

GENERAL FUND BUDGET FY 2016/2017

Includes Wage adjustment & Town Aid Road adj

	2015 Actual Expense	2016 Adopted Budget	2016 Amended Budget	2017 Dept Head Requested	2017 Bd Selectmen Proposed	2017 Bd Finance Proposed	
317 - Public Works/Highway & Sanitation							
100 Personnel Services							
211 Hwy Supr/PWD/Ofc Mgr	239,880	241,393	248,997	249,276	249,276	249,276	3.27%
311 Regular Payroll - Highway	1,146,041	1,159,733	1,186,724	1,201,004	1,201,004	1,201,004	3.56%
314 Overtime - Highway	38,238	38,000	42,611	38,000	38,000	21,000	-44.74%
315 Storm Overtime	114,758	68,000	68,000	68,000	68,000	68,000	0.00%
316 Longevity - Highway	8,250	8,350	8,350	7,700	7,700	7,700	-7.78%
317 Uniform Allowance	5,750	6,000	6,000	6,000	6,000	6,000	0.00%
412 Part time Seasonal	213	4,500	4,500	0	0	0	-100.00%
Personnel Services Total	1,553,130	1,525,976	1,565,182	1,569,980	1,569,980	1,552,980	1.77%
200 Services - Contracted/Operations							
223 Traffic Signals & Street Signs	14,926	15,000	15,000	15,000	15,000	15,000	0.00%
224 Road Reconst & Repair	132,844	217,500	217,500	217,500	217,500	217,500	0.00%
239 Tree Warden	33,661	23,500	23,500	23,500	23,500	33,500	42.55%
Services Contracted/Operations Total	181,431	256,000	256,000	256,000	256,000	266,000	3.91%
210 Services - Contracted/Operations							
222 Recycling & Misc Disposal	8,129	8,660	8,660	8,660	8,660	8,660	0.00%
233 Ground Water Monitoring	9,375	12,500	12,500	12,800	12,800	12,800	2.40%
295 SCRRA Tipping Fee	582,582	580,000	580,000	585,000	585,000	580,000	0.00%
296 Bulky Waste Trans & Tipping	94,402	105,000	105,000	100,000	100,000	100,000	-4.76%
Services Contracted/Operations Total	694,487	706,160	706,160	706,460	706,460	701,460	-0.67%
220 Services - Vehicles Maintenance							
221 Fleet Maintenance	212,238	195,000	214,000	205,000	205,000	215,000	10.26%
Operating Expenses Total	212,238	195,000	214,000	205,000	205,000	215,000	10.26%

		2015 Actual Expense	2016 Adopted Budget	2016 Amended Budget	2017 Dept Head Requested	2017 Bd Selectmen Proposed	2017 Bd Finance Proposed	
300 Operating Expenses - Supplies/Fuels								
201	Telephone	1,896	4,000	4,000	4,000	4,000	4,000	0.00%
320	Supplies & Miscellaneous	32,191	27,800	33,800	22,800	22,800	22,800	-17.99%
420	Landfill Materials/Trans Station	17,063	15,000	20,000	14,000	14,000	14,000	-6.67%
	Safety Equip & Training				10,000	10,000	10,000	0.00%
450	Fuel Tank Repairs/Compliance	0	5,000	5,000	5,000	5,000	5,000	0.00%
460	Stormwater Permit Compliance	0	10,000	10,000	10,000	10,000	10,000	0.00%
440	Storm Materials & Supplies	82,009	159,600	159,600	186,000	186,000	159,600	0.00%
	Operating Expenses Total	133,159	221,400	232,400	251,800	251,800	225,400	1.81%
310 Fuels - Vehicles								
221	Fleet Fuel	301,573	229,000	218,000	219,000	219,000	209,000	-8.73%
	Fuels - Vehicles Total	301,573	229,000	218,000	219,000	219,000	209,000	-8.73%
400 Utilities								
210	Street Lights	196,297	191,502	204,502	200,000	200,000	200,000	4.44%
	Fuels - Vehicles Total	196,297	191,502	204,502	200,000	200,000	200,000	4.44%
500 Programs								
100	LOCIP	133,485	123,540	318,325	118,000	118,000	118,000	-4.48%
224	Town Aid Roads	293,273	162,169	340,837	340,837	340,837	340,837	110.17%
	Programs Expenses Total	426,758	285,709	659,162	458,837	458,837	458,837	60.60%
Public Works/Highway & Sanitation Total		3,699,074	3,610,747	4,055,406	3,867,077	3,867,077	3,828,677	6.04%

TOWN OF EAST LYME

FY 2016/2017

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

25-Apr-16

Acct.	Account Description	16/17 Budget	Supporting Description of Activity
100 Personnel Services			
211	Hwy Supr/PWD/Ofc Mgr	249,276	This line consists of 100% of Highway Superintendent's salary and 75% of the Public Works Director and Deputy Public Works Director salaries. The other 25% of their salaries are charged to the Utility Department
311	Regular Payroll - Highway & Sanitation	1,201,004	This item consists of 24 positions of varying grades that are responsible for the performance of the tasks as directed by the Superintendent of Highways and Sanitation. Wages are established by contract between the Town and UPSEU. (Includes wages and provision for daily upgrades as per contract)
314	Overtime Highway & Sanitation	38,000	This account funds overtime hours for account 311 personnel. The hours included in the budget are for fleet maintenance and repair (mostly Police car repairs) , transfer station operation, road maintenance, town event clean-up and holiday garbage pick-up that must be completed outside of regular contract hours. The 3 yr avg is approx \$38k. The sat Transfer Station hours alone consitute about \$18k of OT. <u>As part of \$275,000 reduce OT by \$17,000 to close transfer station one day during week.</u>
315	Storm Overtime	68,000	This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. Although last year's line item was \$115k, the 3 year trailing avg had been approximately \$68k.
316	Longevity - Highway & Sanitation	7,700	Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and UPSEU. (Union positions only). 3 employees 5 - 9 years at \$100 each, 2 employees 10 -14 years at \$250 each, 3 employees at 15 - 19 years at \$350 each and 9 employees at over 25 years at \$650 each
317	Uniform Allowance	6,000	Per union contract each employee is provided with a \$250 uniform allowance.
412	PT Seasonal	0	We are eliminating this request to try to cut back our budget

