

**Town of East Lyme  
Health & Safety Committee**

Minutes for the Regular August 10th, 2017 Meeting

**Members Present:**

Julie Wilson- Chair  
Ron Bence  
Chris Taylor  
Brooke Stevens- Recording Secretary

**Guests:**

Stephen Pendl

**Members Absent:**

Kevin Carrico  
Tim Kruszewski  
Victor Benni

The Regular Meeting of the Health & Safety Committee was called to order at 2:10p.m.

**I. Approval of Minutes**

The Meeting Minutes of June 8<sup>th</sup>, 2017 were approved by motion of Chris; Ron seconded the motion and the vote carried: 4-0-0.

**II. Employee Training**

**a. Recently Completed Training**

There has been no recent training.

**b. Upcoming Trainings**

**1. Cyber Security Training**

**FILED**

Sept 20 20 17 AT 3:10 AM/PM  
Kevin Carrico, AR  
**EAST LYME TOWN CLERK**

September 21<sup>st</sup> is the tentative date for the Cyber Security Training. There will be two sessions. All other upcoming trainings are pending.

**III. Status Reports**

**a. AED Funding Status Report**

Mr. Nickerson is concerned about contacting small businesses since everything is still up in the air regarding the State budget.

Julie met with Dave Baer of Heart Safe and discussed:

- Meeting with big businesses like EB and Pfizer.
- Workplace heart safe criteria
- Minimum of 8 AEDs are needed- we would need 5 to meet criteria.
- Two of our AEDs are expired.
- Steve suggested checking with State Farm; they have Grants for everything from turn out gears to smoke detectors.
- Wal-Mart does Grants on a 6 year cycle and Aetna's deadline closed in April.
- Many of our employees have already had heart and CPR training, but one more training is needed to meet criteria.
- Steve is going to look into the online stress program and see if that can be utilized.
- The Town Hall, O&M Building, Community Center and Police Department all need AED units.
- Julie has volunteered to work on the community one with Dave if anyone is interested.
- We are at a standstill until we find funding.

**b. Safety Suggestion Box**

- One safety concern submitted mentioned Dunbar and attached the article detailing the arrest of a Dunbar worker that serviced the Town Hall.
- The submittal is concerned that the Town Hall employees have no way to protect themselves.
- Julie suggested finding out if medical evaluations are required and what is involved.
- Dunbar employees are bonded.
- Chris suggested asking Chief Finkelstein about this and asking him to craft a response.

**IV. General Discussion**

- In October we will hold elections; if someone can no longer serve, they can suggest a replacement from their Department.

**V. Adjourn**

The Health & Safety Committee adjourned at 2:30 p.m.

Respectfully Submitted,

Brooke Stevens,  
Recording Secretary

A handwritten signature in cursive script, appearing to read "B. Stevens", written in dark ink.