



Town of East Lyme

Health and Safety Committee

NOVEMBER 19, 2015

MEETING MINUTES

Members Present:

Julie Wilson
Anna Hartung
Victor Benni
Ed Ball
Geoff Rouisse
Ron Bence
Karen Galbo

FILED IN EAST LYME
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NOV 20 20 15 AT 9:05 AM PM
Julie Wilson
EAST LYME TOWN CLERK

1. CALL TO ORDER

Victor called the meeting to order at 2:10 p.m.

2. NEW MEMBERS – WELCOME

Victor welcomed Geoff and Ron.

3. COMMITTEE GOALS & OBJECTIVES

Victor discussed and reviewed the Health & Safety Committee goals and objectives.

4. ELECTION OF OFFICERS

A. CHAIRMAN

Ron nominated Julie Wilson and Anna Hartung as Co-Chairs.

Seconded by Ed Ball.

Nomination passed 5-0-2 (Julie and Anna abstained)

B. VICE-CHAIRMAN

There were no nominations for Vice-Chairman as there are Co-Chairs.



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C. SECRETARY

Victor nominated Karen Galbo as Secretary.

Seconded by Julie Wilson.

Nomination passed 6-0-1 (Karen Galbo abstained)

D. TREASURER

Julie nominated Victor Benni as Treasurer.

Seconded by Ron Bence.

Nomination passed 6-0-1 (Victor Benni abstained)

5. ACCIDENT REPORT REVIEW

Julie reviewed the accident report review. There was an incident on a garbage truck, a fall in the Engineering Department, an injury in the Fire Department, an injury in the Police Department, and a motor vehicle accident in the Water Department.

Julie asked that there be more information on the next report, she would like the location of the incidents on the report.

6. SEMINARS/TRAINING

Victor is going to check the Water Department's training matrix. There was a trenching training class that was attended by no one. It is unclear right now if that training was required.

7. BUILDING EMERGENCY PROCEDURES MANUAL

The sub-committee will meet on December 3rd and December 16th at 2:00 at the Community Center.

8. HEALTH & SAFETY COMMITTEE EVENTS DISCUSSION

Julie is going to discuss with Mr. Nickerson how he would like to proceed as far as the Health & Safety Fair.



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9. GENERAL DISCUSSION

The regular meetings are going to be changed to the second Thursday of the month at 2:30 p.m.

10. ADJOURNMENT

Motion (1) Victor moved to adjourn the meeting at 3:40 p.m.

Seconded by Anna.

Motion Passed 7-0.

Respectfully Submitted,

Karen Miller Galbo
Secretary