I. Call to Order:
The meeting was called to order by Joint Chairs Steve Buck and Timothy Hagen at 6:03 p.m.

II. Pledge of Allegiance – Led by Tim Hagen and Steve Buck

III. Public Comment – None

IV. Approval of Minutes
MOTION: Pam Rowe moved to approve the minutes of the January 27, 2013 East Lyme/Salem Cooperative Meeting; Margaret Caron seconded.

VOTE: Unanimous  MOTION CARRIED

V. A. Discussion/Action re: Review Reconciliation of Salem Tuition Rates for FY 2012-2013
ELPS Business Director Don Mettabarger reviewed the tuition reconciliation calculation process.
- Calculation results were reported as an underpayment by Salem of $70,292.53 for FY 2012-2013.
- Calculations have been audited and were recommended for approval.
- Underpayment will be paid in ten (10) equal payments during FY 2014-2015.

MOTION: George Jackson moved to approve the reconciliation Salem tuition rates for 2012-2013 as follows:
1) Salem Base Tuition Rate: $10,862.28
2) High School Special Education Per Pupil Base Rate: $12,663.08
3) Total Premium Tuition Rate: $23,525.36
   A total underpayment by Salem of $70,292.53 (as presented)

Pam Rowe seconded.

VOTE: Unanimous  MOTION CARRIED
B. **Discussion/Action re: Proposed Salem Tuition Rates for 2014-2015**
   ELPS Business Director Don Meltabarger reviewed the calculation process used to determine the proposed Salem tuition rates for 2014-2015.

   **MOTION:** Dinis Pimentel moved to approve the Salem Tuition Rates for 2014-2015 as follows:
   1) Base Tuition Rate: $11,404.02
   2) High School Special Education Per Pupil Base Rate: $13,296.23
   3) Premium Tuition Rate: $24,700.25 *(as presented)*
   
   Joe Arcarese seconded.

   **VOTE:** Unanimous

   **MOTION CARRIED**

C. **Discussion re: Brief Update on ELPS District’s Annual Initiatives**
   Assistant Superintendent Brian Reas provided a brief update on ELPS’s initiatives for the 2013/2014 school year as follows:
   - Administrator and Teacher Evaluation Plan implementation
   - Continuation of ELPS Elementary School Vision work
   - Reinstatement of Elementary School Global Language
   - Successful Transition Program implementation
   - ATLAS Curriculum Mapping Process software implementation

   Concerns were voiced by both Salem and East Lyme board members regarding the administrative challenges faced by the districts to efficiently manage the state-mandated evaluation plan for administrators and teachers.

D. **Discussion re: Update on ELPS and Salem Community Discussions Regarding Future Cooperative Agreement**
   - Both Superintendents, business personnel, and the Salem/East Lyme Cooperative Study Group Committee are in the process of preparing a draft of a new cooperative agreement. *This will allow Salem students to continue to attend East Lyme High School for grades 9 through 12.*
   - A draft of the agreement is expected to be finalized by June 30, 2014 and available for the Boards and the communities to review.

VI. **Future Agenda Items**
   A. The next meeting Salem/East Lyme Cooperative Meeting is scheduled for May 19, 2014 in Salem.
   B. Discussion re: Salem/East Lyme Cooperative Agreement
   C. Discussion re: Educational Data Exchange – *(George Jackson Suggested)*
   D. Discussion re: Alignment with Elementary Grading Structure – *(Sam Rindell Suggested)*

VII. **Adjournment**

   **MOTION:** George Jackson moved to adjourn the meeting at 6:48 p.m.; Rob Kupis seconded.

   **VOTE:** Unanimous

   **MOTION CARRIED**

   Respectfully Submitted,
   
   **Al Littlefield**
   
   Al Littlefield (Secretary)
   East Lyme Board of Education