

## **GENERAL FUND BUDGET FY 2013/2014**

	2012 Actual Expense	2013 Adopted Budget	2013 Amended Budget	2014 Dept Head Requested	2014 Bd Selectmen Proposed	2014 Bd Finance Proposed
<b>138 - Conservation of Natural Resources Commission</b>						
<b>100 Personnel Services</b>						
412 PT Clerical Recording Secretary	362	900	900	900	900	900
<b>Personnel Services Total</b>	<b>362</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>300 Supplies &amp; Miscellaneous</b>						
242 Meetings/Conferences/Training/Due	165	400	400	400	400	400
254 Printing - Brochures	0	500	500	500	200	200
320 Misc Supplies	292	300	300	300	300	300
<b>Services Contracted/Operations Total</b>	<b>457</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>900</b>	<b>900</b>
	0	0	0			
<b>Natural Resources Comm Total</b>	<b>819</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>1,800</b>	<b>1,800</b>

Department Total **1,800**

**TOWN OF EAST LYME**

**FY 2013/2014**

Dept No. 138  
Dept Cons Nat Res Comm

Budget Input  
25-Apr-13

Acct.	Account Description	13/14 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
412	PT Clerical Recording Secretary	900	Recording secretary to take minutes of monthly and special Conservation Commission meetings, prepare agendas, maintain records, prepare correspondence, prepare, assemble and mail monthly packets to Commission members.
<b>Personnel Services Total</b>		<b>900</b>	
<b>300 Operating Expenses</b>			
242	Meetings/Conferences/Training/Dues	400	Educational and training conferences for commission members. Professional Associations, CT Forest & Park Association (\$100). Annual dues to The Connecticut Association of Conservation and Inland Wetlands Commissions, Inc. (CACIWC) (\$50).
254	Printing - Brochures	200	Printing of Open Space Plan, Maps, News Letter, East Lyme Day Brochure. Aid in Grants. <b><u>Reduction \$300 re-located to department 109 for copy machine lease.</u></b>
320	Misc. Supplies	300	Postage for agenda packets (\$150), misc. supplies for maintaining files & educational mat'ls (\$150),
<b>Operating Expenses Total</b>		<b>900</b>	
<b>Natural Resources Commission Total</b>		<b>1,800</b>	