

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
Tuesday, SEPTEMBER 27th, 2016
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, September 27, 2016 at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, CT. Chairman Nickerson called the Regular Meeting to order at 7:03 PM.

PRESENT: Mark Nickerson, Chairman, Steve DiGiovanna, David Jacques, Joe Mingo, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller

ALSO PRESENT: Joe Bragaw, Public Works Director
Brad Kargl, Municipal Utility Engineer
Kevin Seery, Ex-Officio, Board of Selectmen

ABSENT: Dave Bond

1. Call to Order

Chairman Nickerson called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:03 PM and led the assembly in the Pledge.

2. Approval of Minutes

▪ **Public Hearing Minutes – August 23, 2016**

Mr. Nickerson called for a motion or any discussion or corrections to the Public Hearing Minutes of August 23, 2016.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Public Hearing Minutes of August 23, 2016 as presented.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

▪ **Regular Meeting Minutes – August 23, 2016**

Mr. Nickerson called for a motion or any discussion or corrections to the Regular Meeting Minutes of August 23, 2016.

****MOTION (2)**

Mr. Zoller moved to approve the Regular Meeting Minutes of August 23, 2016 as presented.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

3. Delegations

Mr. Nickerson called for delegations.

There were no delegations.

4. Finance Director Report

Mr. Nickerson said that they had a copy of Ms. Johnson's report and asked if there were any questions.

There were none.

5. Billing Adjustments

There were none.

FILED

Sept 30 2016 AT 10:00 AM/PM
Wanda Fulko, ATC
EAST LYME TOWN CLERK

6. Approval of Bills

Mr. Nickerson called for a motion on the Saunders Point Sewer Study bill.

****MOTION (3)**

Mr. DiGiovanna moved to approve payment of the following Saunders Point Sewer Study bill: Weston & Sampson, Inv. #461004 in the amount of \$4,586.51.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Mr. Nickerson called for a motion on the Water Main Improvements bill.

****MOTION (4)**

Mr. DiGiovanna moved to approve payment of the following Water Main Improvement bill: Machnik Bros. Inc., Inv. #006810 in the amount of \$184.03.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

7. Water Project Updates

▪ Well 1A & 2A Treatment Study

Mr. Kargl reported that he had passed out the Tighe & Bond Draft Design Proposal to them at the last meeting. He noted that it was sent to the DPH and has passed and should be eligible for future DWSRF funding. He has asked Tighe & Bond to go ahead with the design and noted that they have approximately \$309,000 for the Well 1A Treatment Design budget. He said that the debt schedule drops off considerably in 2019 and suggested a potential timeline. He said that he would be looking potentially for the design portion of the project at the October meeting.

Mr. Jacques asked how he came up with estimates on the preliminary design.

Mr. Kargl said that he has a scope of work from them; although he is not sure that he has everything at this point and it is still being tweaked.

8. Sewer Project Updates

▪ Saunders Point Sewer Study – Review Schedule

Mr. Kargl said that they were thinking of having a special informational meeting however the Weston & Sampson draft is still under review and has some work that has to be done on it and is not ready for presentation at this time. He said that there is another three weeks that would be needed on this and that once it is completed they could set an informational meeting.

9. Set Date for Special Meeting/workshop to discuss Water and Sewer Rates

Mr. Bragaw noted that in the spring when they had looked at the budget that they were looking at 2.5% and 1.5% increases; however since that time a lot of the prison population were moved out so that has changed things. He said that sometime in the next week or so that he would have the meter read information and that he should have everything to present in October for a special workshop meeting for discussion.

Mr. Nickerson suggested Thursday October 20, 2016 for this workshop meeting and also suggested that they hold the Saunders Point informational update on that evening. The rates discussion workshop would begin at 6 PM and the Saunders Point Informational Session at 7:30 PM.

10. Correspondence Log

The log was available.

There was no discussion.

11. Chairman's Report

Mr. Nickerson reported on the following new customers: a dollar General on West Main Street across from Heritage and a new dentist office building in the Church Lane area. Costco would also be coming however the schedule would be delayed a bit as they do not open stores right on top of a holiday so it would be a bit later.

Mr. Murphy asked about Old Lyme.

Mr. Nickerson said that they have met and are coming close to an agreement for the Attorneys to review.

Mr. Mingo asked about the Bridebrook pump station.

Mr. Nickerson said that it would be a part of the Old Lyme project.

12. Staff Updates

a. Water Department Monthly Report

Mr. Kargl reported that the Pattagansett River Bridge construction is slated to begin in the next three weeks. They will move the water main and it will be shut down for a three week period of time.

Ms. Russell asked about the drought conditions.

Mr. Kargl said that they are on voluntary water conservation. The heavy rain that they had last week Monday has helped keep it that way. Wells 5 and 6 were off-line; Well 6 is back on temporarily. We would have an issue if we could not draw from New London but so far that is not the case.

b. Sewer Department Monthly Report

There were no comments.

13. ADJOURNMENT

Mr. Nickerson called for a motion to adjourn.

****MOTION (5)**

Mr. DiGiovanna moved to adjourn the September 27, 2016 Regular Meeting of the East Lyme Water & Sewer Commission at 7:40 PM.

Mr. Spencer seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary