

East Lyme Parks and Recreation Department  
Regular Meeting Minutes  
February 6, 2014

Present: Robert Pfanner  
William Willetts  
Charles Fenick  
Jackie Curry  
Pat Larkin  
Milan Keser

FILED IN EAST LYME  
CONNECTICUT  
Feb 7, 2014 AT 2:40 AM/PM  
KATHY SALVO, CLERK  
EAST LYME TOWN CLERK

Also Present: David Putnam, Director Parks and Recreation

1. CALL TO ORDER

Chairman Pfanner called the meeting to order at 7:00 p.m. Mr. Pfanner turned the meeting over to Director David Putnam in order to conduct election of officers.

MOTION: Mr. Willetts moved to appoint Robert Pfanner as Chairman to the Parks and Recreation Commission for the 2014 calendar year, seconded by Mr. Fenick. Approved 6-0.

MOTION: Mr. Keser moved to appoint William Willetts, Jr. as Vice Chairman to the Parks and Recreation Commission for the 2014 calendar year, seconded by Mrs. Curry. Approved 6-0.

MOTION: Mr. Fenick moved to appoint Roger Nadeau as Secretary to the Parks and Recreation Commission for the 2014 calendar year, seconded by Mr. Willetts. Approved 6-0.

2. PUBLIC DELEGATIONS

There were no public delegations

3. MINUTES

- a.) Minutes of December 12, 2013 Special Meeting. Mr. Pfanner asked for additions, corrections or deletions to the East Lyme Parks and Recreation Special Meeting of December 12, 2013.

MOTION: Mr. Keser moved to accept the East Lyme Parks and Recreation Special Meeting Minutes of December 12, 2013, as presented. Seconded by Mr. Fenick. Approved 3-0-2 (Mrs. Curry and Mr. Larkin abstained).

4. DIRECTOR'S REPORT (See attached report)

MOTION: Mr. Larkin moved to approve the East Lyme Soccer Club's request for use of the Firehouse Field, Keser Field and Kick Wall at Peretz Park @ Bridebrook from 4:30-8:30 p.m. on May 21 and 22 with rain dates of May 28 and 29. Seconded by Mr. Keser. Approved 6-0.

MOTION: Mr. Fenick moved to approve the purchase of a 30x60 vinyl tent for the purpose of use by the department to replace use of the Pavilion at McCook Point Park and use for Special Events, seconded by Mrs. Curry. Approved 6-0.

5. COMMUNICATIONS

**Director's Report**  
**February 6, 2014**

**McCook Point Park:**

- Contracts have been sent out to returning staff for Gate Attendants, Boardwalk Attendants and Lifeguards. Proposing to open the beach with Lifeguards on Saturday, June 14 however snow days have pushed the school calendar back into the next week.
- A portion of the upper parking lot will be used as a lay down area for construction equipment for the contractor working on the Boardwalk. A construction road will be built behind the Pavilion and the Hole in the Wall Beach. Escorted access to the Hole in the Wall Beach from Memorial Day through Labor Day will be handled by our staff. We are also making a new path for access to the beach from the picnic area.
- Construction area will include the Pavilion – I am looking for an alternative and the possible purchase of a 30x60 event tent. Any pavilion rental to date we will move to the tent site.

**Boardwalk:**

- Bids for the construction of the Boardwalk will be opened on Friday, February 21. Construction to start sometime in March/April with a scheduled completion date of December.

**Athletic Facilities:**

- I have sent a memo to all sports leagues asking for their scheduling needs for the spring. We have set a preliminary date of April 5 for opening of the fields.
- I have been working with the engineering department on the renovation of the bathrooms at Veterans Memorial Park and we hope to start construction in March.

**Budget:**

- Preliminary dates have been set for our budget reviews with the Board of Selectman and the Board of Finance;
  - Board of Selectman – February 26
  - Board of Finance – March 20

**Miscellaneous:**

- Spring brochure will be issued the second week of March.
- See provided state regulation on domestic animals being prohibited from designated swim areas and adjacent lands to the swim area. This may have an impact on the designated dog area at the Niantic Bay Beach.
- Winterfest and Light Parade were a huge success this year. It was the 25<sup>th</sup> anniversary of the light parade. The move to a Saturday night was received very favorably.