

Commission on Aging Regular Meeting Minutes
July 17, 2017

Present: Joe Palazzo
John Whritner
Joan Bengtson
BB Smith
Marge Caste
Ilene Harris

FILED

July 20 2017 AT 3:50 AM/PM
Karen Galbraith, Clerk
EAST LYME TOWN CLERK

Absent: Mike Bekech

Also Present: Cathy Wilson, Senior Center Director

1. PRELIMINARY BUSINESS

Chairman Palazzo called the Commission on Aging Regular Meeting of July 17, 2017 to order at 5:00 p.m.

- a. Pledge of Allegiance. The Pledge of Allegiance was observed.
- b. Delegations. There were no guests.
- c. Approval of Meeting Minutes - June 12, 2017. Mr. Palazzo asked for additions, corrections or deletions to the June 12, 2017 Commission on Aging Minutes.

MOTION (1): Mr. Whritner moved to accept the June 12, 2017 Commission on Aging Regular Meeting Minutes, as presented. Seconded by Ms. Caste. Ms. Bengtson abstained from voting. (5-0-1)
Motion carried.

- d. Correspondence. There was no correspondence.

2. STATUS REPORT

a. Transportation. Ms. Wilson reported all vehicles are running well. All drivers are doing well.

b. Senior Trips.

(1) Enrichment Trips. The following enrichment trips are planned: August 9th a lunch trip to Costello's in Noank. The trip fee is \$5pp. On August 23rd, a lunch trip to Guilford Mooring in Guilford. The trip fee is \$5pp.

(2) Day/Overnight Trips. The following day trips are planned: The July 11 trip to New Bedford, MA, the July 27 trip to the Gilded Age of the Berkshires and July 29 to the

Bronx Zoo were cancelled due to lack of interest. On August 8 there will be a trip for a tour of Pindar Winery on Long Island, on August 23rd for lunch at the Guilford Mooring in Guilford, CT for a trip fee of 5pp and on August 24 to see "The Producers" at Theater by the Sea. On September 9th, a trip to the New York Botanical Gardens to view the Chihuly Exhibition is scheduled and will cost \$70pp. On September 20th a trip to the Big E in Springfield, MA is scheduled and will cost \$45pp. On October 10th a trip to the Salem Cross Inn in West Brookfield, MA is scheduled and will cost \$85 pp. On October 20th a trip to the Whitney Museum of American Art in NYC is scheduled, with lunch on your own at Eataly at a cost of \$81pp. A trip is being planned for the week of October 23rd to the JFK Presidential Library & Museum in Boston, MA. The trip fee is unknown at this time.

Mr. Palazzo suggested considering a fishing trip.

The following overnight trips are planned: On September 8-10 for three days and two nights includes Potomac River Cruise, Museum of African American History and more \$523/double, \$693/single, \$473 triple. On October 1-11, 2017 for a Fall Foliage Cruise in New England, Canada and Newfoundland with Royal Caribbean for 11 days and 10 nights. Trip fees from \$1520 to \$2620 with taxes included. October 2-4 to see "Jonah" at the Sight and Sound Theatre in Lancaster, Pennsylvania; November 4-15 for an escorted tour of Croatia, Slovenia and the Adriatic Coast. The trip fees are from \$3,369 to \$3,899. Travel insurance is not included. January 28-February 9, 2018 Southern Caribbean Cruise on Royal Caribbean Anthem of the Seas for 13 days and 12 nights. No Fly - Get on board at NJ Pier. The trip fees are from \$1799 to \$2,019.

c. Programs.

(1) Senior Nutrition Program. Ms. Wilson reported she received word that the Farmers' Market coupons are no longer valid. That program has been cancelled. It may be reinstated at a later date. Meals-on-Wheels are doing well

(2) Senior Center Programs-Ongoing. No changes have been made until we know the status of the state's budget.

(3) Senior Center Programs – New. We will not have new programs until we know about state funding.

d. Budget - General Fund, Revolving Account. Ms. Wilson reported we had revenue in the General Fund in the amount of \$21,734.39. The Revolving Account to date has \$72,000 in the Special Revenue Fund. We have spent \$71,009. Not all expenses have been credited yet for fiscal year 2016/17.

e. Revenues - General Fund, Revolving Account. The Commission reviewed information on revenues.

3. OLD BUSINESS

a. Budget Process for FY 17/18. Ms. Wilson reported nothing has changed on the local level. We have set up a couple of new accounts.

b. Replacement of ELCC Kitchen Appliances. Ms. Wilson received the following three quotes for kitchen appliances from Globe Equipment Company at a cost of \$8,187 plus \$460 for two 48 3/4" gas connector kits. TriMark Foodservice Equipment quote is \$8,585.15 including the 36.5" gas connector kits and Fountainhead's quote is \$9,982 including a 48 3/4" connector kits.

Mr. Whritner noted TriMark Foodservice Equipment had a two year warranty for a more expensive convection oven. TriMark is the low bidder. If we need larger gas connector kits, there may be an additional cost.

Ms. Smith felt if we have an opportunity to deal with a company that has a track record in this area then they may take pride in their work. Globe is in Connecticut and TriMark and Fountainhead are in Massachusetts.

Ms. Harris felt the school should be asked if they were pleased with TriMark's work. Ms. Caste added the school does have a commercial kitchen.

Ms. Bengtson suggested checking with Better Business Bureau.

It was felt Fountainhead was too costly. Mr. Whritner felt TriMark was the lower bidder and as long as the 36.5" gas connector kits are acceptable, he would recommend TriMark. Mr. Palazzo agreed. Ms. Wilson asked the Building Official for his advice, and he is reviewing it.

MOTION (2): Mr. Whritner moved to approve the TriMark proposal, pending further review of their bid and as long as Ms. Wilson is satisfied with the details in the bid, and that they meet our needs. Seconded by Ms. Bengtson. (6-0) Unanimous.

MOTION (3): Mr. Whritner moved to accept whatever is acceptable to the Building Official for the plumbing work. Seconded by Ms. Harris. (6-0) Unanimous.

c. Other Pertinent Business. There was no discussion of other pertinent business.

4. NEW BUSINESS

a. Changing Participant Age to the Senior Center from 55+ to 60+. Ms. Wilson suggested changing the age from 55+ to 60+ with those participating prior to this change being grandfathered. She recommended a surcharge for future participants under the age of 60. Mr. Whritner asked is there a norm across the state regarding age participation? Ms. Wilson replied that senior centers vary between participation ages of 55 to 65. Disabled individuals can participate at any age.

b. Other Pertinent Business. Mr. Palazzo asked if there has been a problem with raising the fee to \$5 for being a passenger on the Senior bus. Ms. Wilson replied no one has complained.

Ms. Wilson has changed the bus trips to noon time, and at 11:30 a.m. people are lining up. If this becomes a problem, we will either offer the same trip for each of the two trip days per month or have a lottery. Ms. Caste felt that if there is a line, those going on the first bus should not be eligible to go on the second bus.

Ms. Caste suggested having a microphone when we have a speaker, because some individuals have difficulty hearing.

5. PUBLIC DISCUSSION

There was no further discussion from the public.

6. ADJOURNMENT

MOTION (4): **Mr. Whritner moved to adjourn the July 17, 2017
Commission on Aging Regular Meeting at 5:55 p.m.
Seconded by Ms. Caste. (6-0) Unanimous.**

Respectfully submitted

Frances Gheri, Recording Secretary