

EAST LYME AQUATIC AND FITNESS CENTER COMMITTEE

Mission: Establish and maintain for the ELBOE the optimal, non-school use of the ELHS Swimming Pool that benefits the East Lyme community and school system.

May 19, 2014
East Lyme High School
5:30 p.m.

FILED IN EAST LYME
CONNECTICUT
May 22 2014 AT 2:10 AM/PM
Kathleen Galbo, Clerk
EAST LYME TOWN CLERK

Members Present: Robert Albright, Nancy Burkhardt, Tim Hagan, Jay Lillquist, Jan Logozzo, Loretta McIlhenny, Jane Powers, Barbara Smith

Members Absent: Steve Hargis

Welcome: Robert Albright, in the absence of Steve Hargis, called the meeting to order at 5:30 p.m.

Public Comments: None

Approval of Minutes:

Motion made by Loretta McIlhenny to approve the minutes of the March 31, 2014 meeting with a second by Jan Logozzo; motion passed unanimously with one abstention.

Report of Robert Albright:

Bob Albright reported he spoke with Allison Woods regarding fund raising of proposed renovations to the pool facility. She participated in the original pool negotiations and is knowledgeable about fund raising. She cautioned that that in order to be successful not to rely on private money - not sufficient numbers of "deep pockets". Over the summer Jen and Jack will work to

determine how much private funding is potentially available as well as consulting technically based individuals. These people include: Sean Farrel from the Cheshire Community Pool; Paul Davis, the selectman of Woodbridge who developed, with the Red Cross, pool policies for schools; Nick Nelson of Build a Pool USA. They will report back at the September meeting. All of the above people are willing to attend a meeting if we feel it would be beneficial as well as inviting the East Lyme First Selectman, Paul Formica. It is noted that safety of students and adults in the locker rooms is enough to justify making locker room changes - bring them up to current standards. The Board of Education will be kept informed of the findings of Jack and Jen.

Pool Update:

Jack presented the attached financial report with explanation. It is noted that membership are up and finances are in good shape, which is due in part to the efficient business management of the pool staff.

Jack will talk to Steve regarding the timers of the parking lot lights so they are on prior to 5:00 a.m. beginning in the fall.

Jack reported that the moss filtering system is working and has cut down on chemical usage. There is an issue with the new boiler with regard to temperature regulation. New England Mechanical is asked to solve the issue so that the water temperature remains at 80 degrees on a constant basis.

Boy's Swim Team had the best season ever and claimed second place in Class M State Championships.

Annual Incentive Bonus:

As the Committee did not have the financials and could not vote

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on a recommendation for the incentive bonus of the pool director, Jan Logozzo made the following motion with a second by Barbara Smith: Per the agreement with East Lyme Community Management Services, it is recommended that (1) incentive payment of \$4000 be paid if the Board of Education determines satisfaction with the performance of East Lyme Community Management Services and (2) incentive payment of \$4000 be paid if annual achievement of breakdown including a deduction for \$20,000 reserve for maintenance and this incentive payment - for a total of \$8000 - to be paid to the Pool Director. The motion and financial statement will be e-mailed to Committee members with a return e-mail vote. All votes are yes to paying the incentive.

Next Meeting Date:

Monday, September 22, 2014 at 5:30 p.m.

Motion to Adjourn:

Jan Logozzo moved to adjourn the meeting at 6:20 p.m.; seconded by Nancy Burkhart. Motion passed unanimously.

7:52 AM
05/19/14
Cash Basis

EAST LYME AQUATIC MANAGEMENT
Profit & Loss Prev Year Comparison
July 1, 2013 through May 20, 2014

