

**EAST LYME WATER & SEWER COMMISSION
SPECIAL MEETING MINUTES
Monday, APRIL 11th, 2016**

Present: Mark Nickerson, Chairman, Dave Jacques, Dave Murphy, Joe Mingo, Carol Russell, Roger Spencer, Dave Zoller

Also Present: Joe Bragaw, Public Works Director
Brad Kargl, Municipal Utility Engineer
Anna Johnson, Finance Director
Rick Pape, Water & Sewer Superintendent

Absent: Dave Bond, Steve DiGiovanna

FILED IN EAST LYME
CONNECTICUT
APR 15 2016 AT 10:00 AM PM
Caitlyn Gallo, Jr.
EAST LYME TOWN CLERK

1. Call to Order

Chairman Nickerson called this Special Meeting of the East Lyme Water & Sewer Commission to order at 6:05 PM and led the assembly in the Pledge of Allegiance.

2. Approval of Invoice: Carbon Filtration Systems, Inc. - \$32,000

Mr. Kargl asked that they approve this invoice for the work done at the Bride Lake Filter Plant.

****MOTION (1)**

Mr. Murphy moved to approve payment of the Carbon Filtration Systems, Inc. Invoice No. 3-16-199 in the amount of \$32,000.

Mr. Zoller seconded the motion.

Mr. Jacques asked if this completes this work.

Mr. Kargl said that for this year that it does. He added that they will do two more next year.

Vote: 7 – 0 – 0. Motion passed.

3. Review of Draft Water & Sewer Operating Budgets for FY 2017

Mr. Nickerson said that they would review the drafts of the Water & Sewer operating budgets for FY 2017. They would begin with the Water side first. Mr. Bragaw is present and has prepared the drafts and would present them.

▪ **Water Budget Draft - FY-2017**

Mr. Bragaw explained the draft information that he had prepared noting that it is showing a 5% operating expense increase at this time. He noted that Mr. Pape was also present this evening. Upon review of the various line items he noted the following:

- The information provided reflects a 5% proposed rate increase based on what he is seeing at this point in time.
- With regard to next year's water usage, Gates does not have inmates and he is hoping that the new projects that have been developed in Town will fill that void and show some gain.
- The new meters have been put off as a whole project and they will try to do 200 new meters each year by replacing the worst first as they come up.
- The increase in the hydrant charge last year has helped to keep this proposed increase down to the 5%.
- He was able to lock in decent pricing for fuels for the upcoming year.
- Electricity costs are very high.

- Regarding salaries, the superintendent's is split between water & sewer; there is a FT admin and a .25 admin who helps Mr. Kargl and processes the bills (the .25 was moved from the public works dept. as of the upcoming year as all admins help across the board).
- Rather than to add a PT person at this time to help Mr. Kargl, the .40 engineer is helping him out more as is Mr. Scheer.
- There are large increases in employee benefits, particularly insurance. Chemical costs have also risen substantially.

Mr. Mingo suggested offering the Mohegans' the potential to put their logo on the new water tank in Montville for a fee. This would provide some revenue.

Ms. Russell asked about the breakdown of salaries for the various people.

Mr. Bragaw explained that the public works admin salary is covered 25% by water (new this upcoming year) as all three of the admins cover the office; the finance director's salary is covered 40% however they get the benefit of the entire finance office (payroll, payables, etc); his own salary is covered 12.5% by water and 12.5% by sewer and the Deputy Public Works is also covered 25% between water & sewer and as was previously mentioned, will be instrumental in providing support to Brad for numerous projects.

Mr. Jacques asked if the water rate that we are paying for the water coming back from New London is fixed.

Mr. Kargl and Mr. Bragaw said that it is based on the rate that our customers pay – so if we increase the rates – we also pay more to get the water back from New London.

Mr. Bragaw lastly said that he is not presenting revenues at this time as the budget is based on the expenditures.

▪ Sewer Budget Draft – FY 2017

Mr. Bragaw said that he had done the same thing with this budget as he had with the sewer draft budget. This proposed budget is showing at present a 7% operating increase. As he explained the items he noted the following:

- The information presented shows a 7% proposed rate increase which is largely due to the cost of chemicals and of accurately following the amount of chemicals needed and used. He said that he raised the treatment line item by \$95,000 (12%) to cover issues with odors that have to be controlled as they have received complaints from the Town of Waterford. In FY 17/18 this line item may come down.
- While there is a lot of development in Town he feels that the sewer flows are down due to the prison (Gates) and he does not anticipate billable flow picking up in the upcoming year. They would have to wait to see the revenues to find out how things are really doing,
- Salaries, wages and personnel benefits especially insurance have risen.
- He has included \$50,000 for the payment on the loan from the Sewer assessment fund for running in the red for fiscal years 11/12, 12/13 & 13/14. This is the increased amount that was noted last year.

Mr. Bragaw said that they would have to make a decision on where they would like to see the percentage increase to be.