Acct.	Account Description	16/17 Budget	Supporting Description of Activity
Personnel Services Total		1,569,980 .	
200 Services - Contracted/Operations			
223	Traffic Signals & Street Signs	15,000	This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles.
224	Road Reconstruction & Repair	217,500	This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventative maintenance and not capital improvements.
239	Tree Warden	23,500	This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. <u>Increase by \$10,000 due to overwhelming number of sight line complaints.</u>
Services/Contract/Oper Total		256,000	
210 Services - Contracted/Operations			
222	Recycling & Misc Disposal	8,660	This item pays for the hauling of the recyclables at the Town transfer station to a municipal reduction facility or processing plant as well as the rental cost for the compactor equipment at that facility.
233	Ground Water Monitoring	12,800	This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit. This is the first year in a lot of years that the consultant has proposed an increase to their sampling services
295	SCRARRA Tipping Fee	585,000	This account pays SCRARRA \$58/ton for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant in Preston, CT. The amount of MSW has been going up slightly so we put an additional \$5k to cover this increase. Approximately \$300K of this has an offsetting revenue from when the commerical haulers when they bring trash to the plant. <u>As part of \$275,000 BoF reduction \$5,000 in this account.</u>
296	Bulky Waste Trans & Tipping	100,000	This account funds the cost of Willimantic Waste, a licensed vendor, to pick up and dispose of bulky waste from the Town transfer station to the vendor's volume reduction facility. We pay the tipping fee per ton plus transportation to the facility. The tonnage of bulky waste has also been going down so we have dropped this line item by \$5k to reflect more actual costs
Services/Contract/Oper Total		706,460	

Acct.	Account Description	16/17 Budget	Supporting Description of Activity
220 Services - Vehicles Maintenance			
221	Fleet Maintenance	205,000	This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. We have been averaging \$207k per year over the last 3 years so we need to increase the present line item of \$195k. <u>Increase by \$10,000 for account to be more in line with trend of actual expenditures.</u>
Operating Expenditures Total		205,000	
300 Operating Expenses - Supplies/Fuels			
201	Telephones	4,000	This account is for the expense of the department land line & cell phone accounts.
320	Supplies & Miscellaneous	22,800	Pays for general supplies and services and the many misc contracted services needed for operations.
420	Landfill Materials/Transfer Station	14,000	This item provides the same supplies as the 300-320 account but for for the transfer station including but not limited too the portalet rental, transfer station state permit for scale and yearly scale calibration. Computer software maintenance for the scale. Mowing of the closed landfill as required by the closure permit.
	Safety Equipment & Training	10,000	This new line items will cover the costs of required training \$3k, safety shoes for the department \$3.6k, other personal protective gear \$2.4k and other misc safety equipment and supplies \$1k.
450	Fuel Tank Repairs/Compliance	5,000	This line item is to cover costs of cathodic protection, testing and repairs to the Town's underground storage tanks. Although we should have new above ground fuel tanks at the FSB and O&M, there are still underground tanks at the two Fire Departments and at the Community Center that require testing and service as we look to try to remove these tanks
460	Stormwater Permit Compliance	10,000	This line item is to cover the additional costs of the MS4 stormwater permit that we are required to follow.
440	Storm Materials & Supplies	186,000	This line item is for 2,100 tons of treated salt purchase for winter operations and \$7.5k for blow blade parts as well as other storm related materials and supplies. <u>Due to BoF \$275,000 reduction decrease this account to PY level.</u>
Services/Contract/Oper Total		251,800	
310 Fuels - Vehicles			

Acct.	Account Description	16/17 Budget	Supporting Description of Activity
221	Fleet Fuel	219,000	This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. This proposed figure is based on an estimate of \$2.02/gal and \$1.85/gal for unleaded and diesel fuel respectively. We are looking to lock in these rates while fuel is at the lowest it has been for years. <u>As a result of BoF \$275,000 reduction, \$10,000 to this account.</u>
Operating Expenditures Total		219,000	
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400 Utilities			
210	Street Lights	200,000	Account for the costs associated with streetlights based on monthly metered usage for power supply, distribution and maintenance. Misc. light and pole maintenance and installation costs. Our actual cost for FY 14-15 was \$196.3k and the Town has installed more streetlights on Penn Ave and in the orchards subdivision so we need the additional amount to pay for what we have right now. We are looking into purchasing our streetlight system and could receive a large revenue of approx \$120k in an LED rebate for FY 16-17 if we go forward.
Operating Expenditures Total		200,000	
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500 Programs			
100	LoCIP	118,000	This expense is based on revenue provided by the State of Connecticut for local capital improvement projects. The amount is determined by the State.
224	Town Aid Roads	340,837	This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. This number was confirmed by the Finance Director
Program Expenses Total		458,837	
PW/Hwy & Sanitation Total		3,867,077	