	Jul 1, '13 - May 20, 14	Jul 1, '12 - May 20, 13	\$ Change	% Change
Ordinary Income/Expense				
Income				
Interest	273.00	78.24	194.76	248.9%
Memberships				
Day Passes	17,641.00	16,743.00	898.00	5.4%
Memberships - Other	78,741.25	68,866.30	9,874.95	14.3%
Total Memberships	96,382.25	85,609.30	10,772.95	12.6%
Programs				
Viking Boot Camp	0.00	300.00	-300.00	-100.0%
Aqua Zumba	0.00	3,542.00	-3,542.00	-100.0%
Zumba Class	1,256.00	1,902.00	-646.00	-34.0%
Middle School Team	4,780.00	3,875.00	905.00	23.4%
Red Cross Training	4,430.00	1,535.00	2,895.00	188.6%
Aqua-Aerobics	7,629.50	9,672.50	-2,043.00	-21.1%
Masters	6,206.50	3,551.00	2,655.50	74.8%
Senior Aerobics	6,512.00	6,788.00	-276.00	-4.1%
Swim Lessons	113,521.00	132,371.10	-18,850.10	-14.2%
Private Lessons				
Aquaphobia	653.00	0.00	653.00	100.0%
Private Lessons - Ot...	17,267.00	20,533.00	-3,266.00	-15.9%
Total Private Lessons	17,920.00	20,533.00	-2,613.00	-12.7%
Diving	2,333.00	2,827.00	-494.00	-17.5%
Summer Lessons	21,014.00	12,162.66	8,851.34	72.8%
Summer School All Star	19,139.55	17,010.40	2,129.15	12.5%
Nutmeg Swim Team	185,854.23	148,519.62	37,334.61	25.1%
Total Programs	390,595.78	364,589.28	26,006.50	7.1%
Pool Rental	11,985.00	15,091.40	-3,106.40	-20.6%
Donations	3,000.00	50.00	2,950.00	5,900.0%
Misc Income				
Beverages Income	305.00	346.00	-41.00	-11.9%
Misc Income - Other	375.23	419.98	-44.75	-10.7%
Total Misc Income	680.23	765.98	-85.75	-11.2%
Total Income	502,916.26	466,184.20	36,732.06	7.9%
Gross Profit	502,916.26	466,184.20	36,732.06	7.9%
Expense				
Pool Rental Expenses	0.00	940.40	-940.40	-100.0%
Fitness center	255.00	1,366.25	-1,111.25	-81.3%
Program Expense				
Diving	62.95	143.95	-81.00	-56.3%
Nutmeg Expense	82,438.91	67,642.21	14,796.70	21.9%
Team Suits	779.50	0.00	779.50	100.0%
Refunds	825.00	1,416.00	-591.00	-41.7%
Total Program Expense	84,106.36	69,202.16	14,904.20	21.5%
Masters Swim Meet	100.00	0.00	100.00	100.0%
Beverages	119.47	119.47	0.00	0.0%
Lesson Expense	1,259.70	241.10	1,018.60	422.5%
Chemicals	14,173.32	7,329.49	6,843.83	93.4%
All Star Expenses	269.95	411.09	-141.14	-34.3%
Advertising	0.00	637.20	-637.20	-100.0%
Bank Charges	0.00	90.00	-90.00	-100.0%
Bookkeeping	10,650.17	10,112.26	537.91	5.3%
Corp Taxes	463.98	475.01	-11.03	-2.3%
Instructors	7,864.50	11,785.97	-3,921.47	-33.3%
Insurance	0.00	2,476.52	-2,476.52	-100.0%
Meet Fees	896.18	540.65	355.53	65.8%
Office Expense	2,223.39	1,452.81	770.58	53.0%
Payroll Tax Expenses	27,029.86	23,556.06	3,473.80	14.8%
Pool Expenses	2,115.26	4,324.47	-2,209.21	-51.1%
Registrations	0.00	50.00	-50.00	-100.0%
Repairs & Maintenance	21,368.53	23,496.06	-2,127.53	-9.1%
Swim Suits	200.00	267.98	-67.98	-25.4%
Telephone	1,596.80	1,493.88	102.92	6.9%
Training	19.00	471.00	-452.00	-96.0%

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	<u>Jul 1, '13 - May 20, 14</u>	<u>Jul 1, '12 - May 20, 13</u>	<u>\$ Change</u>	<u>% Change</u>
Uncategorized Expenses	500.00	500.00	0.00	0.0%
Wages	272,382.25	243,941.41	28,440.84	11.7%
Total Expense	447,593.72	405,281.24	42,312.48	10.4%
Net Ordinary Income	55,322.54	60,902.96	-5,580.42	-9.2%
Net Income	55,322.54	60,902.96	-5,580.42	-9.2%