events. Everyone is encouraged to submit their event information to Discover East Lyme as a start..

REPORTS:

- Samuel Smith House: Mark reported that the October 1st Bike and Barbeque plans are going well. Each historic property is encouraged to have at least one activity for cyclists visiting their site on the day of the event. Also, the buttery has been stripped of siding and the old boards stored for future use and new boards are being installed, and the October 22 Cider and Donuts event will include goats.
- Thomas Lee House: Dick, Steve, Burt and Rod reported that the house is now closed for the season and gave a brief overview of recent activities including an August Nehantic Families Reunion, flea market, and family archeological dig with the state archeologist.
- Smith Harris House: Barb and Mark reported that Smith Harris is working on Bike and Barbeque, which they are hosting. It is also hosting a retreat on Sunday, September 24, to which members of HP and the other historic homes are invited. Contact is Joanie DiMartino.
- Cemetery Association: Mark will contact Association President Mary Cutillo regarding spraying for poison ivy and removing brush.

Next meeting is Tuesday, October 10, 2017

ADJOURNMENT: Meeting adjourned at 8;30. Motion by Joan Bengston, second by M. Christiansen. Carried. Unanimous.

Respectfully submitted,

Barb Johnson Low, Acting Chair

REGULAR MEMBERS: Mark Christiansen, Barb Johnson Low, Steve Marks-Hamilton. Joan Bengston, Rod McCauley. ALTERNATES: Burt Hobby, Richard Waterman.