

**EAST LYME BOARD OF EDUCATION
East Lyme, Connecticut**

Monday February 10, 2014

Regular Public Meeting: 7:40 p.m. (immediately following Public Hearing)

Room B101 (INTV Room)
East Lyme High School

REGULAR MEETING MINUTES

FILED IN EAST LYME
CONNECTICUT
Feb 21 2014 AT 9:00 AM/PM
Karin Shelburn
EAST LYME TOWN CLERK

Board Members Present: Tim Hagen (Chair), Al Littlefield (Secretary), Joseph Arcarese, Jill Carini, Candice Carlson, Robert Kupis, Marlene Nickerson, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

Board Members Absent: None

Administrators Present: Dr. James Lombardo, Brian Reas (Asst. Superintendent), Dr. Karen Costello (Admin. for Program Improvement), Kim Davis (Sp Ed Coordinator), Linda Anania (FL Principal), Dr. David Miko (HA Principal), Melissa DeLoreto (NC Principal), Dr. Judy DeLeeuw (MS Principal), Don Meltabarger (Finance and Facilities Director), Nancy Burdick (Business Manager), Michael Susi (HS Principal – 7:45 p.m.)

I. CALL TO ORDER – The meeting was called to order at 7:40 p.m. by Chair Tim Hagen.

II. PLEDGE OF ALLEGIANCE – Led by Chair Tim Hagen and First Selectman Paul Formica

III. PUBLIC COMMENT - None

IV. APPROVAL OF MINUTES

MOTION: Pam Rowe moved approval of minutes of the Board of Education January 27, 2014 Regular Meeting as presented; Candice Carlson seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: Jaime Barr Shelburn moved approval of the minutes of the Board of Education February 6, 2014 Special Meeting as presented; Pam Rowe seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Jill Carini, Candice Carlson, Al Littlefield, Pam Rowe, Barbara Senges, Jaime Barr Shelburn

ABSTAIN: Joe Arcarese, Marlene Nickerson

MOTION CARRIED

V. SPECIAL REPORTS

A. Students' Representative

B. Selectmen's Representative – First Selectman Paul Formica

- Boardwalk permits have been secured by the Army Corps of Engineers and the Department of Environmental Protection, 4.7 million dollars will be appropriated in mid-March, construction is scheduled to begin in April or May, project scheduled for completion in Fall of 2014

- Update on CSDE commission work related to the state-mandated teacher evaluation plan

C. Salem Board of Education

D. Town Building Committee Representative

E. Other Reporters

VI. CONSENT AGENDA

MOTION: Jaime Barr Shelburn moved to approve the Consent Agenda as presented (A. Proposed NCS After School Activities Program for Winter 2014); Joe Arcarese seconded.

VOTE: UNANIMOUS

MOTION CARRIED

VII. DISCUSSION/ACTION ITEMS**A. Finance/Facilities/Community****1. Discussion/action re: ELHS Parent Request for Reimbursement**

On January 17, 2014 the Board received a reimbursement request from an ELHS parent in the amount of \$3,100.00. Dr. Lombardo recommended the request be denied.

MOTION: Jaime Barr Shelburn moved to deny the reimbursement request of an ELHS parent in the amount of \$3,100.00 and Dr. Lombardo to formally notify the parent; Rob Kupis seconded.

VOTE PRO: Tim Hagen (Chair), Al Littlefield (Secretary), Joseph Arcarese, Jill Carini, Candice Carlson, Robert Kupis, Marlene Nickerson, Pam Rowe, Jaime Barr Shelburn

VOTE CON: None

ABSTAIN: Barbara Senges

MOTION CARRIED 9:0:1

2. Discussion/action re: Proposed Five Year School Bus Contract for ELPS

Don Meltabarger provided the Board with six school transportation bids and recommended the district's current provider and the lowest bidder, First Student, be awarded a five-year contract. The bids were reviewed by the FFO Committee on November 25, 2013 and First Student was recommended for approval.

MOTION: Pam Rowe moved the Board authorize the Superintendent to enter into a five-year contract with First Student to provide school bus transportation for ELPS beginning July 1, 2014 through June 30, 2019 in the total five-year cost amount of \$7,025,847.64 as presented; Joe Arcarese seconded.

