



Town of East Lyme

Health and Safety Committee

MAY 26, 2016

MEETING MINUTES

Members Present:

Julie Wilson, Co-Chair
Anna Hartung, Co-Chair
Ed Ball (Left @ 2:50)
Ron Bence
Karen Galbo
Victor Benni

Members Absent:

Geoff Rouisse
Mike McDowell
Chris Taylor
Joe Bragaw

FILED IN EAST LYME
CONNECTICUT
JUN 8 2016 AT 9:25 AM/PM
Carmen Galbo
EAST LYME TOWN CLERK

The meeting was called to order at 2:35 p.m.

1. Attendance
2. Approval of minutes from May 12, 2016

Julie noted that Chris Taylor was absent and the Minutes said he was present.

Motion (1) Ron moved to approve the Minutes as amended.

Seconded by Victor.

Motion Passed 5-0.

3. Finalize details for June 1, 2016 training day.
 - a. Carmen – cordless microphone setup/test/AV setup/test

There was discussion with Carmen regarding the microphones and AV setup.

- b. Plan room set up



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The members discussed the setup of the room.

c. Presenters

Presenters were discussed.

d. Aetna Wellness Funds Update

The remainder of the Aetna Wellness Funds will be used for the raffle prizes.
Food will be paid from the Safety money.

e. Manual Distribution

Manuals will be distributed after the presentations.

f. Raffle Prizes

Anna and Karen bought 10 Fit bits as giveaway prizes; there is enough wellness money to do 27 gift certificates.

4. General Discussion

An email went to all department heads and they were asked to let Julie know who was attending from their departments.

5. Adjournment

The meeting adjourned at 3:45.

Respectfully Submitted,

Karen Miller Galbo
Secretary