Mr. Nickerson said that he would like to see it at 5% as this is a very difficult year and 7% would be very hard. He suggested reducing the legal line item by \$10,000.

Mr. Murphy suggested that they could reduce the amount of the payment that they make back to the sewer assessment fund or delay it for another year. While he knows that they want to pay it back – this would help at this time.

Mr. Nickerson said that they have had some massive increases in the Water & Sewer rates and he is hears daily from people on the state of the economy in this state and everyone sees what is going on in Hartford.

Mr. Nickerson asked that they review the draft budgets as they would be on the agenda for next meeting and at that time they would be asked to discuss and approve them for the upcoming fiscal year.

4. Adjournment

****MOTION (2)**

Mr. Spencer moved to adjourn this Special Meeting of the East Lyme Water & Sewer Commission at 7:45 PM.

Mr. Murphy seconded the motion.

Vote: 7 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

TOWN OF PAST 4 BUDGET

- Waters - 2017 (Prop.)
to date

Account Description	Adpt FY 15-16	To Date 3/23/2016	Encumb	Amt to End of Yr	Proj End of Yr Total	Diff	% Tot	Prop Bdgt FY 16-17	% Tot	Var Amt
FICA/Nmedicare	\$ 54,989	\$ 41,441	\$ -	\$ 11,400	\$ 52,841	\$ (2,148)	1.96%	\$ 57,657	2.02%	\$ 2,668
Bonds/Principal	\$ 325,629	\$ 321,162	\$ -	\$ 5,861	\$ 327,023	\$ 1,394	12.12%	\$ 353,995	12.38%	\$ 28,366
New Services	\$ 9,500	\$ 11,464	\$ -	\$ 1,536	\$ 13,000	\$ 3,500	0.48%	\$ 14,000	0.49%	\$ 4,500
New Meters	\$ 70,000	\$ 57,317	\$ 180	\$ 12,503	\$ 70,000	\$ -	2.59%	\$ 60,000	2.10%	\$ (10,000)
New Meter Installations	\$ 2,000	\$ 257	\$ -	\$ 1,743	\$ 2,000	\$ -	0.07%	\$ (1,000)	0.03%	\$ (1,000)
Tools & Equip	\$ 12,500	\$ 10,323	\$ 74	\$ 2,103	\$ 12,500	\$ -	0.46%	\$ 12,500	0.44%	\$ -
Communications Equip	\$ 4,100	\$ 1,859	\$ 2,141	\$ 100	\$ 4,100	\$ -	0.15%	\$ 4,100	0.14%	\$ -
Bonds Interest	\$ 138,112	\$ 136,511	\$ -	\$ 2,230	\$ 138,741	\$ 629	5.14%	\$ 129,226	4.52%	\$ (8,886)
Operating Transfers Out	\$ 81,490	\$ 50,676	\$ -	\$ 30,000	\$ 80,676	\$ (814)	2.99%	\$ 52,000	1.82%	\$ (29,490)
Payment to SAF						\$ -		\$ 25,000	0.87%	\$ 25,000
Maintenance of Wells	\$ 50,000	\$ 43,571	\$ 89	\$ 6,340	\$ 50,000	\$ -	1.85%	\$ 55,000	1.92%	\$ 5,000
Fuels ^{100 diesel} _{170 Noled}	\$ 32,000	\$ 16,298	\$ 4,850	\$ 2,852	\$ 24,000	\$ (8,000)	0.89%	\$ 27,300	0.95%	\$ (4,700)
Power	\$ 305,000	\$ 232,899	\$ 37,101	\$ 35,000	\$ 305,000	\$ -	11.31%	\$ 311,000	10.88%	\$ 6,000
Maint. Of Pumping Sta. ●	\$ 9,000	\$ 12,526	\$ 2,341	\$ 132	\$ 15,000	\$ 6,000	0.56%	\$ 15,000	0.52%	\$ 6,000
Maint of Pumping Equip	\$ 13,000	\$ 10,732	\$ 3,818	\$ 450	\$ 15,000	\$ 2,000	0.56%	\$ 13,000	0.45%	\$ -
Chemicals	\$ 277,000	\$ 183,821	\$ 79,748	\$ 13,430	\$ 277,000	\$ -	10.27%	\$ 290,000	10.14%	\$ 13,000
Maint. Of Tr. Equip	\$ 12,500	\$ 9,555	\$ 655	\$ 2,290	\$ 12,500	\$ -	0.46%	\$ 13,500	0.47%	\$ 1,000
Misc Maps & Records	\$ 7,500	\$ 3,441	\$ -	\$ 4,059	\$ 7,500	\$ -	0.28%	\$ 10,500	0.37%	\$ 3,000
Safety Equip & Training	\$ 11,700	\$ 3,560	\$ 1,610	\$ 6,530	\$ 11,700	\$ -	0.43%	\$ 11,825	0.41%	\$ 125
Maint of O&M	\$ 15,000	\$ 8,846	\$ 4,234	\$ 1,921	\$ 15,000	\$ -	0.56%	\$ 14,140	0.49%	\$ (860)
Maint of Storage Tank ●	\$ 5,000	\$ 4,999	\$ -	\$ -	\$ 4,999	\$ (1)	0.19%	\$ 5,000	0.17%	\$ -
Maint of Trans. & Dist	\$ 20,000	\$ 21,495	\$ 586	\$ 3,920	\$ 26,000	\$ 6,000	0.96%	\$ 22,500	0.79%	\$ 2,500
Maint of Services	\$ 9,681	\$ 11,922	\$ -	\$ 260	\$ 12,181	\$ 2,500	0.45%	\$ 12,000	0.42%	\$ 2,319
Maint of Meters	\$ 4,000	\$ 2,513	\$ -	\$ 1,487	\$ 4,000	\$ -	0.15%	\$ 4,000	0.14%	\$ -
Maint of Hydrants	\$ 7,000	\$ 1,240	\$ -	\$ 760	\$ 2,000	\$ (5,000)	0.07%	\$ 5,000	0.17%	\$ (2,000)
Customer Records & coll	\$ 20,200	\$ 9,624	\$ 5,194	\$ 5,382	\$ 20,200	\$ -	0.75%	\$ 20,200	0.71%	\$ -
Superintendent's Salary ●	\$ 77,815	\$ 62,648	\$ -	\$ 2,400	\$ 65,048	\$ (12,767)	2.41%	\$ -	0.00%	\$ (77,815)
Admin Asst(s) Salary ●	\$ 53,025	\$ 42,473	\$ -	\$ 10,377	\$ 52,850	\$ (175)	1.96%	\$ 61,480	2.15%	\$ 8,455
PW & Fin Dir, Util Eng ●	\$ 138,945	\$ 102,355	\$ -	\$ 32,619	\$ 134,974	\$ (3,971)	5.00%	\$ 205,400	7.18%	\$ 66,455
Field Per Salaries - Reg ●	\$ 418,312	\$ 305,462	\$ -	\$ 96,055	\$ 401,517	\$ (16,795)	14.88%	\$ 430,400	15.05%	\$ 12,088
Field Per Salaries - OT	\$ 55,778	\$ 46,766	\$ -	\$ 12,000	\$ 58,766	\$ 2,988	2.18%	\$ 56,400	1.97%	\$ 622
Office Supplies & Misc	\$ 1,500	\$ 1,353	\$ 345	\$ 302	\$ 2,000	\$ 500	0.07%	\$ 1,500	0.05%	\$ -
Electricity ^{Electricity} _{interconnection}	\$ 62,200	\$ -	\$ -	\$ 67,568	\$ 67,568	\$ 5,368	2.50%	\$ 80,000	2.80%	\$ 17,800
Outside Services	\$ 95,000	\$ 57,328	\$ 17,707	\$ 19,185	\$ 94,220	\$ (780)	3.49%	\$ 95,000	3.32%	\$ -
Insurance Property	\$ 27,756	\$ 27,756	\$ -	\$ (6,438)	\$ 21,318	\$ (6,438)	0.79%	\$ 23,450	0.82%	\$ (4,306)
Empl Benefits & Pensions	\$ 205,000	\$ 54,849	\$ -	\$ 151,602	\$ 206,451	\$ 1,451	7.65%	\$ 252,109	8.82%	\$ 47,109
Vehicle Exp	\$ 20,000	\$ 15,222	\$ 37	\$ 4,742	\$ 20,000	\$ -	0.74%	\$ 15,000	0.52%	\$ (5,000)
Portable Generator	\$ 14,423	\$ -	\$ -	\$ 14,423	\$ 14,423	\$ -	0.53%	\$ 14,423	0.50%	\$ -
Veh Aqu. Program	\$ 29,689	\$ 19,013	\$ -	\$ 10,676	\$ 29,689	\$ -	1.10%	\$ 29,689	1.04%	\$ -
Capitol Projects						\$ -		\$ 30,000	1.05%	\$ 30,000
Contingency	\$ 26,783	\$ 18,569	\$ -	\$ 7,454	\$ 26,023	\$ (760)	0.96%	\$ 25,000	0.87%	\$ (1,783)
TOTAL	\$ 2,723,127	\$ 1,961,845	\$ 160,709	\$ 575,255	\$ 2,697,809	\$ (25,318)	100%	\$ 2,859,293	100%	\$ 136,166
				5.00%	target operating increase			\$ 2,859,283		\$ 136,156
	\$ 798,864				Labor (Field & Admin)			\$ 811,337		\$ 12,473
	\$ 232,756				Benefits & Insurance			\$ 275,559		\$ 42,803
	\$ 605,871				Maintenance & Operations			\$ 599,965		\$ (5,906)
	\$ 463,741				Debt Service			\$ 508,221		\$ 44,480
	\$ 76,612				Equipment/Tools			\$ 71,612		\$ (5,000)
	\$ 337,000				Fuel/Electricity/Capitol			\$ 368,300		\$ 31,300
	\$ 62,200				Interconnection			\$ 80,000		\$ 17,800
	\$ 146,083				Other			\$ 144,300		\$ (1,783)
	\$ 2,723,127							\$ 2,859,293		\$ 136,166

offset by revenue

costs more

- Water -

↓ Pg. 2



To Date 3/23/2016	Encumb	Amt to End of Yr	Proj End of Yr Total	Diff	% Tot	Prop Bdgt FY 16-17	% Tot	Var Amt	Var %	Comments
\$ 41,441	\$ -	\$ 11,400	\$ 52,841	\$ (2,148)	1.96%	\$ 57,657	2.02%	\$ 2,668	4.85%	Anna reviewed
\$ 321,162	\$ -	\$ 5,861	\$ 327,023	\$ 1,394	12.12%	\$ 353,995	12.38%	\$ 28,366	8.71%	Anna provided
\$ 11,464	\$ -	\$ 1,536	\$ 13,000	\$ 3,500	0.48%	\$ 14,000	0.49%	\$ 4,500	47.37%	offset by rates - actual cost
\$ 57,317	\$ 180	\$ 12,503	\$ 70,000	\$ -	2.59%	\$ 60,000	2.10%	\$ (10,000)	-14.29%	
\$ 257	\$ -	\$ 1,743	\$ 2,000	\$ -	0.07%	\$ (1,000)	0.03%	\$ (1,000)	-50.00%	reduced by 1000
\$ 10,323	\$ 74	\$ 2,103	\$ 12,500	\$ -	0.46%	\$ 12,500	0.44%	\$ -	0.00%	
\$ 1,859	\$ 2,141	\$ 100	\$ 4,100	\$ -	0.15%	\$ 4,100	0.14%	\$ -	0.00%	changed to spot phone
\$ 136,511	\$ -	\$ 2,230	\$ 138,741	\$ 629	5.14%	\$ 129,226	4.52%	\$ (8,886)	-6.43%	Anna provided
\$ 50,676	\$ -	\$ 30,000	\$ 80,676	\$ (814)	2.99%	\$ 52,000	1.82%	\$ (29,490)		Brad provided (for fuel was known)
				\$ -		\$ 25,000	0.87%	\$ 25,000		
\$ 43,571	\$ 89	\$ 6,340	\$ 50,000	\$ -	1.85%	\$ 55,000	1.92%	\$ 5,000	10.00%	surge 2 wells/year
\$ 16,298	\$ 4,850	\$ 2,852	\$ 24,000	\$ (8,000)	0.89%	\$ 27,300	0.95%	\$ (4,700)	-14.69%	better pricing on fuel
\$ 232,899	\$ 37,101	\$ 35,000	\$ 305,000	\$ -	11.31%	\$ 311,000	10.88%	\$ 6,000	1.97%	total \$323k, \$12k to int veg. increase
\$ 12,526	\$ 2,341	\$ 132	\$ 15,000	\$ 6,000	0.56%	\$ 15,000	0.52%	\$ 6,000	66.67%	needed repairs
\$ 10,732	\$ 3,818	\$ 450	\$ 15,000	\$ 2,000	0.56%	\$ 13,000	0.45%	\$ -	0.00%	
\$ 183,821	\$ 79,748	\$ 13,430	\$ 277,000	\$ -	10.27%	\$ 290,000	10.14%	\$ 13,000	4.69%	290 is what we are tracking this yr
\$ 9,555	\$ 655	\$ 2,290	\$ 12,500	\$ -	0.46%	\$ 13,500	0.47%	\$ 1,000	8.00%	
\$ 3,441	\$ -	\$ 4,059	\$ 7,500	\$ -	0.28%	\$ 10,500	0.37%	\$ 3,000	40.00%	added work mgt program
\$ 3,560	\$ 1,610	\$ 6,530	\$ 11,700	\$ -	0.43%	\$ 11,825	0.41%	\$ 125	1.07%	
\$ 8,846	\$ 4,234	\$ 1,921	\$ 15,000	\$ -	0.56%	\$ 14,140	0.49%	\$ (860)	-5.73%	lower fuel costs, same as sewer
\$ 4,999	\$ -	\$ -	\$ 4,999	\$ (1)	0.19%	\$ 5,000	0.17%	\$ -	0.00%	Roxbury Rd. York
\$ 21,495	\$ 586	\$ 3,920	\$ 26,000	\$ 6,000	0.96%	\$ 22,500	0.79%	\$ 2,500	12.50%	
\$ 11,922	\$ -	\$ 260	\$ 12,181	\$ 2,500	0.45%	\$ 12,000	0.42%	\$ 2,319	23.95%	
\$ 2,513	\$ -	\$ 1,487	\$ 4,000	\$ -	0.15%	\$ 4,000	0.14%	\$ -	0.00%	