VOTE: UNANIMOUS

MOTION CARRIED

3. Discussion/action re: Design Firm Selection Committee Recommendation for ELPS Elementary Facilities

Dr. Lombardo reviewed the Design Firm Selection Committee's charge and announced that Jacunski Humes Architects, LLC was the committee's unanimous recommendation as the design firm to guide the Board on the project direction for the ELPS elementary facilities. Committee members included Ray O'Connor/Town Building Chair, John Rhodes, Brian Schuch/Architect, Don Meltabarger, Pam Rowe, and Candice Carlson.

MOTION: Jaime Barr Shelburn moved the Board authorize the Superintendent to develop a contract for Board consideration with Jacunski Humes Architects, LLC for an amount not to exceed \$91,400.00 for design work and services for the ELPS elementary facilities project as presented; Candice seconded.

VOTE: UNANIMOUS

MOTION CARRIED

4. Discussion re: Proposed ELPS Budget for 2014/2015

- Discussion regarding community feedback received during the public hearing and the proposed ELPS Budget for 2014/2015.
- Discussion of budget uncertainties associated with effectively supporting the state-mandated evaluation process.
- Discussion of the District's implementation of the federal mandated Affordable Care Act and its impact the budget.
- Discussion of pending change in the District's medical health insurance carrier from Anthem to Aetna.
Dr. Lombardo stated that the 2014/2015 budget figures are based on the District's present carrier (Anthem) and the move forward to Aetna will result in cost savings.

- Budget Finalization: The Board plans to finalize the budget by March 1.
- Board Consensus: Prior to February 24, the Administration will provide a scenario of what the 2014/2015 budget would look like at below 4% and below 3% increases.

5. Instruction
6. Personnel
7. Policy
8. Other

VIII. ADMINISTRATION REPORTS

- A. Superintendent of Schools – Dr. James Lombardo
 - Congratulations to Administrative Assistant Maureen Gressler who recently retired with 30 years of service.
 - The Tennis Court Committee’s recommendation will be presented to the FFO Committee on 2/24/14.
- B. Assistant Superintendent of Schools – Brian Reas
 - Special Education Coordinator Claudine Kelly and Brian Reas recently conducted a Special Education professional development workshop for teachers at ELHS
- C. Business/Facilities Director – Don Meltabarger

IX. COMMITTEE REPORTS

- A. AAA Committee
- B. FFO Committee
- C. Policy Review Committee

X. COMMUNICATIONS

XI. NOTICES

- A. Notice of the following staffing changes:
 1. Appointments
 - Dawn Rodekohr, 1.0 Grade One Long Term Substitute Teacher, FL, on or about 03/31/14 through the end of the 2013/2014 school year
 2. Reassignments
 - Diane Brusseau reassigned from 0.5/0.5 FTE Administrative Assistant I, FL/HA to 1.0 Administrative Assistant I, FL effective 02/10/14
 3. Increases/Decreases
 - Amy Fabry increases from 0.8 to 0.9 FTE Health/Physical Education Teacher, 0.8 HS and 0.1 Coastal Connections Program, 02/14/14 through the end of the 2013/2014 school year
 4. Student Teachers
 5. Retirements
 6. Resignations
 - Sherry Farmer, 1.0 FTE Special Education Teacher, MS, 01/31/14
 7. Supplemental Appointments for 2013/2014
- B. Notice of the following out of state field trips:
 1. ELHS students to Exeter, RI on Thursday, 02/20/14 to visit Yawgoo Valley Ski Area and Sports Park
 2. ELHS students to the NYC, NY on Monday, 03/24/14 to visit the Museum of Natural History
 3. ELHS students to the NYC, NY on Wednesday, 03/26/14 to visit Ground Zero
 4. ELHS students to NYC, NY on Thursday, 03/27/14 to visit the Museum of Modern Art

XII. BOARD COMMENTS/FUTURE AGENDA ITEMS

- A. Board Comments
- B. Future Agenda Items

Board Chair, Hagen indicated that list of Future Agenda Items would be updated in subsequent agendas.

XIII. PUBLIC COMMENT – None

XIV. ADJOURNMENT

MOTION: Jaime Barr Shelburn moved to adjourn the meeting at 9:25 p.m.; Jill Carini seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,
Albert Littlefield
Albert Littlefield
Secretary, East Lyme Board of Education