



Not official until approved by the Commission at its next regular meeting

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CONNECTICUT

FEB 24 2014 AT 8:30 AM/PM

Lesly A. Blair
EAST LYME TOWN CLERK

TOWN OF EAST LYME

EAST LYME HARBOR MANAGEMENT/SHELLFISH COMMISSION

Chairman
Steven Dinsmore

Treasurer
Donald F. Landers Jr.

Secretary
Joseph Hitchery

Regular Meeting Minutes: East Lyme Town Hall February 18, 2014

Commissioners Present: Steven Dinsmore; Joseph Hitchery; Barbara Johnston; Rick Kanter; Don Landers; William Mountzoures

Commissioners Absent: Greg Murin

Ex Officios Present: Marc Berger, Deputy Harbor Master; Richard Morris, Harbor Master; Kevin Seery, Selectman

Others Present: Mr. Frank Skewes, former Commission member

1. Call to Order

Chairman Dinsmore called the meeting to order at 7:30 p.m.

2. Approval of Minutes of the Regular Meeting of December 17, 2014

(The January regular meeting was cancelled because of weather.)

MOTION: Mr. Mountzoures moved to approve the Regular Meeting minutes of December 17, 2013 as presented. Seconded by Mr. Landers.

Discussion: Mr. Hitchery stated that he had reviewed the minutes and made several corrections. He read the amended minutes to the Commission, and they are attached to these minutes. Amended minutes approved 5-0. Ms. Johnston abstained.

3. Public Delegations — none.

4. Reports

A. Shellfish

Mr. Kanter stated that a meeting will be held this Thursday, February 20, with the Eastern District Towns regarding the coordination of the transport of samples to the lab in Milford, as directed by the DABA. Currently, a DABA employee picks up and transports the samples. Mr. Dinsmore will forward the information regarding the meeting to Commission members.

There are two (2) bills before the State Legislature:

- (1) A bill to impose fines of up to \$500.00 or one-year in prison for anyone tampering with another's gear on-site, and;
- (2) A bill providing the Commissioner of Agriculture with the authority to terminate shellfish leases in State waters at their discretion.

B. Harbor Master:

Mr. Morris and Mr. Hitchery met with State Representative Ed Jutila. Discussion included transient mooring plans in the river and a proposed 80-90 foot dinghy dock east of the kayak dock at Cini Park. Mr. Jutila will investigate the possibility of State/Federal funding for any dredging. Town Engineer Victor Benni will handle the design and permit application. The



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Commission is invited to attend a meeting with the Mago Point Beach Association next Wednesday, February 26, 10:00 a.m. at the Boat Valet to discuss development in the lower river area.

Mr. Morris received and deposited fees for 111 moorings. He will mail an additional 30 renewal stickers this week. One individual will be decommissioning his mooring in Giants Neck and Mr. Berger will make the space available to the next person on the waiting list.

C. Treasurer

Mr. Landers reported that after the 2014/2015 Operating Budget of was approved in December 2013, he received a request to amend by adding an additional \$4,000.00 for the pump-out boat and the cost sharing of the Latimer Brook stream gauge. The gauge, previously funded by the USGS, monitors the level of pollutants entering the brook thereby protecting shellfish resources, eelgrass beds, and ultimately recreation. Mr. Morris added the gauge is also a good asset to provide an early warning for possible flooding in the adjacent communities.

Mr. Landers stated \$19.17 is owed to Waterford for shellfish warden patrols.

As of January 17, 2014, the Commission has used approximately 34% of its budgeted \$14,650.00. Mr. Morris noted that mooring fees are deposited in the General Fund.

MOTION: Mr. Mountzoures moved to approve the Operating Budget as amended. Seconded by Mr. Kanter. Discussion: None. Motion passed 5-0. Ms. Johnston abstained.

MOTION: Mr. Hitchery moved to accept the Treasurer's report. Seconded by Mr. Mountzoures. Discussion: None. Motion passed 5-0. Ms. Johnston abstained.

D. Ex Officio; Selectman

Mr. Seery reported the Board of Selectmen would begin reviewing budgets on Wednesday, February 19. There will be an estimated increase of between 4.8% to 4.9% in the Town budget due to an increase in debt service. The review should be completed within the month and then forwarded to the Board of Finance for presentation to the public in April.

Twenty bids have been received for completion of the Boardwalk. Construction has been delayed because of issues with Amtrak, but is expected to begin in April/May and continue through the summer. It will be completed in such a manner that the beaches remain open.

A Public Hearing will be held tomorrow evening regarding the addition of the Samuel Smith House to the list of East Lyme Historic Properties.

