

EAST LYME BOARD OF SELECTMEN  
MEETING OF MARCH 1, 2017  
MINUTES

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Rose Ann Hardy, Dan Cunningham

ALSO PRESENT: Ms. Anna Johnson, Finance Director and Town Attorney, Edward O'Connell

Mr. Nickerson called the meeting to order at 7:32 p.m. and stated that the Pledge of Allegiance was performed earlier before the Special Meeting at 5:00 p.m.

1b. Additional Agenda & Consent Calendar Items

MOTION (1)

Ms. Hardy moved to add Agenda Item 2e. – Sign Call for Vehicle Acquisition.

Seconded by Mr. Seery. Motion 6-0.

1c. Delegations

Mr. Mark Christensen, 66 Grassy Hill Road, East Lyme, spoke on behalf of the Agriculture Commission and presented Mr. & Mrs. Clyde and Barbara Turner for their participation and contribution to this Commission from its inception. Both members will be stepping down from this Commission, and First Selectman Nickerson thanked them for their many years of service to this community as well as to our Country. Mr. Nickerson presented them with a special commemorative coin in honor of their service.

Mr. John Caskey, One Grooms Way, East Lyme, spoke in favor of the Board of Selectman passing Agenda Item #2b to temporarily close the unpaved section of West Society Road.

Mr. Joseph Wren, 29 Harvest Glen, East Lyme, spoke in favor of the Board of Selectman passing Agenda Item #2b to temporarily close the unpaved section of West Society Road.

Mr. Prakash Keshary, 35 Harvest Glen, East Lyme, spoke in favor of the Board of Selectman passing Agenda Item #2b to temporarily close the unpaved section of West Society Road.

Ms. Elizabeth Murphy, 30 Saunders Drive, East Lyme, spoke against Agenda Item #2b to temporarily close the unpaved section of West Society Road, and stated that the road should be finished and made a thruway, and not abandoned.

1d1. Approval of Minutes, Special Budget Review Meeting Minutes, February 13, 2017

MOTION (2)

Mr. Seery moved to approve the Board of Selectmen Special Budget Review Meeting Minutes of February 13, 2017, as submitted.

FILED

Mar 6 2017 AT 3:45 AM/PM  
Karen Galbo, etc  
EAST LYME TOWN CLERK

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Cunningham and Mr. Dagle. Abstained; Ms. Hardy. Motion passed 5-1.

1d2. Approval of Minutes, Special Budget Review Meeting Minutes, February 15, 2017  
MOTION (3)

Mr. Seery moved to approve the Board of Selectmen Special Budget Review Meeting Minutes of February 15, 2017, as amended.

DISCUSSION: Ms. Hardy noted the following corrections to said minutes. Second page, fourth paragraph last sentence; Mr. Sheer reported that the Town as 15 “copiers” in operation. Third page first paragraph; Mr. Nickerson inquired if the purchase of a new flail mower would make the “Town” eligible for the State’s ICE grant program for sharing equipment between municipalities.

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Dagle and Ms. Hardy. Abstained; Mr. Cunningham. Motion passed 5-1.

1d3. Approval of the Regular Meeting Minutes, February 15, 2017  
MOTION (4)

Mr. Seery moved to approve the Board of Selectmen Regular Meeting Minutes of February 15, 2017, as submitted.

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Dagle and Ms. Hardy. Abstained; Mr. Cunningham. Motion passed 5-1.

1e. Consent Calendar  
MOTION (5)

Mr. Seery moved to approve the Consent Calendar for the meeting of March 1, 2017, in the amount of \$7,062.35.

Seconded by Mr. Salerno. Motion passed 6-0.

2a. Authorize First Selectman Mark Nickerson to execute all documents including a contract with the State of Connecticut for a \$500,000 STEAP grant  
MOTION (6)

Mr. Seery Resolved, that Mark Nickerson, First Selectman of the Town of East Lyme be and hereby is authorized to execute on behalf of this municipal corporation a (Grant Agreement / Personal Services Agreement) with the State of Connecticut for financial assistance to “Complete the connection to, and the construction of, a sanitary facility at Cini Park in Niantic (East Lyme)” (STEAP 2016-02).