\$ 1,240	\$ -	\$ 760	\$ 2,000	\$ (5,000)	0.07%	\$ 5,000	0.17%	\$ (2,000)	-28.57%	
\$ 9,624	\$ 5,194	\$ 5,382	\$ 20,200	\$ -	0.75%	\$ 20,200	0.71%	\$ -	0.00%	
\$ 62,648	\$ -	\$ 2,400	\$ 65,048	\$ (12,767)	2.41%	\$ -	0.00%	\$ (77,815)		
\$ 42,473	\$ -	\$ 10,377	\$ 52,850	\$ (175)	1.96%	\$ 61,480	2.15%	\$ 8,455	15.95%	Anna reviewed
\$ 102,355	\$ -	\$ 32,619	\$ 134,974	\$ (3,971)	5.00%	\$ 205,400	7.18%	\$ 66,455	47.83%	Anna reviewed
\$ 305,462	\$ -	\$ 96,055	\$ 401,517	\$ (16,795)	14.88%	\$ 430,400	15.05%	\$ 12,088	2.89%	Anna reviewed +60,000
\$ 46,766	\$ -	\$ 12,000	\$ 58,766	\$ 2,988	2.18%	\$ 56,400	1.97%	\$ 622	1.12%	Anna reviewed as % of P. 100
\$ 1,353	\$ 345	\$ 302	\$ 2,000	\$ 500	0.07%	\$ 1,500	0.05%	\$ -	0.00%	
\$ -	\$ -	\$ 67,568	\$ 67,568	\$ 5,368	2.50%	\$ 80,000	2.80%	\$ 17,800	28.62%	\$68k to NL, \$12k elec. salary come closer
\$ 57,328	\$ 17,707	\$ 19,185	\$ 94,220	\$ (780)	3.49%	\$ 95,000	3.32%	\$ -	0.00%	clean to
\$ 27,756	\$ -	\$ (6,438)	\$ 21,318	\$ (6,438)	0.79%	\$ 23,450	0.82%	\$ (4,306)	-15.51%	Anna provided
\$ 54,849	\$ -	\$ 151,602	\$ 206,451	\$ 1,451	7.65%	\$ 252,109	8.82%	\$ 47,109	22.98%	Anna provided health ins water from sewer
\$ 15,222	\$ 37	\$ 4,742	\$ 20,000	\$ -	0.74%	\$ 15,000	0.52%	\$ (5,000)	-25.00%	
\$ -	\$ -	\$ 14,423	\$ 14,423	\$ -	0.53%	\$ 14,423	0.50%	\$ -	0.00%	
\$ 19,013	\$ -	\$ 10,676	\$ 29,689	\$ -	1.10%	\$ 29,689	1.04%	\$ -	0.00%	no new vehicles in budget
				\$ -		\$ 30,000	1.05%	\$ 30,000		\$20k for lagoon at Well 3A
\$ 18,569	\$ -	\$ 7,454	\$ 26,023	\$ (760)	0.96%	\$ 25,000	0.87%	\$ (1,783)	-6.66%	reserve
\$ 1,961,845	\$ 160,709	\$ 575,255	\$ 2,697,809	\$ (25,318)	100%	\$ 2,859,293	100%	\$ 136,166	5.00%	5% proposed increase
		5.00%	target operating increase			\$ 2,859,283		\$ 136,156	diff	\$ increase 10
			Labor (Field & Admin)			\$ 811,337		\$ 12,473	1.56%	
			Benefits & Insurance			\$ 275,559		\$ 42,803	18.39%	FY 15-16 Admin Budget
			Maintenance & Operations			\$ 599,965		\$ (5,906)	-0.97%	\$ 269,785
			Debt Service			\$ 508,221		\$ 44,480	9.59%	FY 16-17 Admin Budget
			Equipment/Tools			\$ 71,612		\$ (5,000)	-6.53%	\$ 266,880
			Fuel/Electricity/Capitol			\$ 368,300		\$ 31,300	9.29%	Difference
			Interconnection			\$ 80,000		\$ 17,800	28.62%	\$ (2,905)
			Other			\$ 144,300		\$ (1,783)	-1.22%	Increase in income from Town FP
						\$ 2,859,293		\$ 136,166	5.00%	\$ 13,054

costing more

**TOWN OF WATERFORD
SEWER DEPARTMENT
PAST 4 BUDGET**

*- Sewer - 2017
(Prop. to date)*

	Adptd FY 15/16	To Date 3/11/2016	Encumb	Amt to end of Year	Projected Yr End	% Tot	% Rate \$ 7.10	Prop Bdgt FY 16/17	Var Amt	Var %	
FICA/Medicare	\$ 34,578	\$ 24,061.11	\$ -	\$ 10,517	\$ 34,578	1.6%	\$ 0.12	\$ 34,090	\$ (488.00)	-1.4%	
Lease Generator Repair	\$ 5,829	\$ 3,886.08	\$ -	\$ 1,943	\$ 5,829	0.3%	\$ 0.02	\$ 5,829	\$ 0.12	0.0%	
Vehicle - lease Payment	\$ 10,247	\$ 6,831.12	\$ -	\$ 3,416	\$ 10,247	0.5%	\$ 0.03	\$ 10,247	\$ -	0.0%	
Salaries/Wages	\$ 194,463	\$ 133,721.80	\$ -	\$ 56,278	\$ 190,000	9.0%	\$ 0.64	\$ 198,800	\$ 4,337.00	2.2%	
Field OT	\$ 45,371	\$ 28,691.76	\$ -	\$ 12,058	\$ 40,750	1.9%	\$ 0.14	\$ 45,700	\$ 329.00	0.7%	
SUBTOTAL	\$ 239,834	\$ 162,413.56	\$ -	\$ 68,336	\$ 230,750	11.0%	\$ 0.78	\$ 244,500	\$ 4,666.00	1.9%	
Personnel Benefits <i>Admin</i>	\$ 59,000	\$ 26,379.64	\$ (71.86)	\$ 32,692	\$ 59,000	2.8%	\$ 0.20	\$ 58,398	\$ (602.00)	-1.0%	
Treatment Plnt & Sys Fee	\$ 820,000	\$ 582,672.50	\$ 34,303.84	\$ 220,436	\$ 837,412	39.8%	\$ 2.83	\$ 915,000	\$ 95,000.00	11.5%	
Maint. of Pump St Equip	\$ 60,000	\$ 37,699.25	\$ 7,352.73	\$ 14,948	\$ 60,000	2.9%	\$ 0.20	\$ 60,000	\$ -	0.0%	
Maint of Wet Wells	\$ 38,000	\$ 31,888.45	\$ 755.61	\$ 5,356	\$ 38,000	1.8%	\$ 0.13	\$ 38,000	\$ -	0.0%	
Maint of System	\$ 24,500	\$ 17,707.75	\$ -	\$ 14,292	\$ 32,000	1.5%	\$ 0.11	\$ 24,500	\$ -	0.0%	
LI Improvements	\$ 7,500	\$ -	\$ -	\$ 7,500	\$ 7,500	0.4%	\$ 0.03	\$ 7,500	\$ -	0.0%	
Materials & Supplies	\$ 8,000	\$ 6,384.44	\$ 895.92	\$ 720	\$ 8,000	0.4%	\$ 0.03	\$ 9,000	\$ 1,000.00	12.5%	
Utilities	\$ 190,000	\$ 121,691.37	\$ 48,308.63	\$ 20,000	\$ 190,000	9.0%	\$ 0.64	\$ 190,000	\$ -	0.0%	
Telephones	\$ 5,225	\$ 3,796.45	\$ 1,311.47	\$ 892	\$ 6,000	0.3%	\$ 0.02	\$ 6,000	\$ 775.00	14.8%	
Fuel Oil & Gas	\$ 25,500	\$ 12,027.20	\$ 13,132.80	\$ (3,660)	\$ 21,500	1.0%	\$ 0.07	\$ 24,000	\$ (1,500.00)	-5.1%	
Chemicals <i>Chemicals</i>	\$ 103,500	\$ 71,000.72	\$ 21,525.15	\$ 21,075	\$ 113,601	5.4%	\$ 0.38	\$ 152,000	\$ 48,500.00	46.3%	
O&M Exp	\$ 15,240	\$ 8,800.76	\$ 4,008.46	\$ 2,431	\$ 15,240	0.7%	\$ 0.05	\$ 14,140	\$ (1,100.00)	-7.2%	
Maint of Vehicles	\$ 15,000	\$ 5,542.67	\$ 617.31	\$ 1,340	\$ 7,500	0.4%	\$ 0.03	\$ 8,000	\$ (7,000.00)	-46.7%	