E. Rain Gauge Subcommittee

Mr. Morris noted that the Subcommittee has not yet met. Responding to Ms. Johnston's inquiry regarding funding of the rain gauge, Mr. Dinsmore referred her to the December regular meeting when WELSCO Chairman Peter Harris was present and the renewal funding was approved. The Commission supported the cost sharing of the rain gauge for a term of one year with Waterford and East Lyme each paying \$3,500.00, for a total of \$7,000.00. Ms. Johnston expressed her dismay that WELSCO is not contributing any funds for the rain gauge. Mr. Kanter clarified that the Subcommittee was formed to investigate alternatives to the USGS rain gauge.



5. Old Business

A. Harbor Management Plan

Mr. Hitchery contacted Geoff Steadman for an update and Mr. Steadman provided maps from UCONN's GIS system that will be incorporated in the Plan. Revisions to the first draft regarding the goals, objectives, and policies section is expected this week, and will be distributed to the Commission for review and discussion in March. Mr. Landers stated that Mr. Steadman believes the Plan can be rewritten within 1-1/2 years. \$7,500.00 has been allocated for the project for both this and next year, for a total of \$15,000.00.

6. New Business

A. Correspondence

1. COP from the Town for the Niantic Bay boardwalk repairs with a highlighted section that noted it as being consistent with the East Lyme Harbor Management Plan.
2. COP for six (6) anchor poles to secure the Black Point Beach Association docks.
3. COP for 249 Old Black Point Road for armor stone retention and seawall repair.
4. COP request for 82 East Shore Drive.
5. Letter from the Town Clerk confirming the re-appointment of Ms. Johnston, Mr. Hitchery, and Mr. Mountzoures to the Commission for a term expiring on January 18, 2018.
6. Invitation for the 2014 East Maritime Security Symposium on March 11-12, 2014 at the Boston Marriott in Burlington, MA.
7. Announcement that Sea Grant will host a meeting entitled "Vision for the Future of Shellfish in Connecticut" in Shelton, CT.

B. Grand Street Renovation

Mr. Morris presented photos of the Grand Street boat launch renovation. He reported that although the project has experienced some delay because of erosion issues with the retaining wall, it is progressing.

7. Final Comments

Ms. Johnston presented a clamming permit fee schedule questioning if there had been any changes in the fees. Mr. Dinsmore confirmed the Commission had approved the schedule last summer. Commission Members did not recall any changes to the fees.

Mr. Skewes questioned whether any additional funds should be considered for publication of the revised Harbor Management Plan, which will need to be presented and approved by DEEP and townspeople.

8. Adjournment

MOTION: Mr. Landers moved to adjourn at 8:47 p.m. Seconded by Mr. Hitchery. Motion passed 6-0.

Respectfully submitted,

Agnes Miyuki, Acting Recording Secretary for the Town of East Lyme



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East Lyme Harbor Management/Shellfish Commission
Regular Meeting Minutes
December 17, 2013

Members Present: Steve Dinsmore; Don Landers; Rick Kanter; Bill Mountzoures; Joe Hitchery

Members Absent: Greg Murin; Barbara Johnston

Also Present: Kevin Seery, Ex Officio; Richard Morris, Harbor Master; Peter Harris, WELSCO Chairman; Linda Brunza, Environmental Office of the CT Military Department; Rob Dollak, Environmental Office of the CT Military Department

1. Call to Order

Chairman Dinsmore called the meeting to order at 7:33 p.m.

2. Approval of Minutes

Regular Meeting Minutes – October 15, 2013

MOTION: Mr. Landers moved to approve the Regular Meeting Minutes of October 15, 2013 as presented. Seconded by Mr. Mountzoures. Minutes approved 5-0.

3. Public Delegation

Ms. Brunza requested Commission approval for riprap repair work on the Camp Niantic seawall that was damaged by hurricane Sandy. She reported DEEP and the Army Corps of Engineers approved this work.

MOTION: Mr. Landers moved to find the placement of riprap along the permanent wall at Camp Niantic is consistent with our Harbor Management Plan. Seconded by Mr. Hitchery. Motion passed 5-0.

4. Reports

- A. Shellfish: Mr. Kanter introduced Mr. Harris, the new Chairman of WELSCO, and stated that WELSCO will next meet on December 19 at Waterford Town Hall. Mr. Landers reported the annual gathering of shellfish commissions will be held on January 11, 2014 from 9 a.m. to 2 p. m. in New Haven.
- B. Harbor Master: Mr. Morris was congratulated on his appointment. He is preparing to send out 270 renewal applications, 70 of which require inspections in 2014.
- C. Treasurer: Mr. Landers reported the Commission has used 28% of the 2013/2014 operating budget. The proposed 2014/2015 Harbor Management/Shellfish Commission Operation



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Budget is \$14, 650. He also presented invoices received for payment: Recording Secretary for 4 1/3 hours; WELSCO warden patrols: September, \$12.50 and October, \$6.25; Harbor Master decals, \$524.59, and patches, \$174.41.

