

East Lyme Parks and Recreation Commission  
Regular Meeting  
February 11, 2016

Present: Robert Pfanner  
Thomas Beebe  
Milan Keser  
Charlie Fenick  
Jackie Curry  
Pat Larkin

FILED IN EAST LYME  
CONNECTICUT  
Feb 16 20 16 AT 9:35 AM PM  
*David Putnam*  
EAST LYME TOWN CLERK

Absent: Roger Nadeau

Ex-Officio, Kevin Seery, Deputy First Selectman

Also Present: David Putnam, Director

1. CALL TO ORDER

Chairman Pfanner called the East Lyme Parks and Recreation Commission regular meeting of February 11, 2016 to order at 7:00 p.m.

2. PUBLIC DELEGATIONS

There were none

3. MINUTES

- a.) Minutes of January 14, 2016. Mr. Pfanner asked for additions, corrections or deletions to the East Lyme Parks and Recreation Regular Meeting Minutes of January 14, 2016.

MOTION: Mr. Larkin moved to accept the East Lyme Parks and Recreation Regular Meeting Minutes of January 14, 2016 as presented. Seconded by Mr. Fenick. (4-0-2) approved. (Mr. Keser and Mrs. Curry abstained).

4. DIRECTOR'S REPORT (See attached report)

5. EX-OFFICIO REPORT

Mr. Seery updated the commission on the school project and the progress on the construction of the Boardwalk.

6. COMMUNICATIONS

There were none

7. UNFINISHED BUSINESS

- a. Future Park Development- No further discussion
- b. Boardwalk Construction Update – Work is continuing on the installation of the hand rails.
- c. Policies and Regulations – The commission tabled this item to the next meeting. Director Putnam will add McCook Beach Fees as Attachment #3 and will add the names of the Commission members as Attachment #4

8. COMMITTEE REPORTS

- a. Band Shell Report – Mr. Larkin displayed a site plan of the possible location of the Band Shell at McCook Point Park.
- b. Seasonal Hiring Committee – no report they will be meeting in the near future.

9. NEW BUSINESS

- a. Facilities Request Form from Joe Zrenda representing War at the Shore Baseball for use of fields during the 2016 season.

MOTION: Mrs. Curry moved to approve the facilities request from Joe Zrenda representing War at the Shore Baseball for use of the fields as proposed. Mr Zrenda is to provide a certificate of insurance and will schedule his use around local sports leagues. Seconded by Mrs. Curry. Approved (6-0). Unanimous

10. ADJOURNMENT

MOTION: Mr. Keser moved to adjourn the Parks and Recreation Commission Regular Meeting of February 11, 2016 at 8:00 p.m. Seconded by Mr. Fenick (6-0) Unanimous.

Respectfully Submitted,

David M. Putnam, Director

**Director's Report**  
**February 11, 2016**

**McCook Point Park:**

- Seasonal staff contracts have been sent to returning Lifeguards, Gate Attendants, Park Supervisors and seasonal maintainers. Opening of the beach season is dependent on remaining snow days.
- Beach passes will go on sale beginning Friday, April 1.

**Boardwalk:**

- Remaining railings have been delivered.
- We are monitoring snow amounts and will work with Public Works to have open parts of the Boardwalk plowed.

**Athletic Facilities:**

- Field usage surveys were sent to each League president they are due into the office on February 19<sup>th</sup>.
- Enclosed in your packet is a field request from War at the Shore for Baseball tournaments for the 2016 season. They are required to work around the local leagues schedules.

**Staffing:**

- Maintainer II position will be filled by Will Steward. He will start on Monday, February 16. Will comes to us from the grounds department at Mitchell College.

**Miscellaneous:**

- WEB TRAC is up and running, we have seen some participants take advantage of the opportunity.
- Spring edition of Events magazine will be out in the next few weeks.
- Need the Commission's approval on the proposed rules and regulations that were issued at our last meeting.
- Provided is our annual report for 2015.

**Budget:**

- Budget review dates have not been set, I will communicate with the commission on the dates once I receive.