In addition, that Mark Nickerson, First Selectman of the Town of East Lyme is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

It is further certified that Mark Nickerson, First Selectman of the Town of East Lyme was elected First Selectman. His term of office began on December 7, 2015 and will continue to December 4, 2017. As the East Lyme First Selectman, Mark Nickerson serves as the Chief Executive Officer for the Town of East Lyme and on March 1, 2017, Mark Nickerson, First Selectman of the Town of East Lyme had both the authority and the office to sign on behalf of the Town of East Lyme a (Grant Agreement / Personal Services Agreement) for financial assistant to "Complete the connection to, and the construction of, a sanitary facility at Cini Park in Niantic (East Lyme)" (STEAP 2016-02).

DISCUSSION: Mr. Bill Scheer addressed the Board of Selectmen and stated that this STEAP Grant was awarded in 2015, but that it took the State this long to prepare the final paperwork. In that time, the wave velocity flood zone has changed, which will require some changes on our end. Mr. Sheer reported that he is working closely with the State to modify our plans to make them work with the new regulations. Ms. Hardy inquired about the Town's monetary contribution to this project, and Mr. Scheer advised that this project is fully funded by the Town. Ms. Hardy inquired as to what would happen if the costs of the project are now higher due to the lapse in time as well as the change in zoning, and Mr. Scheer responded that no work will be done or money spent until there is a solid plan in place. Mr. Cunningham inquired if we changed our plans to comply with the new zoning regulations, will the State still fund the Grant; Mr. Sheer responded that yes they will and that is why he is working closely with them to find a solution that fits with this Grant's guidelines.

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Cunningham and Mr. Dagle. Opposed; Ms. Hardy. Motion passed 5-1.

2b. Temporary closing of the unpaved section of West Society Road  
MOTION (7)

Mr. Seery moved that WHEREAS, the East Lyme Board of Selectmen, acting as the Town's statutory traffic authority, has determined that the Town of East Lyme is the owner of West Society Road including the portion more particularly described in Schedule A attached hereto; and WHEREAS, the Board of Selectman has determined that the condition of the above-described portion of West Society Road is such that the public should not make motorized vehicular use of that portion of the road, and that the public convenience and necessity does not require the Town to keep said portion of West Society Road open for motorized vehicular travel; and WHEREAS, the Board of Selectmen has determined that it is in the best interest of the Town to temporarily close the above-described portion of West Society Road to motorized vehicular use;

IT IS HEREBY RESOLVED:

1. That the above described-portion of West Society Road is hereby closed to and shall not be used for motorized vehicular travel of any kind or nature whatsoever until further notice.
2. Said portion of West Society Road shall be closed in accordance with the standards and procedures set forth in the current edition of the Manual on Uniform Traffic Control Devices, and as presented hereto and attached as Exhibit 1.

This action is a temporary closing of the above-described portion of West Society Road and shall not be construed or regarded as the Town's abandonment or discontinuance of West Society Road or its title to the land comprising said road.

DISCUSSION: Mr. Scheer addressed the Board and explained that this is a temporary closing in order to leave the option open for using this road in the future should it become feasible. He noted that there is currently a large undeveloped piece of land adjacent to the road; and should someone make plans to develop this property, they will also take on the responsibility of paving that road. Mr. Scheer explained the details of what safety measures are being taken, as well as an outline of where new signs, stop signs and caution signs, will be placed to ensure the public is well aware of the changes and how to proceed. Mr. Salerno noted that the Inland Wetlands Commission has reviewed this plan and is in favor this temporary closure. Ms. Hardy inquired about the budget to make these changes and put in signs, and Mr. Scheer explained that there will be no additional funds needs for this project, and it can be executed within the existing budget utilizing our Town employees complete the work. Mr. Scheer expects to begin moving forward with this project in the next couple of weeks.

Seconded by Mr. Salerno. Motion passed 6-0.

2c. Authorize the reallocation of funds for vehicle acquisition

MOTION (8)

Mr. Seery moved to approve a special appropriation in the amount of up to \$36,586.48 from the remaining balance of the 2015/16 Vehicle Acquisition Program to purchase a vehicle for the Police Chief and forward to the Board of Finance for approval.

DISCUSSION: Mr. Nickerson explained that there are leftover funds in this Acquisition Program due to the Town finding best deals and making trade-ins in order to bring the cost of acquisition down. This money is now available and needed to provide the new incoming Chief of Police with a vehicle. Mr. Nickerson reported that the Public Works Director, Joe Bragaw is working with Sgt. Mike Macek to order an appropriate vehicle with the necessary package, which is much less than the standard police vehicle. Mr. Seery inquired if they had priced out the vehicle with the appropriate package, and Sgt. Mike Macek confirmed that they had and the estimated cost is \$33,976.34. They are requesting the full amount of \$36,586.48 in case any additional costs come up.

Seconded by Mr. Salerno. Motion passed 5-0.

Mr. Nickerson called for a recess at 8:25 p.m. The Board of Selectmen returned at 8:38 p.m. and Mr. Nickerson called the meeting back to order.

2d. Review budget items and Approve 2017-2018 Budget

DISCUSSION: At this time, the Board of Selectmen resumed their Budget Review from earlier in the evening.

MOTION (9)

Mr. Seery moved to approve the proposed 2017/2018 Town Budget in the amount of \$71,304,982, consisting of the following, and to forward to the Board of Finance for approval:

General Government	\$18,214,201
Debt Service	\$ 5,373,526
Capital	\$ 923,646
Board of Education	\$46,793,609

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Cunningham and Mr. Dagle. Abstained; Ms. Hardy. Motion passed 5-1.

Historical Properties Commission - #139  
MOTION (10)

Ms. Hardy moved to add \$1,000 to the #139 Historical Properties Commission line item #222 Building Maintenance, to make the total budget for Historical Properties Commission \$3,990.

Seconded by Mr. Cunningham. Motion passed 6-0.

DISCUSSION: Mr. Nickerson stated that it is very important for this commission to get out there and do more fundraising to get the funds needed for necessary improvements. Ms. Hardy agreed and suggested that the Ex-Officio work with the Commission to get them started in this fundraising effort.

Public Safety/Fire Marshal - #224  
MOTION (11)

Mr. Seery moved to reduce the following line items in this budget:

#213 PT Fire Marshals	Reduce by \$8,258
#222 Building Maintenance	Reduce by \$1,000
#320 Misc Supplies	Reduce by \$1,800

Seconded by Mr. Salerno. In Favor; Mr. Nickerson, Mr. Salerno, Mr. Seery, Mr. Cunningham and Mr. Dagle. Abstained; Ms. Hardy. Motion passed 5-1.

Contingency - #120  
MOTION (12)

Mr. Seery moved to add \$75,000 to line item #500 Contingency, to bring the Operating Total to \$200,000.

Seconded by Ms. Hardy. Motion passed 6-0.

2e. Sign Call – Special Town Meeting March 15, 2017

MOTION (13)

Mr. Seery Moved the following:

TOWN OF EAST LYME  
NOTICE OF SPECIAL TOWN MEETING

Notice is hereby given of a Special Town Meeting of the Town of East Lyme to be held on March 15, 2017, at 7:00 p.m. in the East Lyme Town Hall Upper Meeting Room for the following purposes:

1. To approve a special appropriation in the amount of up to \$36,586.48 from the remaining balance of the 2015/16 Vehicle Acquisition Program to purchase a vehicle for the Police Chief and forward to the Board of Finance for approval.

Dated at East Lyme, CT this 1st day of March, 2017.

Seconded by Mr. Salerno. Motion passed 6-0.

3. Old Business

There was none.

4. Communications

There was none.

5. Information and Reports.

There was none.

6a. Ex-Officio

Mr. Salerno reported that Planning & Zoning approved two applications at its last meeting.

Ms. Hardy stated that the Commission on Aging reviewed and discussed their budget at the last meeting.

Mr. Seery reported on the Dog Park Commission, and stated that they identified a location by Vets Park. He reported that they are working on fundraising options and that they are excited and ready to move forward with this project.

Mr. Cunningham reported that at the last Board of Education meeting the Assistant Superintendent was very enthusiastic about reviewing the upcoming project which is going to Referendum, and spent some time reviewing the timeline of what has been accomplished to date.

6b. First Selectman's Report

Mr. Nickerson reported that the Referendum on the Elementary Schools project is officially scheduled for Tuesday, March 14<sup>th</sup> from 8 a.m. until 8 p.m. at the East Lyme Community Center. Absentee ballots will be available at the Town Clerk's office at Town Hall after March 3<sup>rd</sup>. If you cannot get to Town Hall you may appoint someone to pick it up for you; absentee ballots will not be mailed.

Regarding the proposed Dog Park, Mr. Nickerson is very excited that this group is moving so quickly to raise the funds for this park, and he noted that they are so far doing a great job.

Regarding dogs on the Boardwalk, Mr. Nickerson stated that dogs are not allowed on the boardwalk, and this rule will not be changed. It's not simply the matter of dog waste not being picked up, it is also a safety issue as the boardwalk is too narrow to allow for dog walking. Mr. Nickerson agreed that "dogs are people too" and we all love our pets but there are plenty of places in town to walk your dog, just not on the boardwalk.

Mr. Nickerson reported that the Police Commission is doing a great job and the process is moving along. The first round of interviews for the Chief of Police position are being held next week, with a second round of interviews scheduled for the week of March 13<sup>th</sup>.

The Water & Sewer Department is working to upgrade the water meters throughout Town, and the goal is to upgrade to a digital system where the meters can be read from the home base office. The goal is also to move to a quarterly billing system. The Water Department is working on funding for this project.

7. Public Comment

There was none.

8. Selectman's Response

There was none.

MOTION (14)

Mr. Seery moved to adjourn the March 1, 2017, meeting of the East Lyme Board of Selectmen at 9:50 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully submitted,



Sandra A. Anderson, Recording Secretary

Town of East Lyme  
 Summary of Board of Selectmen Budget Adjustments

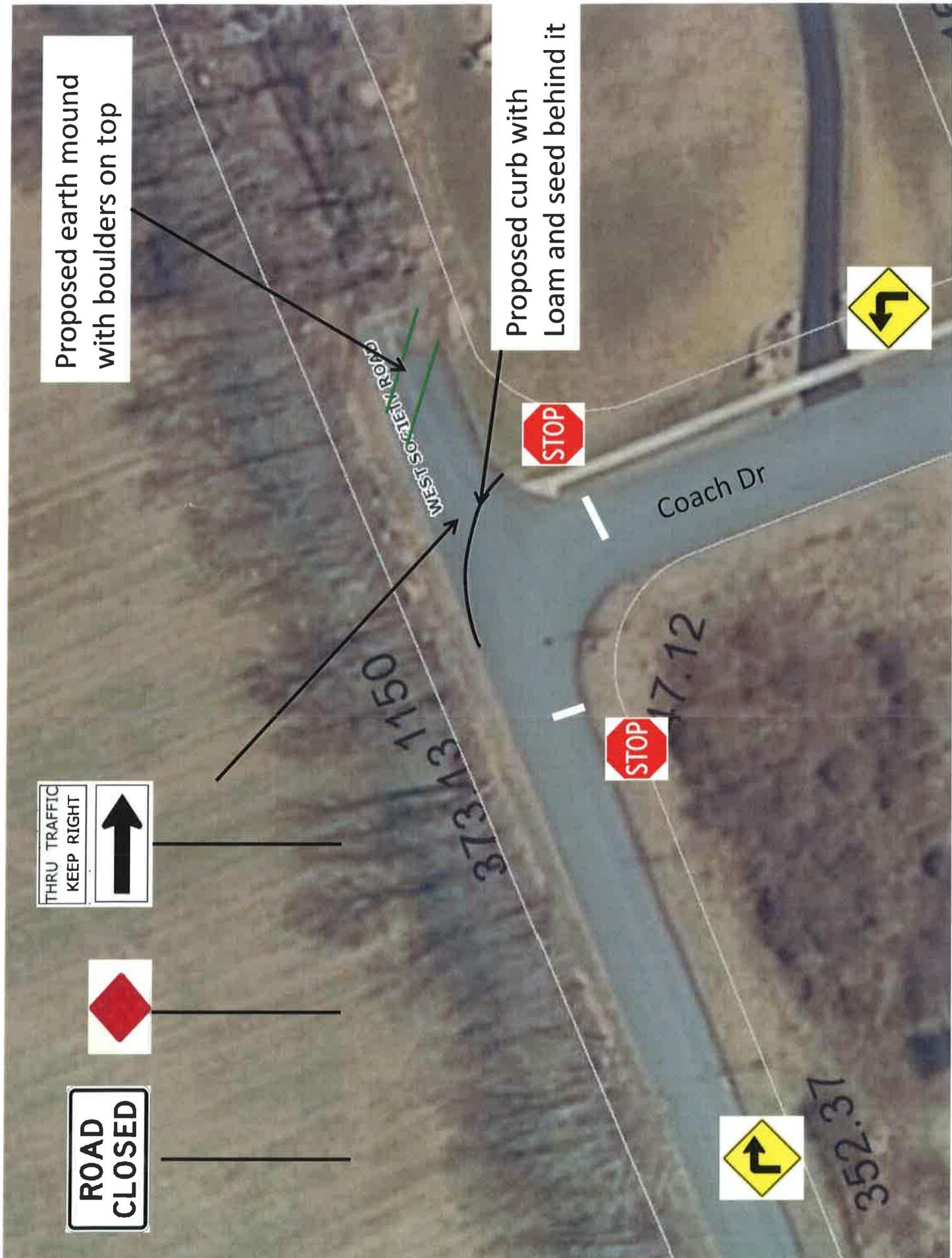
2017/18

Proposed Budget

Item #	Dept	Account #	Description	Proposed	Change	Net	Cumulative	Notes	Date
		3/1/17	First Selectman Prop				71,444,156	Beginning Proposed Budget	
134	01-01-134-100-412		PT Rec Secy	1,440	410	1,850	71,444,566		
	01-01-134-300-210		Utilities	4,100	(410)	3,690	71,444,156		
139	01-01-139-200-222		Bldg Maint	2,500	1,000	3,500	71,445,156	RH/DC Pass	
224	01-25-224-300-320		Misc Supplies	16,818	(1,800)	15,018	71,443,356		
	01-25-224-200-222		Bldg Maint	4,900	(1,000)	3,900	71,442,356		
	01-25-224-100-213		PT Fire Marshal	49,546	(8,258)	41,288	71,434,098	KS/MS Pass 5-0-1	
217	01-25-217-300-301		Fuels	3,000	(1,000)	2,000	71,433,098		
218	01-25-218-300-301		Fuels	3,000	(1,000)	2,000	71,432,098		
418	01-40-418-100-415		Program Instructors	32,000	2,000	34,000	71,434,098		
216	01-25-216-100-115Res Trooper			145,000	(35,000)	110,000	71,399,098		
	01-25-216-100-511		Police Officers	1,606,343	10,000	1,616,343	71,409,098		
	01-25-216-100-516		Longevity/Shift Diff	18,400	(9,200)	9,200	71,399,898		
	01-25-216-200-214Computer Maint			5,000	5,000	10,000	71,404,898		
120	01-01-120-300-500		Contingency	125,000	75,000	200,000	71,479,898	KS/RH Pass	
			Total Operating Reduction		35,742	-	71,479,898		
724	01-70-724-700-421		P&R Acquisition	78,846	(13,508)	65,338			
	01-70-724-700-463		PS Police	101,720	(16,400)	85,320			
	01-70-724-700-708			519,896	(145,008)	374,888			
			Total Capital Reduction		(174,916)		71,304,982		
			Total Reduction		(139,174)		71,304,982	BoS Meeting 3/1/2017	

Town of East Lyme  
Board of Selectmen - Proposed Budget  
2017/2018

	2016/17 Adopted	First Selectman Department Head	3/1/17 BoS	BoS	Increase (Decrease)	% Change
General Government	17,457,466	18,178,459	35,742	18,214,201	756,735	4.33%
Debt Service	5,253,353	5,373,526		5,373,526	120,173	2.29%
Capital	1,048,602	1,098,562	(174,916)	923,646	(124,956)	-11.92%
Board of Education	45,484,605	46,793,609		46,793,609	1,309,004	2.88%
<b>TOTAL</b>	<b>69,244,026</b>	<b>71,444,156</b>	<b>(139,174)</b>	<b>71,304,982</b>	<b>2,060,956</b>	<b>2.98%</b>



Proposed earth mound  
with boulders on top

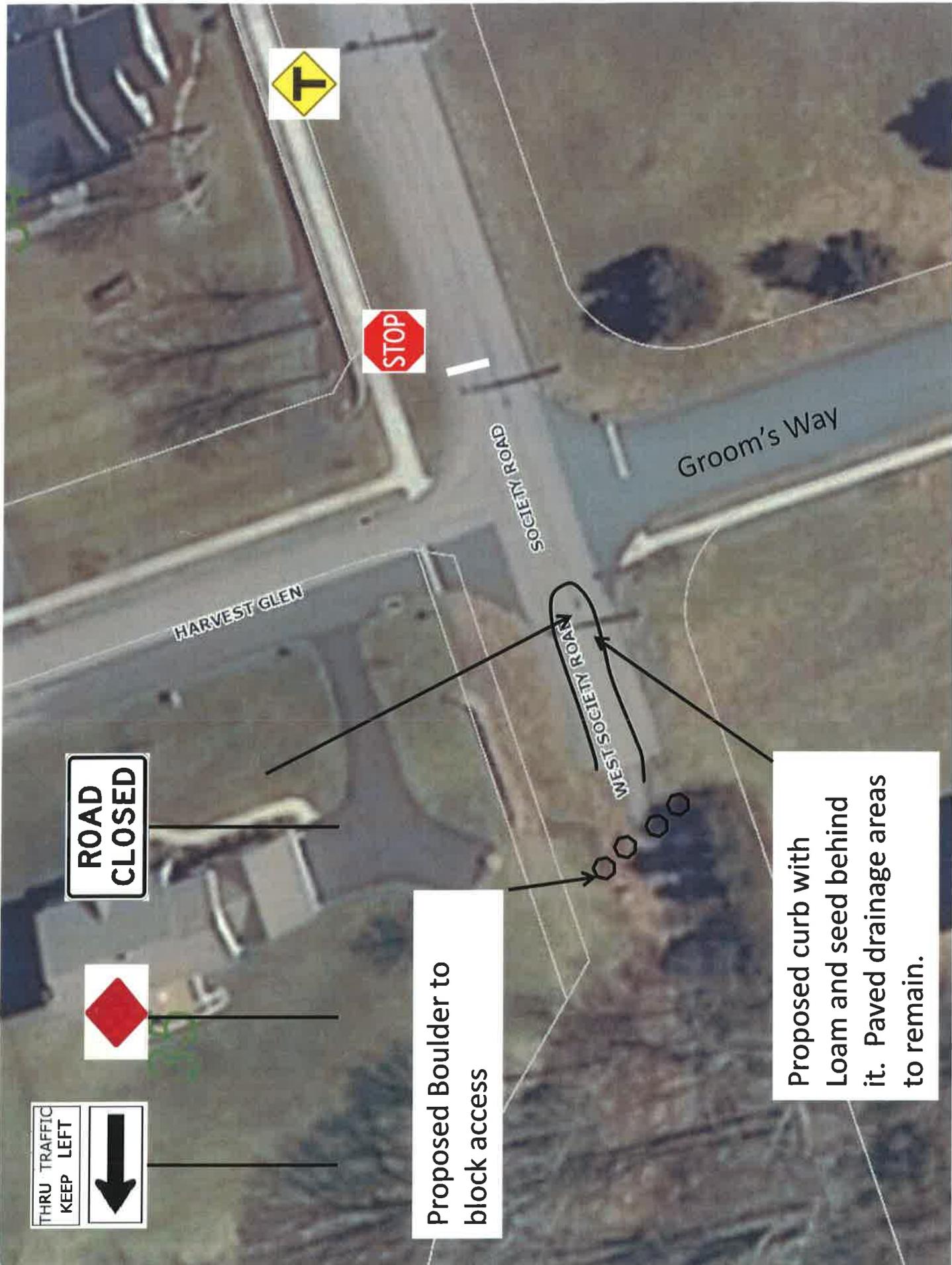
Proposed curb with  
Loam and seed behind it

THRU TRAFFIC  
KEEP RIGHT



ROAD  
CLOSED





THRU TRAFFIC  
KEEP LEFT



ROAD  
CLOSED



Proposed Boulder to  
block access

Proposed curb with  
Loam and seed behind  
it. Paved drainage areas  
to remain.

HARVEST GLEN

SOCIETY ROAD

Groom's Way

WEST SOCIETY ROAD