



Niantic River Watershed Committee, Inc.

www.nianticriverwatershed.org

FILED

Minutes

NRWC Board of Directors

July 7, 2016, 6:04pm

East Lyme Town Hall, Conference Room 1

108 Pennsylvania Avenue, Niantic, CT

Aug 5 2016 AT 2:55 AM/PM
Maureen Yalbro, CLK
EAST LYME TOWN CLERK

Attendees: Ralph Bates, Town of East Lyme; Tom Bowen, Town of Montville; Don Danila, Town of East Lyme; John Jasper, Town of East Lyme; Rick Kanter, Waterford-East Lyme Shellfish Commission; Don Landers, East Lyme Harbor Management; Doug Lawson, Town of Waterford; Judy Rondeau, Watershed Coordinator; Ruth Savalle, Town of Salem; Chris Tomichek, Town of Waterford; David Turner, Town of Montville; Fran Violante, Town of Waterford.

Excused: Eric Thomas, DEEP Watershed Manager; Peter Harris, Waterford-East Lyme Shellfish Commission

Absent: Marc Lafrance, Town of Montville

Guest: Maureen FitzGerald, Town of Waterford

1. Call to Order: Chairperson Chris Tomichek called the meeting to order at 6:04pm.
2. Seating of Alternates: Don Landers made a Motion to seat Rick Kanter for Pete Harris and Fran Violante for the Salem vacancy, seconded by Don Danila. Motion passes.
3. Review and Approval of June 2, 2016 Meeting Minutes: Don Landers made a Motion to approve the minutes as presented, seconded by Tom Bowen. Motion passes.
4. Treasurer's Report: Presented by Don Danila. Rick Kanter made a Motion to accept the Treasurer's report as presented, seconded by Tom Bowen. Motion passes. Directors reviewed the existing reimbursement policy. Don Landers made a Motion to increase the limit of reimbursements requiring authorization from any two officers to \$250.00, with reimbursement of any amount over \$250.00 requiring full board approval. The motion was seconded by John Jasper. Motion passes.
5. Coordinator's Report: Presented by Judy Rondeau and discussed.
6. Old Business:
 - a. Celebrate East Lyme Day: To be held on July 16, 2016.
 - b. Town Matters: No new information.
 - c. Watershed Signs: No new information.
7. Subcommittee Updates:
 - a. Monitoring Group: Report was presented by Don Danila
 - b. Education/Outreach Group: Covered under Coordinator's Report.

- c. Grant Review/Fundraising Subcommittee: No new information.
- d. Audit Committee: The Audit Manual is still a work in progress. Ralph will update, distribute and present to Board at the August meeting for approval.
- e. Membership Subcommittee: New membership flyers will be printed and distributed at East Lyme Day.

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9. New Business:

- a. Review and acceptance of Accounting Policies and Procedures Manual: Tabled to August meeting.
 - b. CIRCA Funding for Latimer Brook stream gauge: East Lyme Emergency management plans to apply for funding. NRWC will support the application.
 - c. Rain Garden Initiative: Judy reviewed a proposal to create a watershed-wide rain garden initiative. She will send material out to directors for review prior to next month's meeting.
 - d. ECCD Program Support April to June, 2016: Tabled to August meeting.
10. Next meeting: August 4, 2016 at 6pm, at the East Lyme Town Hall, 108 Pennsylvania Ave, Niantic, CT.
11. Adjournment: Don Danila made a Motion to adjourn at 8:08 pm, seconded by David Turner. All in favor, the meeting was adjourned.

Respectfully Submitted

Ruth L. Savalle

Secretary