

**EAST LYME BOARD OF FINANCE
SPECIAL MEETING MINUTES
Wednesday, MAY 28th, 2014**

Members In Attendance: Steve Kelley, Chairman
Lisa Picarazzi, Secretary
Camille Alberti
Steve Carpenteri
Steve Harney
Beth Hogan

FILED IN EAST LYME
CONNECTICUT
May 30 2014 AT *10:00* AM/PM
Allen J. Formica, Jr.
EAST LYME TOWN CLERK

Also In Attendance: Paul Formica, First Selectman
Anna Johnson, Finance Director

Absent: No One

A. Call Meeting to Order

Chairman Kelley called this Special Meeting of the East Lyme Board of Finance to order at 7:02 PM.

B. Pledge of Allegiance

The Pledge was observed.

C. Delegations

Mr. Kelley called for Delegations.

There were no delegations.

D. Approval of Minutes

▪ **Wednesday, May 14, 2014 – Regular Meeting**

Mr. Kelley called for a motion for approval or any changes to the Board of Finance Regular Meeting Minutes of May 14, 2014.

****MOTION (1)**

Ms. Alberti moved to approve the Board of Finance Regular Meeting Minutes of May 14, 2014 as presented.

Ms. Hogan seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

E. Reports

◆ **First Selectman**

Mr. Formica apologized for arriving a bit late. He reported that they came to an agreement with Amtrak for the Boardwalk which has reduced the cost significantly under the \$600,000 so it is now within budget. Amtrak made a large in-kind contribution which is greatly appreciated. They should be starting within the next few weeks as the materials have been ordered. He recalled that a local company was awarded the contract.

◆ **Finance Director**

Ms. Johnson said that she had provided them with the April month-end reports from the Board of Ed this evening along with an email from Mr. Meltabarger indicating that they would make it through the year although it would be difficult. Dollars that they had held aside for difficult circumstances should be able to cover the problem areas such as the difficult winter and energy costs.

Mr. Kelley and Ms. Alberti asked if it was their 'reserve' that was covering this.

Ms. Johnson said that was not exactly the way in which it was explained although they could probably call it that. The end point is that they will cover problem areas within budget.

F. New Business

a. Set the Mil Rate for FY2014/2015 Budget

Mr. Kelley said that after review of where they needed to be to meet the budget that had passed that they would need to have a .681 mill increase for a new mill rate of 24.03 for FY 2014/2015. He explained that taxes are based on 70% of the assessment.

Mr. Harney asked how much additional revenue they were bringing in as he had thought that the value of a mill is just over \$2M and they need to raise \$1.7M to balance the budget. He said that he had come up with a higher number and asked how they had arrived at the .681. He noted that there was very little grand list growth.

Ms. Johnson explained that they had taken the grand list plus the estimated supplemental motor vehicle grand list and subtracted the estimated value for AHEPA (\$5M) and then multiplied by the collection rate of 98.4%. The .681 of a mill increase is correct.

****MOTION (2)**

Ms. Picarazzi moved to set the mill rate at 24.03 mills for the FY 2014-2015 fiscal year.

Ms. Hogan seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

b. Budget Transfer \$44,000 – Contingency for Heating Oil and Propane Costs

Mr. Formica explained that they had spoken about the need for a transfer for the heating oil/propane line item due to the extremely cold winter and the high cost of fuel and propane in the middle of the winter. They are asking for a \$44,000 transfer from contingency to cover this item.

Ms. Alberti asked what would be left in contingency once they had made this transfer.

Ms. Johnson said that they have \$82,757 currently in contingency, so they would still have money left.

Mr. Kelley called for a motion.

****MOTION (3)**

Ms. Alberti moved to approve a transfer in the amount of \$44,000 from account 01-01-120-200-500 (Contingency) to account 01-01-113-400-213 – (Heating Oil/Propane) due to the colder than normal winter months.

Mr. Harney seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

c. Budget Transfer \$493 – Contingency – ACO costs to Waterford

Mr. Formica explained that this is shared 50-50 with Waterford and that the salary and benefit information from Waterford at the time of the budget preparation was an estimate. Upon receipt of the billing there is a difference of \$493 so they are requesting that it come from contingency.

****MOTION (4)**

Ms. Picarazzi moved to approve a transfer in the amount of \$493 from account 01-01-120-200-500 (contingency) to account 01-25-226-100-215 (Fees-ACO) due to differences in budget estimates and actual costs.

Mr. Carpenteri seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

G. Old Business

There was none.

H. Public Discussion

Mr. Kelley called for Public Discussion.

There was no public discussion.

I. Board Comments

Ms. Picarazzi thanked everyone for a cooperative budget season.

Mr. Kelley thanked everyone for all of their hard work. He said that he also wanted to thank the 6% that came out and voted on the budget and to the other 94% he asked that they get interested in it.

J. Adjournment

Mr. Kelley called for a motion to adjourn.

****MOTION (5)**

Ms. Picarazzi moved to adjourn this Special Meeting of the East Lyme Board of Finance at 7:30 PM.

Ms. Alberti seconded the motion.

Vote: 6 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary