

**EAST LYME WATER & SEWER COMMISSION
REGULAR MEETING
Tuesday, OCTOBER 25th, 2016
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, October 25, 2016 at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, CT. Chairman Nickerson called the Regular Meeting to order at 6.46 PM immediately following the two previously scheduled Public Hearings.

PRESENT: Mark Nickerson, Chairman, Steve DiGiovanna, David Jacques, Dave Murphy, Joe Mingo, Carol Russell, Roger Spencer, Dave Zoller,

ALSO PRESENT: Brad Kargl, Municipal Utility Engineer
Joe Bragaw, Public Works Director
Attorney Edward O'Connell, Attorney Mark Zamarka - Town Counsel
Anna Johnson, Finance Director

ABSENT: Dave Bond

1. Call to Order

Chairman Nickerson called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 6.46 PM after the two previously scheduled Public Hearings.
The Pledge was previously observed.

2. Approval of Minutes

▪ **Regular Meeting Minutes – September 27, 2016**

Mr. Nickerson called for a motion or any discussion or corrections to the Regular Meeting Minutes of September 27, 2016.

****MOTION (1)**

Mr. Zoller moved to approve the Regular Meeting Minutes of September 27, 2016 as presented.
Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

3. Delegations

Mr. Nickerson called for delegations.
There were no delegations.

4. Consider Adoption of Sewer Rates

Mr. Nickerson called for comments or a motion to adopt the proposed Sewer rates. Said rates if adopted would be effective as of November 1, 2016 and would show up with the May 2017 billing.

****MOTION (2)**

Mr. Mingo moved to adopt the revised Sewer rates and charges as presented this evening in the Notice of Public Hearing Re: Sewer Rate and Charges and to have them become effective on November 1, 2016. (Copy attached)

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

FILED

Oct 28 2016 AT 10:00 AM/PM
(Carmen Gulley, Clerk)
EAST LYME TOWN CLERK

5. Consider Adoption of Water Rates

Mr. Nickerson called for comments or a motion to adopt the proposed Water rates. Said rates and charges if adopted would be effective as of November 1, 2016 and would show up with the May 2017 billing.

****MOTION (5)**

Mr. Murphy moved to adopt the revised Water rates and charges as presented this evening in the Notice of Public Hearing Re: Water Rates and Charges and to have them become effective on November 1, 2016. (Copy attached)

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

6. Finance Director Report

Ms. Johnson reported that there would be lower revenues due to the reduction in the prison operation. She noted that she had also provided them with the current schedule of Long-Term Indebtedness for Water Projects.

7. Billing Adjustments – Schedule A

Mr. Kargl said that there were none.

8. Approval of Bills – from Attachment B

Mr. Nickerson called for a motion on the Well 1A & 2A Treatment Study bill.

****MOTION (4)**

Mr. DiGiovanna moved to approve payment of the following Well 1A & 2A Treatment Study bill: Tighe & bond, Inv. #091697102 in the amount of \$5,000.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Mr. Nickerson called for a motion on the Bridebrook Pump Station Relocation bill.

****MOTION (5)**

Mr. DiGiovanna moved to approve payment of the following Bridebrook Pump Station bill: William Moorehead, Inv. dated 10/16/16 in the amount of \$2,650.00.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Mr. Nickerson called for a motion on the Saunders Point Sewer Study bill.

****MOTION (6)**

Mr. DiGiovanna moved to approve payment of the following Saunders Point Sewer Study bill: Weston & Sampson, Inv. #462002 in the amount of \$17,204.31.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

9. Water Project Updates

▪ Tighe & Bond Engineering Services Agreement for Well 1A Treatment Design

Mr. Kargl said that while he had hoped to have this for this evening that he was still fine tuning the scope of work and in doing that – the dollar amount was also fluctuating. He said that he would present the request when the fine tuning is done and he has a firm number.