Salaries/Wages <i>Fick</i>	\$ 216,679	\$ 157,142.02	\$ -	\$ 64,858	\$ 222,000	10.6%	\$ 0.75	\$ 201,100	\$ (15,579.00)	-7.0%	
Personnel Benefits <i>Wick</i>	\$ 69,119	\$ 22.20	\$ -	\$ 69,097	\$ 69,119	3.3%	\$ 0.23	\$ 86,268	\$ 17,148.97	24.8%	
Legal & Accounting	\$ 34,225	\$ 16,575.00	\$ 16,225.49	\$ 2,200	\$ 35,000	1.7%	\$ 0.12	\$ 34,625	\$ 400.00	1.1%	
Outside Services	\$ 11,000	\$ 9,721.42	\$ -	\$ 1,648	\$ 11,370	0.5%	\$ 0.04	\$ 17,200	\$ 6,200.00	56.3%	
Insurance PDL	\$ 31,433	\$ 21,734.38	\$ -	\$ 9,699	\$ 31,433	1.5%	\$ 0.11	\$ 31,877	\$ 444.00	1.4%	
Prof Development	\$ 1,000	\$ 157.00	\$ 627.15	\$ 216	\$ 1,000	0.0%	\$ 0.00	\$ 1,000	\$ -	0.0%	
Supplies & Misc	\$ 1,000	\$ 1,000.00	\$ -	\$ 500	\$ 1,500	0.1%	\$ 0.01	\$ 1,500	\$ 500.00	50.0%	
Contingency	\$ 25,670	\$ 2,685.69	\$ -	\$ 814	\$ 3,500	0.2%	\$ 0.01	\$ 25,000	\$ (670.00)	-2.6%	
Op Transfer Out <i>to Dept</i>	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	2.4%	\$ 0.17	\$ 50,000	\$ -	0.0%	
SUBTOTAL	\$ 1,811,591	\$ 1,134,628.91	\$ 148,992.70	\$ 537,053	\$ 1,820,675	86.6%	\$ 6.15	\$ 1,955,108	\$ 143,516.97	7.9%	
GRAND TOTAL	\$ 2,102,079	\$ 1,331,820.78	\$ 148,992.70	\$ 621,265	\$ 2,102,079	100%	\$ 7.10	\$ 2,249,774	\$ 147,695.09	7.0%	
Depreciation								target operating increase	\$ 7,000	\$ 147,145.53	inc/(de)
Loss of Disp of FA								target operating total	\$ 2,249,225	\$ 549.56	
Payroll Accrual/Comp Abs								treatment & chemicals	\$ 1,067,000	\$ 143,500.00	15.1%
Subtotal								inc not inc treatment/chemicals	\$ 1,182,774	\$ 4,195.09	0.4%
Fund Total	\$ 491,091							Labor (Field & Admin)	\$ 479,690	\$ (11,401)	-2.3%
	\$ 56,576							Equipment & Fuel	\$ 48,076	\$ (8,500)	-15.2%
	\$ 820,000							Treatment @ NL/Conveyance thru Waterford	\$ 915,000	\$ 95,000	11.5%
	\$ 112,500							Materials/Supplies/Chemicals	\$ 162,500	\$ 50,000	44.3%
	\$ 335,240							Maintenance/Operations (inc electricity)	\$ 334,140	\$ (1,100)	-0.3%
	\$ 159,552							Benefits/Insurance	\$ 176,543	\$ 16,991	10.6%
	\$ 77,120							Other (Contingency/Prof Dev/Outside Serv./Phones/Legal & Accounting)	\$ 83,825	\$ 6,705	8.1%
	\$ 50,000							Debt Payment (Operating Transfers Out)	\$ 50,000	\$ -	0.0%
	\$ 2,102,079								\$ 2,249,774	\$ 147,695	7.0%