MOTION: Mr. Kanter moved for approval of the proposed budget request for 2014/1015 in the amount of \$14, 650. Seconded by Mr. Mountzoures. Motion passed 5-0.

MOTION: Mr. Mountzoures moved to accept the Treasurer's Report as presented. Seconded by Mr. Kanter. Motion passed 4-0. Mr. Hitchery abstained.

D. Ex Officio: Mr. Seery gave an update on the activities of the Board of Selectmen. He reported that tomorrow night the Board will reappoint three members who will then need to be sworn in before the next meeting of this Commission.

5. Old Business

- A. Mr. Dinsmore reported he spoke to Geoff Steadman, consultant for the revision of the Harbor Management Plan, who would like to get together with the Commission to discuss items to be updated. Mr. Dinsmore noted the Commission requested \$15,000 in the Capital Plan for updating the Harbor Management Plan.
- B. Mr. Morris asked for the Commission's input regarding dredging and installing transient moorings. Members expressed concerns regarding funding, the permitting process, and the impact on shellfish beds. Mr. Dinsmore suggested the Commission seek WELSCO's input on shellfish beds.

6. New Business

- A. Correspondence received:
 - 1. Oct. 16, 2013 notice of appointment of Joseph Hitchery to this Commission.
 - 2. Notice of Intent to File, dated November 15, 2013, from Coastline Consulting and Development, regarding Rob Cummings at 18 River Road.
 - 3. COP, dated November 21, 2013, from DOCKO for Ms. Sonia Evers at 279 Old Black Point Road.
 - 4. DEEP Permit request for Thomas Sena at 41 Oswegatchie Road did not have a professional engineer signature, and the matter was therefore tabled.
- B. Renewal of the USGS Rain Gauge Lease
Discussion was held in regard to renewal of the lease of the rain gauge for two years and sharing the cost between East Lyme and Waterford. While there was support for the value of the gauge in determining when shellfish beds should be closed, the question is whether there might be a less expensive alternative, such as purchase of a gauge. Mr. Kanter suggested renewing for one year only with the option of a second year. Mr. Dinsmore suggested a subcommittee be formed to explore alternatives. Mr. Morris volunteered to serve and Ms. Johnston will be asked to participate.

MOTION: Mr. Landers moved that the East Lyme Harbor Management/Shellfish Commission support cost sharing of the USGS rain gauge for a term of one year, with the option for a second year



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at a price to be determined based on WELSCO's December 19 Meeting. Seconded by Mr. Mountzoures. Motion passed 5-0.

C. Elections

Mr. Dinsmore asked for nominations for Chairman of the Commission for 2014/2015.

MOTION: Mr. Dinsmore nominated Mr. Landers for Chairman. Seconded by Mr. Kanter. Motion passed 5-0.

Mr. Dinsmore asked for any other nominations.

MOTION: Mr. Landers nominated Mr. Dinsmore for Chairman. Seconded by Mr. Kanter. Motion passed 5-0.

MOTION: Mr. Kanter moved to close nominations for Chairman. Seconded by Mr. Mountzoures. Motion passed 5-0.

Mr. Dinsmore was elected unanimously as Chairman for 2014/2015.

Mr. Dinsmore asked for nominations for Treasurer.

MOTION: Mr. Mountzoures nominated Mr. Landers as Treasurer. Seconded by Mr. Hitchery. Motion passed 5-0.

Mr. Dinsmore asked for any other nominations. There were none.

MOTION: Mr. Kanter moved to close nominations for Treasurer. Seconded by Mr. Mountzoures. Motion passed 5-0.

Mr. Landers was elected unanimously as Treasurer for 2014/2015.

Mr. Dinsmore asked for nominations for Secretary.

MOTION: Mr. Landers nominated Mr. Hitchery as Secretary. Seconded by Mr. Kanter. Motion passed 5-0.

Mr. Dinsmore asked for any other nominations. There were none.

MOTION: Mr. Landers moved to close nominations for Secretary. Seconded by Mr. Kanter. Motion passed 5-0.

Mr. Hitchery was elected unanimously as Secretary for 2014/2015.



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D. Review of Calendar for 2014 Regular Meetings by Commission members.

MOTION: Mr. Mountzoures moved to approve the calendar of meeting dates for this Commission for 2014. Seconded by Mr. Landers. Motion passed 5-0.

7. Adjournment

MOTION: Mr. Landers moved to adjourn at 9 p.m. Seconded by Mr. Mountzoures. Motion passed 5-0.

As amended and read into the record before the Commission on February 18, 2014 by:

Joseph Hitchery, Secretary, East Lyme Harbor Management/Shellfish Commission