10. Sewer Project Updates

▪ Saunders Point Sewer Study – Review Schedule

Mr. Kargl said that they are holding a Special Meeting on Thursday evening at 6:30 PM where Weston & Sampson will present the plan. He noted that this is a very costly project and that it may not be feasible at all at this time.

▪ Weston & Sampson Amendment No. 1 for Site Alternatives Evaluation – Bride Brook Pump Station

Mr. Kargl explained that this Amendment would allow for the addition of a site alternatives study for the Bride Brook Pump Station as it is eligible for funding under the clean water fund projects and can be incorporated into the current work that Weston & Sampson is doing for them.

****MOTION (7)**

Mr. DiGiovanna moved to authorize the Chair of the Water and Sewer Commission to execute Amendment No. 1 of the Wastewater Facility Planning Study for Saunders Point with Weston & Sampson Engineers, Inc. in the amount of \$14,211.24 to complete a Site Alternatives Study for the Bride Brook Wastewater Pumping Station.

Mr. Murphy seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

11. Proposed Meeting Schedule for 2017

Mr. Nickerson called for comments or approval of the Meeting Schedule for 2017.

****MOTION (8)**

Mr. Zoller moved to approve the 2017 Meeting Schedule for the Commission as presented.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

(Copy Attached)

12. Water Utility Coordinating Committee (WUCC)

Mr. Kargl noted that he had provided information on this as he attends these meetings representing us. This is what is going on at the State level and is meant to establish 'Exclusive Service Areas' (ESA's) It is a coordinated plan for connections based on the ability to service customers.

Ms. Russell asked the purpose of this.

Mr. Kargl said that it is meant to facilitate coordination between areas with regard to development should it become necessary when something falls between two areas.

13. Correspondence Log

Mr. Nickerson noted that they had received correspondence from Shipman & Goodwin seeking to have been put on the current agenda which was not possible due to the number of items on it and the late request. He noted that they also had a response from our legal staff.

Mr. Mingo noted that there was a memo on the fire hydrants and said that he feels that it is the responsibility of the Fire Department to shovel out the hydrants and to paint/maintain them.

Mr. Nickerson said that he would sit down with Mr. Bragaw, Mr. Kargl and the Niantic and Flanders Fire Chiefs and discuss this.

14. Chairman's Report

Mr. Nickerson said that he was asked to look at how the agenda was set up to allow for public input. He said that he would review it with Mr. Bragaw and Mr. Kargl.

He reported that there have been many water main breaks recently and that everyone has been out to help fix them.

15. Staff Updates

a. Water Department Monthly Report

Mr. Kargl noted that they are down on usage 10% from September of the previous year but have used a lot more since July. He said that the well levels are being watched and that currently they are just feeding the tank with water from New London and that would probably end in the end of this month. He lastly reported that they are hiring a company to do leak detection service for us and that they would do one half of the Town at a time.

b. Sewer Department Monthly Report

There were no comments.

16. ADJOURNMENT

Mr. Nickerson called for a motion to adjourn.

****MOTION (9)**

Mr. Mingo moved to adjourn the October 25, 2016 Regular Meeting of the East Lyme Water & Sewer Commission at 7:13 PM.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

**Town of East Lyme
Water & Sewer Commission
Meeting Schedule
2017**

Meetings will be held at the East Lyme Town Hall
Meeting Room #1 (upstairs)
on the following listed Tuesdays at **7:00 PM**
(4th Tuesday of the Month unless otherwise noted*)

January 24, 2017

February 28, 2017

March 28, 2017

April 25, 2017

FILED

May 23, 2017

Oct 27 2016 AT 1:35 AM/PM

June 27, 2017

Kim Gulson, etc
EAST LYME TOWN CLERK

July 25, 2017

August 22, 2017

September 26, 2017

October 24, 2017

***November 14, 2017**

(*2nd Tuesday due to the holidays)

***December 12, 2017**

(*Note: Due to the holidays the December meeting is on the Second Tuesday)

Approved at the Water & Sewer Commission Meeting of October 25, 2016

Attachment was Reg. Mtg. 10/25/16