- Sewer -

pg. 2



id	To Date	Encumb	Amt to end	Projected	% Tot	% Rate	Prop Bdgt	Var	Var	Comments
5/16	3/11/2016		of Year	Yr End		\$ 7.10	FY 16/17	Amt	%	To Proposed Increase
4,578	\$ 24,061.11	\$ -	\$ 10,517	\$ 34,578	1.6%	\$ 0.12	\$ 34,090	\$ (488.00)	-1.41%	
5,829	\$ 3,886.08	\$ -	\$ 1,943	\$ 5,829	0.3%	\$ 0.02	\$ 5,829	\$ 0.12	0.00%	\$485.16/mo
0,247	\$ 6,831.12	\$ -	\$ 3,416	\$ 10,247	0.5%	\$ 0.03	\$ 10,247	\$ -	0.00%	\$853.89/mo
4,463	\$ 133,721.80	\$ -	\$ 56,278	\$ 190,000	9.0%	\$ 0.64	\$ 198,800	\$ 4,337.00	2.23%	anna reviewed
5,371	\$ 28,691.76	\$ -	\$ 12,058	\$ 40,750	1.9%	\$ 0.14	\$ 45,700	\$ 329.00	0.73%	
9,834	\$ 162,413.56	\$ -	\$ 68,336	\$ 230,750	11.0%	\$ 0.78	\$ 244,500	\$ 4,666.00	1.95%	
9,000	\$ 26,379.64	\$ (71.86)	\$ 32,692	\$ 59,000	2.8%	\$ 0.20	\$ 58,398	\$ (602.00)	-1.02%	anna provided
0,000	\$ 582,672.50	\$ 34,303.84	\$ 220,436	\$ 837,412	39.8%	\$ 2.83	\$ 915,000	\$ 95,000.00	11.59%	
0,000	\$ 37,699.25	\$ 7,352.73	\$ 14,948	\$ 60,000	2.9%	\$ 0.20	\$ 60,000	\$ -	0.00%	
8,000	\$ 31,888.45	\$ 755.61	\$ 5,356	\$ 38,000	1.8%	\$ 0.13	\$ 38,000	\$ -	0.00%	
4,500	\$ 17,707.75	\$ -	\$ 14,292	\$ 32,000	1.5%	\$ 0.11	\$ 24,500	\$ -	0.00%	
7,500	\$ -	\$ -	\$ 7,500	\$ 7,500	0.4%	\$ 0.03	\$ 7,500	\$ -	0.00%	
8,000	\$ 6,384.44	\$ 895.92	\$ 720	\$ 8,000	0.4%	\$ 0.03	\$ 9,000	\$ 1,000.00	12.50%	
0,000	\$ 121,691.37	\$ 48,308.63	\$ 20,000	\$ 190,000	9.0%	\$ 0.64	\$ 190,000	\$ -	0.00%	
5,225	\$ 3,796.45	\$ 1,311.47	\$ 892	\$ 6,000	0.3%	\$ 0.02	\$ 6,000	\$ 775.00	14.83%	Smart phones
5,500	\$ 12,027.20	\$ 13,132.80	\$ (3,660)	\$ 21,500	1.0%	\$ 0.07	\$ 24,000	\$ (1,500.00)	-5.88%	
3,500	\$ 71,000.72	\$ 21,525.15	\$ 21,075	\$ 113,601	5.4%	\$ 0.38	\$ 152,000	\$ 48,500.00	46.86%	
5,240	\$ 8,800.76	\$ 4,008.46	\$ 2,431	\$ 15,240	0.7%	\$ 0.05	\$ 14,140	\$ (1,100.00)	-7.22%	Same as water 50-50
5,000	\$ 5,542.67	\$ 617.31	\$ 1,340	\$ 7,500	0.4%	\$ 0.03	\$ 8,000	\$ (7,000.00)	-46.67%	
6,679	\$ 157,142.02	\$ -	\$ 64,858	\$ 222,000	10.6%	\$ 0.75	\$ 201,100	\$ (15,579.00)	-7.19%	anna reviewed
9,119	\$ 22.20	\$ -	\$ 69,097	\$ 69,119	3.3%	\$ 0.23	\$ 86,268	\$ 17,148.97	24.81%	anna provided
4,225	\$ 16,575.00	\$ 16,225.49	\$ 2,200	\$ 35,000	1.7%	\$ 0.12	\$ 34,625	\$ 400.00	1.17%	
1,000	\$ 9,721.42	\$ -	\$ 1,648	\$ 11,370	0.5%	\$ 0.04	\$ 17,200	\$ 6,200.00	56.36%	Program (work) Consider
1,433	\$ 21,734.38	\$ -	\$ 9,699	\$ 31,433	1.5%	\$ 0.11	\$ 31,877	\$ 444.00	1.41%	anna provided
1,000	\$ 157.00	\$ 627.15	\$ 216	\$ 1,000	0.0%	\$ 0.00	\$ 1,000	\$ -	0.00%	
1,000	\$ 1,000.00	\$ -	\$ 500	\$ 1,500	0.1%	\$ 0.01	\$ 1,500	\$ 500.00	50.00%	
5,670	\$ 2,685.69	\$ -	\$ 814	\$ 3,500	0.2%	\$ 0.01	\$ 25,000	\$ (670.00)	-2.61%	
0,000	\$ fund -	\$ -	\$ 50,000	\$ 50,000	2.4%	\$ 0.17	\$ 50,000	\$ -	0.00%	Payback sewer as. fund
1,591	\$ 1,134,628.91	\$ 148,992.70	\$ 537,053	\$ 1,820,675	86.6%	\$ 6.15	\$ 1,955,108	\$ 143,516.97	7.9%	
2,079	\$ 1,331,820.78	\$ 148,992.70	\$ 621,265	\$ 2,102,079	100%	\$ 7.10	\$ 2,249,774	\$ 147,695.09	7.0%	

target operating increase	\$ 7.00%	\$ 147,145.53	inc/(dec)
target operating total	\$ 2,249,225	\$ 549.56	
treatment & chemicals	\$ 1,067,000	\$ 143,500.00	15.54%
inc not inc treatment/chemicals	\$ 1,182,774	\$ 4,195.09	0.36%

7% proposed increase

1,091	Labor (Field & Admin)	\$ 479,690	\$ (11,401)	-2.32%
6,576	Equipment & Fuel	\$ 48,076	\$ (8,500)	-15.02%
0,000	Treatment @ NL/Conveyance thru Waterford	\$ 915,000	\$ 95,000	11.59%
2,500	Materials/Supplies/Chemicals	\$ 162,500	\$ 50,000	44.44%
5,240	Maintenance/Operations (inc electricity)	\$ 334,140	\$ (1,100)	-0.33%
9,552	Benefits/Insurance	\$ 176,543	\$ 16,991	10.65%
7,120	Other (Contingency/Prof Dev/Outside Serv./Phones/Legal & Accounting)	\$ 83,825	\$ 6,705	8.69%
0,000	Debt Payment (Operating Transfers Out)	\$ 50,000	\$ -	0.00%
2,079		\$ 2,249,774	\$ 147,695	7.0%