

**East Lyme Youth Service Commission
February 20, 2014
Regular Meeting Minutes**

East LYME PARKS AND RECREATION OFFICE MEETING ROOM

- Meeting was called to order at 6:00

Present

Lawry O'Connell, Pat Larkin, Ann Block, Mike Manifold, Julie Dowling, Paul Lussier, Dave Putnam and Jillian Wilson as ELYS Representatives.

1. Preliminary Business

- a. Pledge of Allegiance was observed.
- b. Delegations - NONE
- c. Approval of Minutes: Motion was made by Julie Dowling and seconded by Ann Block to approve the January 16, 2014 meeting minutes. Motion Carried.
- d. Correspondence:
 - i. Letter of Resignation from Paul Lapides.

2. Director's Report - a written report is submitted along with a written report from Mike McDowell Program Director and an oral report from the Student Representative was given.

3. New Business

- a. Motion was made by Pat Larkin and seconded by Paul Lussier to appoint Mike Manifold as Commission Chair and Lawry O'Connell as Secretary. Motion Carried.

4. Old Business

- a. Juvenile Review Board - there are no pending cases at this time.

5. Discussion - NONE

6. Adjournment - motion was made by Paul Lussier and seconded by Julie Dowling to adjourn at 6:35. Motion Carried.

Respectfully submitted by Lawry O'Connell, Secretary

Director's Report
March 6, 2014

McCook Point Park:

- Work crew from Gates cleared a new path from the upper picnic area to the Hole in the Wall Beach to provide for easier access while construction of the Boardwalk is taking place.
- I have received a price quote from Arrow Paper for a used 30x60 foot tent to help with the Pavilion not being in use over the summer. The one year old top and all the framing and tie downs is priced at \$9,975.00. I would like to cover the cost out of the Special Revenue Fund Special Event \$4,500, \$1,500 passport revenues, \$2,500 from our Miscellaneous Account, \$500 from Park and Field, \$500.00 from \$500.00 Equipment and \$475.00 from Materials.
- I met with the Finance Director about accepting day pass sales at the point of sale for McCook, Hole in Wall and Cini Park. We would like the flexibility to accept credit and debit cards as well. I will be working on an accounting policy for securing daily receipts.
- New signage has been ordered and will be installed this spring for the older Playscapes.

Niantic Bay Beach and Boardwalk:

- Bids for the Boardwalk were opened on Feb. 21st with Weise Construction being the low bidder. The project is going through the appropriation stages with the Boards of Selectman and Finance with a Town meeting scheduled for March 19th. No new information on a start date at this time.
- Dog Area discussions for the beach have continued with Ledge Light, please see provided e-mail. They would like to review a detailed plan if commission approves moving forward.

Athletic Facilities:

- Anticipated opening of the fields is scheduled for Saturday, April 5 (weather dependent)
- Most leagues have provided me with their scheduling needs and I starting to put the master schedule together.

Budget:

- Board of Selectman review was conducted on February, 26, the Board of Finance Review is scheduled for Thursday, March 20. Increase in our budget is related to the staffing of the Niantic Bay Beach and the increase in the minimum wage.

Service to Youth Award:

- Please see provided nominations, we have four worthy candidates. We had no nominations last year.

Miscellaneous:

- Spring Program Brochure will be issued next week.
- Men's Softball Organizational meeting will take place March 18 with season to begin on May 12.
- It has been a tough winter as far as postponements of programs we are still making up classes and will be accepting registrations for most spring programs in the next few weeks.
- Upcoming Special Events include:
 - O'Niantic 5K Road Race on Saturday, March 15 – Hartford Marathon Foundation will be using the Hole in the Wall Parking Lot for race registration and parking.
 - Flanders 5K Road Race on Sunday, April 27
 - Connecticut Hike Day on Saturday, June 7 - Oswegatchie Hills Nature Preserve
 - Celebrate East Lyme on Saturday, July 19